



# Research Triangle Regional Public Transportation Authority

Fiscal Year 2015 Budget & Capital Investment Plan

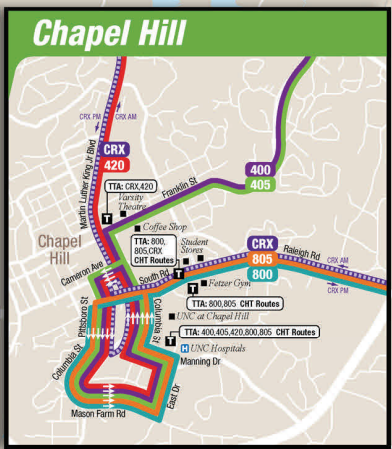
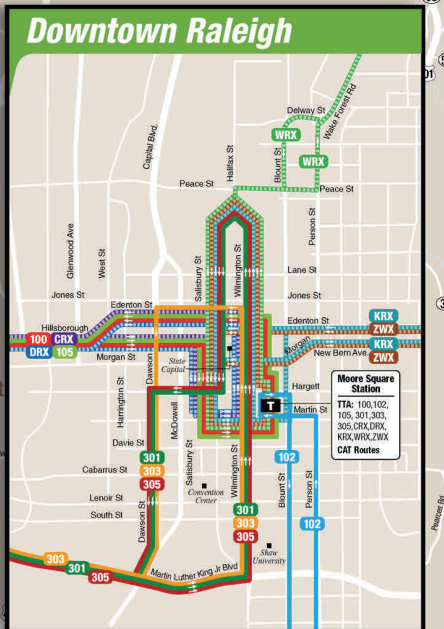
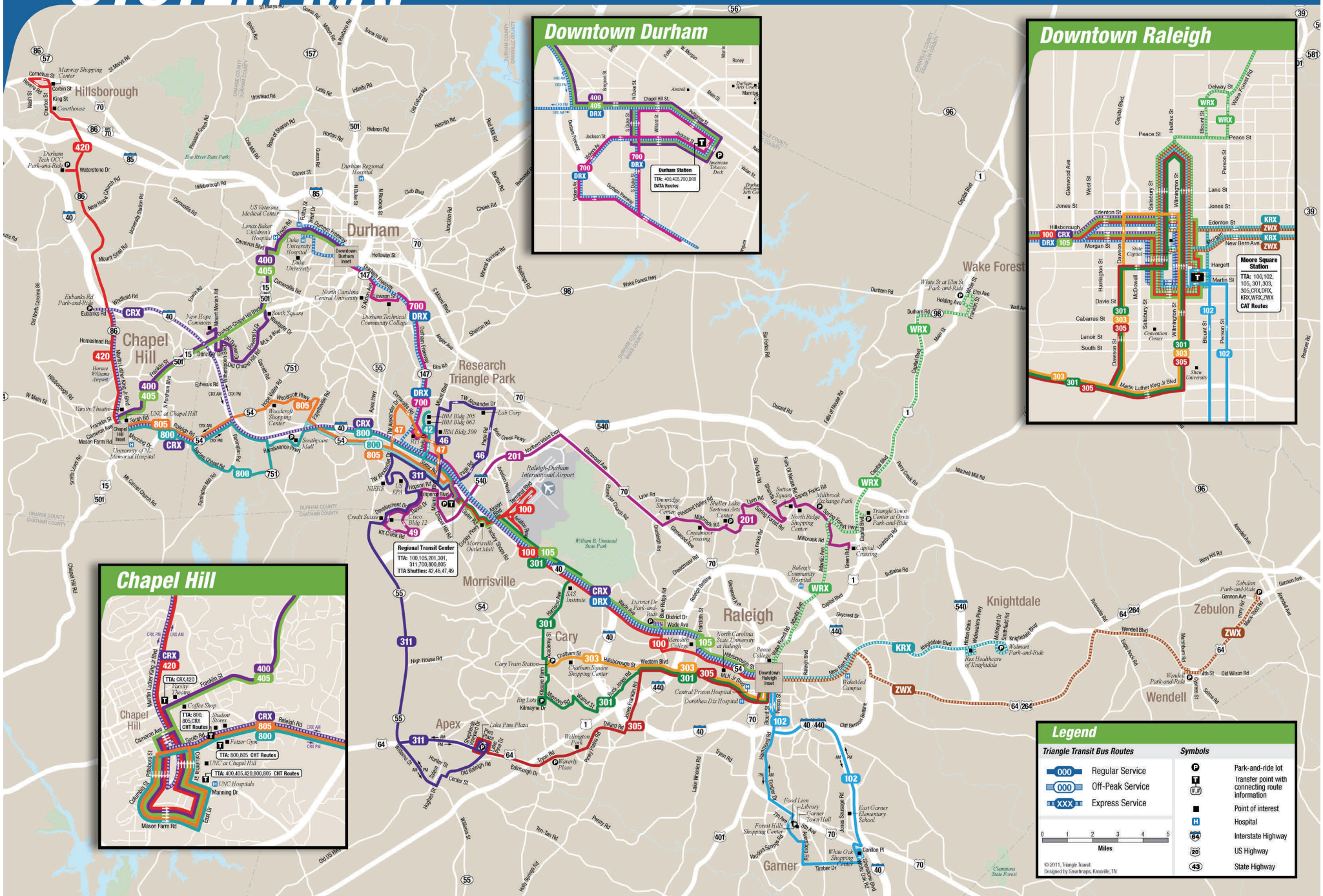
Fiscal Year 2015 Budget for the Durham-Orange Bus and Rail Investment Plan

July 1, 2014 – June 30, 2015

***triangletransit*** 



# SYSTEM MAP



### Legend

Triangle Transit Bus Routes	Symbols
Regular Service	Park-and-ride lot transfer point with connecting route information
Off-Peak Service	Point of interest
Express Service	Hospital
	Interstate Highway
	US Highway
	State Highway

0 1 2 3 4 5 Miles

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Designed by Swinerton, Knoxville, TN



**TRIANGLE TRANSIT**  
 FY 2015 Operating and Capital Budget

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# I. INTRODUCTORY SECTION

## Budget Message Fiscal Year 2015

July 2014

Enclosed is Triangle Transit's Fiscal Year 2015 annual operating and capital budget. The budget has been prepared in accordance with the Local Government Budget and Fiscal Control Act. This budget maintains the sound fiscal management this organization is known for and keeps us well-prepared for the upcoming years.

The FY15 Budget assumes a modest increase of 1.5% to the Vehicle Registration Tax and 2% increase in the Vehicle Rental Tax compared to the FY14 Budget. Expenses for an onboard survey to validate the significant increase in ridership experienced since 2006 are included. The onboard surveys will utilize advanced technology to allow for a much more accurate validation of the results than has been used in the past. In addition, various capital purchases are included, some of which are carryovers from FY14. The proposed budget assumes a headcount increase of six (6) full time employees.

The Cost per hour for bus Operations is expected to increase from \$110.00 per hour (FY14 budget) to \$117.00, a cost per hour increase of \$7.00. The primary driving factor in this increase is related to a decrease in revenue hours.

With our conservative estimates for revenue of \$30.4M and expenses totaling \$28M there is an overall increase in the fund balance of \$2.5M.

The largest line items impacting the FY15 expenses are listed below:

- Compensation - \$9.9M
  - \$604K increase over the FY14 budget due to headcount and merit increases
- Bus Capital Projects - \$2.7M
  - \$300K decrease compared to the FY14 budget
- Fuel and Lubricants - \$2.2M
  - \$72K increase over the FY14 budget

Also included in the budget book is the operating and capital budget for the Durham/Orange Bus and Rail Investment Plan. On February 25, 2014, the FTA approved Triangle Transit's request to enter into the Project Development phase of this project. The enclosed budget reflects the funds necessary to begin this very important phase of the plan.

We are looking forward to another exciting year. We believe that this budget reflects our continued commitment to excellence in providing safe, reliable, and affordable transportation to the region. We look forward to working with you to ensure our success.

Sandra Freeman  
CFO/Director of Administrative Services





## **FY15 Budget Schedule**

<b>Budget templates distributed</b>	<b>Week of February 4th</b>
<b>Budget Kickoff Meeting</b>	<b>February 12, 2014 (Wednesday)</b>
<b>Individual meetings with Finance and Budget Primes Headcount information due from Budget Primes</b>	<b>February 17 - March 3</b>
<b>Tie off of final submissions with Budget Primes</b>	<b>March 4 - March 7</b>
<b>Operations and Finance Committee Preliminary Budget Review</b>	<b>April 1, 2014 (Tuesday)</b>
<b>Proposed Budget distributed to Board</b>	<b>April 18, 2014 (Friday)</b>
<b>BOT Budget Work Session</b>	<b>April 30, 2014 (Wednesday)</b>
<b>Operations and Finance Review</b>	<b>May 13, 2014 (Tuesday)</b>
<b>Budget Public Hearing First Reading</b>	<b>May 21, 2014 (Wednesday)</b>
<b>Ops and Finance Final Review</b>	<b>June 3, 2014 (Tuesday)</b>
<b>Second Reading/Ordinance Adoption</b>	<b>June 25, 2014 (Wednesday)</b>

## **Mission Statement**

Triangle Transit improves our region's quality of life by connecting people and places with reliable, safe, and easy to use travel choices that reduce congestion and energy use, save money, and promote sustainability, healthier lifestyles, and a more environmentally responsible community.

## **Operations**

Triangle Transit was created in 1989 by the NC General Assembly as a regional transportation authority serving Durham, Orange and Wake counties. Triangle Transit provides bus and shuttle service, paratransit services, ridematching, vanpools, commuter resources, trip planning and an emergency ride home program for the region including Apex, Cary, Chapel Hill, Durham, Garner, Hillsborough, Johnston County, Knightdale, RDU International Airport, Raleigh, The Research Triangle Park, Wendell, Wake Forest and Zebulon. Triangle Transit's fixed route system includes 65 buses with FY 2013 ridership of 1.7 million on 14 regional routes, seven express routes and four shuttle routes on weekdays. There are five regional routes and one express route operating on Saturday. There are 16 T-Linx Paratransit vehicles in service and 67 commuter vanpools in the region.

Triangle Transit also manages the Durham Area Transit Authority (DATA) for the City of Durham. By contract, Triangle Transit is responsible for overseeing operations, daily management, service planning and marketing. The final approval of all major service changes, DATA's operating budget and major policy decisions rests with the Durham City Council as part of its annual budget process. DATA's fixed route system includes 57 buses providing over 19,000 passenger trips daily. Ridership in FY 2013 totaled 6.3 million riders on 18 routes. The ACCESS Paratransit system includes 52 vans and transports clients to various locations within the City of Durham. DATA service also includes the free Bull City Connector which serves East Durham, downtown Durham and Duke University. Triangle Transit also operates transit services between UNC and Duke for the Robertson Scholars program.

In December 2013, Triangle Transit began express bus service between Johnston County and downtown Raleigh as part of the multi-year Fortify project by the NC Department of Transportation. Sections of I-40 and I-440 will be rebuilt through 2016. Because of congestion associated with the construction, Triangle Transit has partnered with the state to provide a range of express bus and vanpool services during the road rebuilding. Funding for transit service during Fortify is paid by the NC DOT.

## **Governance**

Triangle Transit is governed by a 13-member Board of Trustees. Ten members are appointed by the region's principal municipalities and counties. Three members are appointed by the NC Secretary of Transportation.



## Funding

Funding for Triangle Transit comes from the rider fares, vehicle registration fees, a 5 percent rental car tax, a voter approved one-half cent sales tax in Durham and Orange counties for transit services, the federal government and the State of NC.

## Highlights

- Triangle Transit is the only transit system in the state to use the Bus on Shoulder System (BOSS). Partnering with NCDOT, BOSS began in July 2012 along a 20-mile stretch of I-40 in Durham County. The route was expanded into Wake County in summer 2013, allowing the use of shoulders in times of heavy traffic congestion to help maintain transit schedules and bypass problem areas. In December 2013, BOSS was made available to the Johnston County Express providing service between Clayton and downtown Raleigh.
- Triangle Transit is the only transit system in the state to be recognized by the NC Department of Labor in its Star Program, as a leader in safety and health. Our employees participate and work with management to ensure a safe and healthy workplace.
- Triangle Transit provides GoLive, the first regional real-time information service in the nation, providing trip information on computers, by text, at the bus stop or on a smart phone... letting customers know when their bus will arrive. Triangle Transit manages GoLive with real-time for Raleigh's Capital Area Transit, Chapel Hill Transit, Duke University Transit, the Durham Area Transit Authority, the NC State University Wolfline and Triangle Transit.
- Triangle Transit envisions a public transportation environment that will continue to grow in ridership and employee development. As transportation needs become more broad-based so will the need for a workforce that specializes in skills enhancement and technology proficiency.
- Triangle Transit maintains an attendance rate of over 90% and provides employees flexibility in their work schedules, including a telecommuting policy that enables work from home.
- Health and wellness efforts have helped control the cost of employee health care. We provide medical, dental and vision insurance, health screenings, gym memberships, flexible spending plan assistance, and a reimbursable annual online health assessment.
- Triangle Transit is committed to promoting and maintaining a workforce that embraces the broad view of diversity. We respect and value individual differences and encourage all employees to reach their maximum potential. Triangle Transit also strongly believes in promoting from within when management opportunities occur.
- The agency promotes knowledge of its EEO, DBE, Federal DBE and Title VI regulations as well as our Limited English Proficiency plan. We are also a participant in the state's Unified Certification Program for DBE contractors.
- Triangle Transit is a founding signatory to the American Public Transportation Association's Sustainable Commitment and has its own "Sustainable Choices and Green Initiative Policy." Policy steps taken include LED light fixtures at the Regional Transit

Center, bicycle racks and lockers, solar tubes in our ticket building to avoid artificial lighting, use of Energy Star appliances, recycling bins, rebuilt equipment in our transit vehicles, particulate filters in our buses to burn cleaner fuel, software to track fuel usage and retrofitting older office partitions for use.

- Triangle Transit's community relations outreach spans employers, students, seniors, our diverse cultural community, existing and choice riders and potential customers. In FY 2013, we promoted positive relations by having a presence in 26 community events during the year, as well as one-on-one opportunities for communities to learn more about our services.
- The Government Finance Officers Association of the United States and Canada (GOFA) awards a Certificate of Achievement in Excellence in Fiscal Reporting to agencies for their Annual Financial Reports for each fiscal year. The Certificate of Achievement recognizes conformance with the highest standards for preparation of state and local governmental financial reports in an easily readable and efficiently organized format. Triangle Transit has received a Certificate of Achievement from the GFOA for 17 consecutive years.

## **Initiatives**

The Triangle is expected to grow by 1.5 million more people by 2025. As the region's transportation agency, we recognize that we must lead the effort to craft a plan for future bus and rail improvements.

Passage of the NC Congestion Relief and Intermodal Fund (House Bill 148) in 2009, allowed Wake, Durham and Orange counties to hold local sales tax referenda to pay for transit improvements. Durham voters approved the measure in 2011. Orange voters approved the tax in 2012. Collection of the sales tax in Durham and Orange counties began in 2013. Wake is working to complete its transit plan.

The first new and expanded bus service paid with sales taxes and vehicle registration fees will begin in late 2014 in Durham and Orange counties.

In February 2014, the Federal Transit Administration granted a request by Triangle Transit for work to begin on a proposed 17-mile light rail line between Chapel Hill and East Durham. Project Development will include initial engineering and environmental work through 2016. In addition, a rail capacity study is underway which could lead to future commuter rail service in Durham and Wake counties.

A proposed light rail project from Cary to Triangle Town Center and expanded and improved bus service in Wake are pending a final decision on funding from Wake voters.





FOR IMMEDIATE RELEASE

Contact Information: Brad Schulz - 919.485.7434

## **DURHAM-ORANGE LIGHT RAIL TRANSIT PROJECT GETS FEDERAL GO AHEAD FOR PROJECT DEVELOPMENT**

Research Triangle Park, NC (2-25-14) - The Federal Transit Administration (FTA) announced today that Triangle Transit's request to enter Project Development on the 17-mile Durham-Orange Light Rail Transit Project has been approved.

"We are pleased with FTA's decision," said Fred Day IV, Chair of the Triangle Transit Board of Trustees. "This represents an important milestone in the course of this project."

Triangle Transit General Manager David King said, "We can now proceed to complete the environmental process, advance our engineering and make final alignment decisions. We will also use this time to strengthen our financial plan and work with our municipal and university partners on land use and housing issues around stations. We appreciate FTA's vote of confidence in our work on this project."

Triangle Transit asked the FTA for entry into the New Starts program in December 2013. A Draft Environmental Impact Statement (DEIS) and Final Environmental Impact Statement (FEIS) required by the National Environmental Policy Act (NEPA) of 1969 will be completed by January 2016.

The light rail line would run from Chapel Hill to East Durham with proposed stops as UNC Hospitals and UNC, Mason Farm Road, Friday Center, Hillmont, Leigh Village, Patterson Place, South Square, Duke University, Duke University Medical Center, the VA Medical Center, downtown Durham and Alston Avenue/NC Central University.

The Project Development phase is scheduled to take two years. Project Development is followed by a three year phase called engineering. Construction would follow the engineering phase and would likely take four to five years before light rail service could begin. More information is available at [ourtransitfuture.com](http://ourtransitfuture.com).

The project cost is estimated at \$1.34 billion dollars (in 2012 dollars). Voters in Durham and Orange counties have approved a one-half cent sales tax to fund the local share of the rail project along with new and expanded bus service.

King added, "We want to thank our legislative delegation in Washington, especially Congressman David Price for his long standing support of transit in the Triangle."

-End-

Our Transit Future - Managed by Triangle Transit - P.O. Box 530 - Morrisville, NC - 27560  
800.816.7817 - [ourtransitfuture.com](http://ourtransitfuture.com) - [info@ourtransitfuture.com](mailto:info@ourtransitfuture.com)

# » Fast Facts

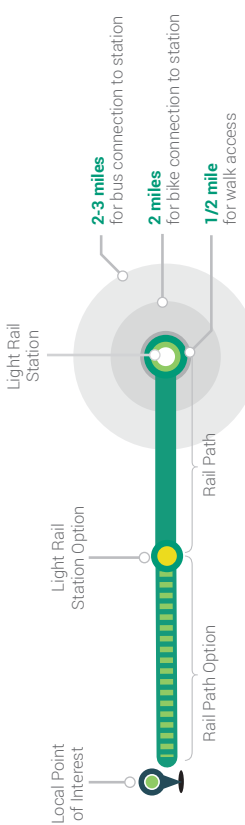
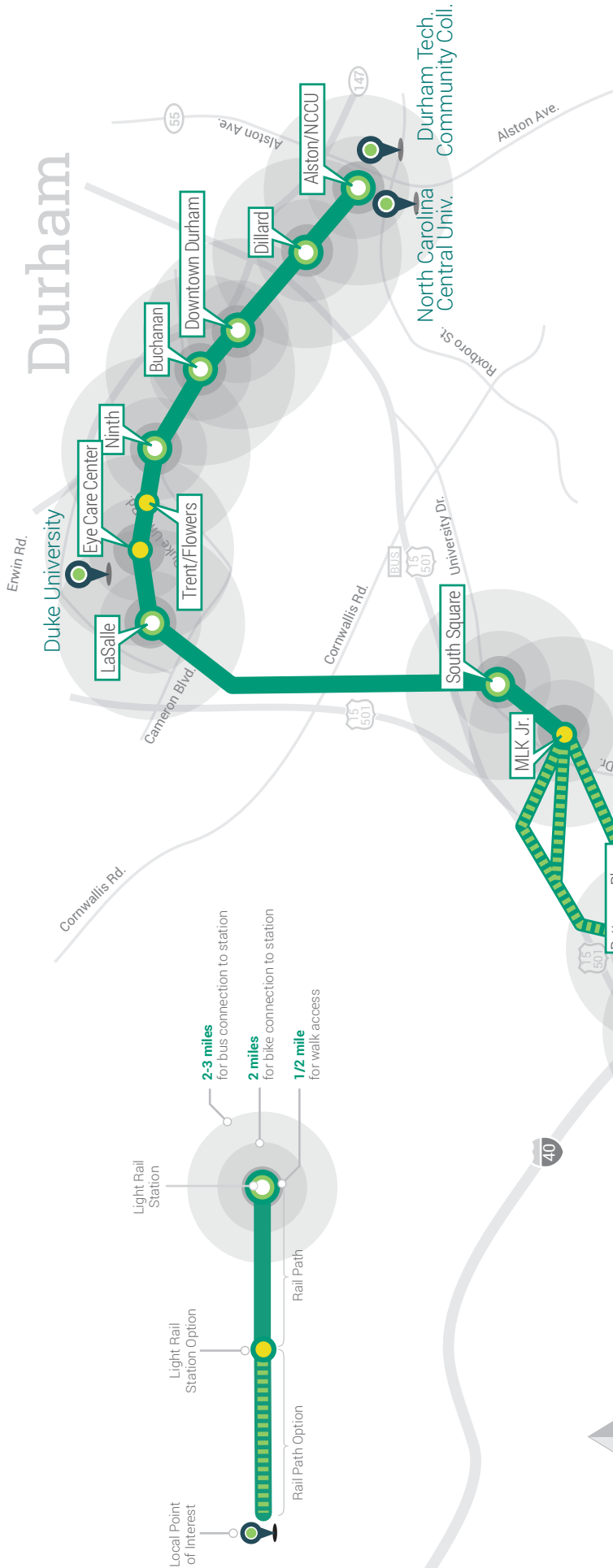


## Project Development is now underway on the Durham-Orange Light Rail Transit Project.

Here are some facts about the planned service:

- Length: 17 miles
- Planned stations: 17
- Runs between: UNC Hospitals in Chapel Hill and Alston Avenue in East Durham
- Technology: Light rail with overhead electric connections, on tracks separate from freight, level boarding for passengers, bike racks, advance ticketing
- Estimated travel time from Chapel Hill to East Durham: 39 minutes
- Estimated cost: \$1.4 Billion (in 2012 dollars) or \$1.8 Billion (accounting for inflation)
- Funding sources: Local ½ cent sales tax, vehicle registration fees, rental car tax in Durham and Orange counties, fares, state and federal funds
- Estimated operating date: 2025/2026
- New and enhanced bus service will connect to the rail stations
- Project partners: Durham County, Orange County, City of Durham, Town of Chapel Hill, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, Federal Transit Administration, NC Department of Transportation

# Durham



# Durham-Orange

# Light Rail Project

For more information, visit:  
 >> [www.ourtransitfuture.com](http://www.ourtransitfuture.com)  
 P.O. Box 530 | Morrisville, NC | 27560  
 800.816.7817  
 @ info@ourtransitfuture.com

# Chapel Hill

Univ. of North Carolina at Chapel Hill





# TRIANGLE TRANSIT BOARD OF TRUSTEES

## Officers



**Fred Day IV**  
Chair  
Wake County



**Ed Harrison**  
Vice Chair  
Town of Chapel Hill



**Jennifer Robinson**  
Secretary  
Town of Cary



**Bernadette Pelissier**  
Treasurer  
Orange County

## Members



**William V. Bell**  
Durham City/County



**Ellen Reckhow**  
Durham City/County



**Fred Foster**  
Durham County



**Mary Ann Baldwin**  
City of Raleigh



**Vivian Jones**  
City of Raleigh



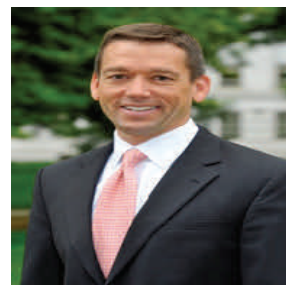
**Will Allen**  
City of Raleigh



**Jim Crawford**  
NCDOT



**Ed Grannis**  
NCDOT



**Mike Smith**  
NCDOT

## Special Tax Board of Trustees

### Wake County (2013)

**Phil Matthews (alt.)**

1901 Navan Lane  
Garner, NC 27529  
[phil.matthews@wakegov.com](mailto:phil.matthews@wakegov.com)  
919-856-5576 (Wake Co.)

**Paul Coble**

2412 Tyson St.  
Raleigh, NC 27612  
[paul.coble@wakegov.com](mailto:paul.coble@wakegov.com)  
919-783-7217 (h)  
919-510-9185 (w)  
919-856-5577 (Wake Co.)

### Durham County (2013)

**Michael Page**

702 Basil Drive  
Durham, NC 27713  
[mdelanopage@aol.com](mailto:mdelanopage@aol.com)  
919-949-4022 (cell)

**Ellen Reckhow**

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Durham, NC 27705  
[ereckhow@gmail.com](mailto:ereckhow@gmail.com)  
919-383-3883 (h)  
919-210-5535 (cell)

### Orange County (2013)

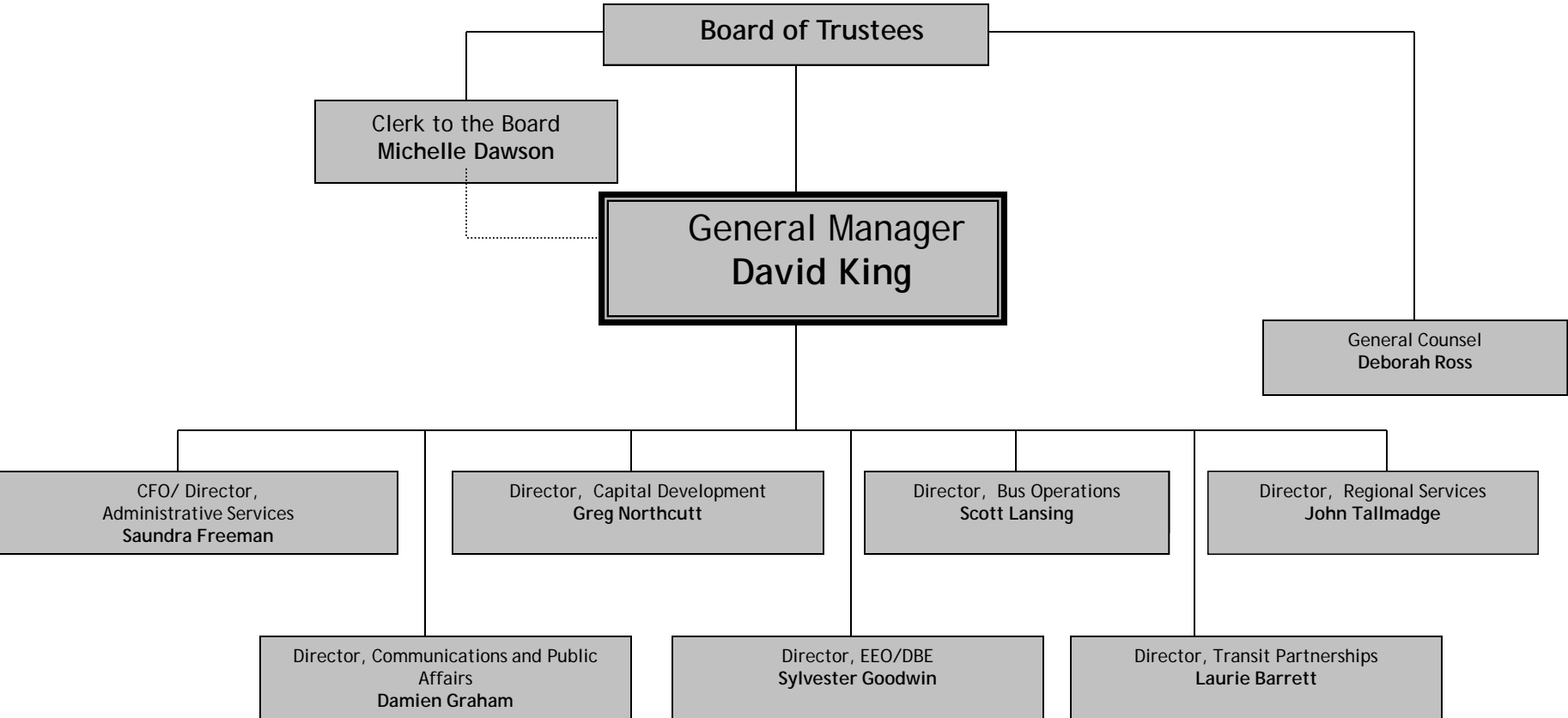
**Alice Gordon**

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**Bernadette Pelissier**

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919-643-2762 (h)  
919-616-5198 (cell)

# TRIANGLE TRANSIT SENIOR STAFF





## II. BUDGET ORDINANCES



**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
BUDGET ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **General Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Undesignated Fund Balance Appropriated	\$ 1,439,893
Optional Transfer from Major Transit Investment Fund	3,310,300
Vehicle Registration Tax	5,791,215
Investment Earnings	418,140
NCDOT Grant Revenues	330,448
Federal Grant Revenues	1,144,380
Rental Income	905,211
Reimbursements from other local authorities - DATA	770,888
Indirect Cost Credits	<u>1,059,332</u>
<b>Total</b>	<b>\$ 15,169,807</b>

**Section 2.** The following amounts hereby are appropriated in the **General Fund** for the management of the Authority and its activities for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Board of Trustees	\$ 74,425
Communications & Public Affairs	957,840
Administration	250,439
Human Resources	498,205
Finance	1,486,670
EEO/DBE	124,910
General Counsel	286,120
Capital Development	18,815
Unemployment Claims	80,000
Durham Area Transit Authority Plaza	770,888
	749,601
Opt Transfer to Bus Fund	8,660,354
Opt Transfer to Rideshare Fund	540,942
Opt Transfer to Bus Capital Fund	524,818
Opt Transfer to Advanced Technology Fund	<u>145,780</u>
<b>Total</b>	<b>\$ 15,169,807</b>

**Section 3.** It is estimated that the following revenues will be available in the **Ridesharing Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

NC Department of Transportation	\$ 45,343
Regional TDM grant	590,894
Federal Transit Administration	129,240
Reimbursements from other local authorities	842,610
Transfer from General Fund	<u>540,942</u>
<b>Total</b>	<b>\$ 2,149,029</b>

**Section 4.** The following amounts hereby are appropriated in the **Ridesharing Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Regional Services	\$ 633,248
Sustainable Travel Services	556,049
Regional Call Center	<u>959,732</u>
<b>Total</b>	<b>\$ 2,149,029</b>

**Section 5.** It is estimated that the following revenues will be available in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

NC Department of Transportation	\$ 2,063,924
Federal Transit Administration	1,326,654
Miscellaneous Revenue	359,037
Consignment	950,000
Bus fares	1,300,000
Vanpool fares	420,417
Subsidies	321,181
Specialized services revenue	330,500
Operating Transfer from General Fund	<u>8,930,355</u>
<b>Total</b>	<b>\$ 16,002,068</b>

**Section 6.** The following amounts hereby are appropriated in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Bus supervision	\$ 1,262,680
Bus operations	8,422,001
Bus maintenance	2,975,978
Vanpool	1,001,109
Paratransit services	<u>2,340,300</u>
<b>Total</b>	<b>\$ 16,002,068</b>

**Section 7.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
\_\_\_\_\_  
Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
REGIONAL BUS CAPITAL PROJECT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Regional Bus Capital Project Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:


NC Department of Transportation	\$ 106,189
Federal Transit Administration	2,032,945
Operating Transfer from General Fund	<u>524,818</u>
<b>Total</b>	<b>\$ 2,663,952</b>

**Section 2.** The following amounts hereby are appropriated in the **Regional Bus Capital Project Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Capital Outlay	<u>\$ 2,663,952</u>
<b>Total</b>	<b>\$ 2,663,952</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
 \_\_\_\_\_  
 Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
 \_\_\_\_\_  
 Michelle C. Dawson, Clerk to the Board

**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
MAJOR CAPITAL PROJECT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Major Capital Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:


NC Department of Transportation	\$	0
Federal Transit Administration		
Rail rental income		230,000
Optional Transfer from Major Transit Investment Fund		<u>1,009,480</u>
<b>Total</b>		<b>\$ 1,239,480</b>

**Section 2.** The following amounts hereby are appropriated in the **Major Capital Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

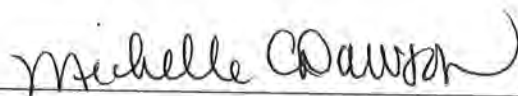
Land Acquisition	\$	0
Demolition		18,750
Property Management (TTA Sites)		18,750
Legal Expenses		68,750
Agency/Consultants		535,730
Other Capital Expenses		<u>597,500</u>
<b>Total</b>		<b>\$ 1,239,480</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
Michelle C. Dawson, Clerk to the Board



**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
ADVANCED TECHNOLOGY PROJECT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Advanced Technology Project Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

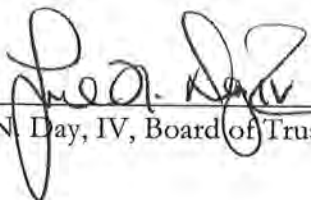
NC Department of Transportation	\$ 401,220
Operating Transfer from General Fund	<u>145,780</u>
<b>Total</b>	<b>\$ 547,000</b>

**Section 2.** The following amounts hereby are appropriated in the **Advanced Technology Project Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

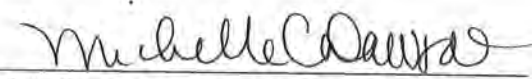
Capital Outlay	\$ 547,000
<b>Total</b>	<b>\$ 547,000</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
 \_\_\_\_\_  
 Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
 \_\_\_\_\_  
 Michelle C. Dawson, Clerk to the Board

**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
MAJOR TRANSIT INVESTMENT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Major Transit Investment Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:


Vehicle Rental Tax	\$ 7,798,324
Investment Earnings	<u>490,860</u>
<b>Total</b>	<b>\$ 8,289,184</b>

**Section 2.** The following amounts hereby are appropriated in the **Major Transit Investment Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:


Opt Transfer to General Fund	\$ 3,553,300
Opt Transfer to MTIF Capital Project Fund	1,009,480
Fund Balance Unassigned	<u>3,726,404</u>
<b>Total</b>	<b>\$ 8,289,184</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
 \_\_\_\_\_  
 Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
 \_\_\_\_\_  
 Michelle C. Dawson, Clerk to the Board

**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
DURHAM ORANGE TAX DISTRICT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Durham Orange Tax District Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

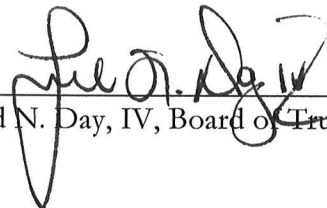
\$3 County Vehicle Registration Tax Increase	\$ 750,362
<b>Total</b>	<b>\$ 750,362</b>

**Section 2.** The following amounts hereby are appropriated in the **Durham Orange Tax District Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

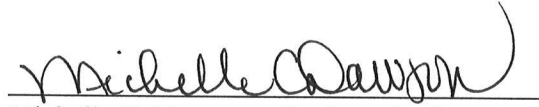
Durham County	\$ 498,205
Orange County	252,157
<b>Total</b>	<b>\$ 750,362</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
 \_\_\_\_\_  
 Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
 \_\_\_\_\_  
 Michelle C. Dawson, Clerk to the Board

**TRIANGLE TRANSIT  
FISCAL YEAR 2015  
WESTERN TRIANGLE TAX DISTRICT FUND ORDINANCE**

**BE IT ORDAINED** by the Triangle Transit Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Western Triangle Tax District Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

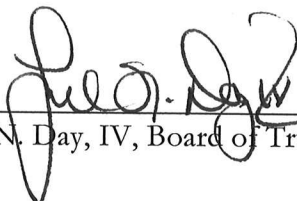
½ Cent Sales Tax	\$ 28,963,340
Vehicle Rental Tax	1,419,553
\$7 County Vehicle Registration Tax	1,924,252
Grants/Others	<u>474,055</u>
<b>Total</b>	<b>\$ 32,781,200</b>

**Section 2.** The following amounts hereby are appropriated in the **Major Transit Investment Fund** for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Durham County	\$ 23,322,469
Orange County	6,864,471
Fund Balance Unassigned	<u>2,594,260</u>
<b>Total</b>	<b>\$ 32,781,200</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 25<sup>TH</sup> DAY OF JUNE 2014.**

  
 \_\_\_\_\_  
 Fred N. Day, IV, Board of Trustees Chair

**ATTEST:**

  
 \_\_\_\_\_  
 Michelle C. Dawson, Clerk to the Board

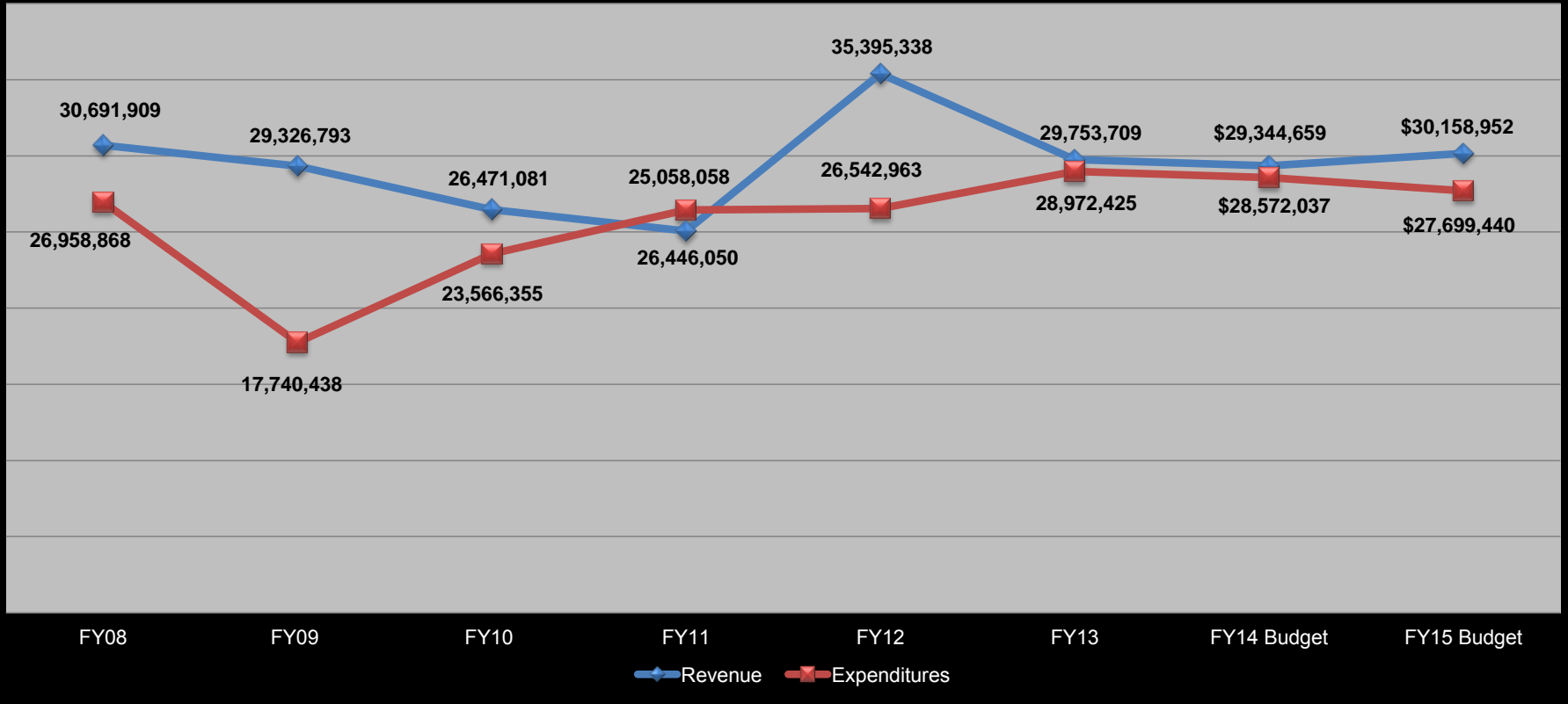


### III. FINANCIAL SUMMARY

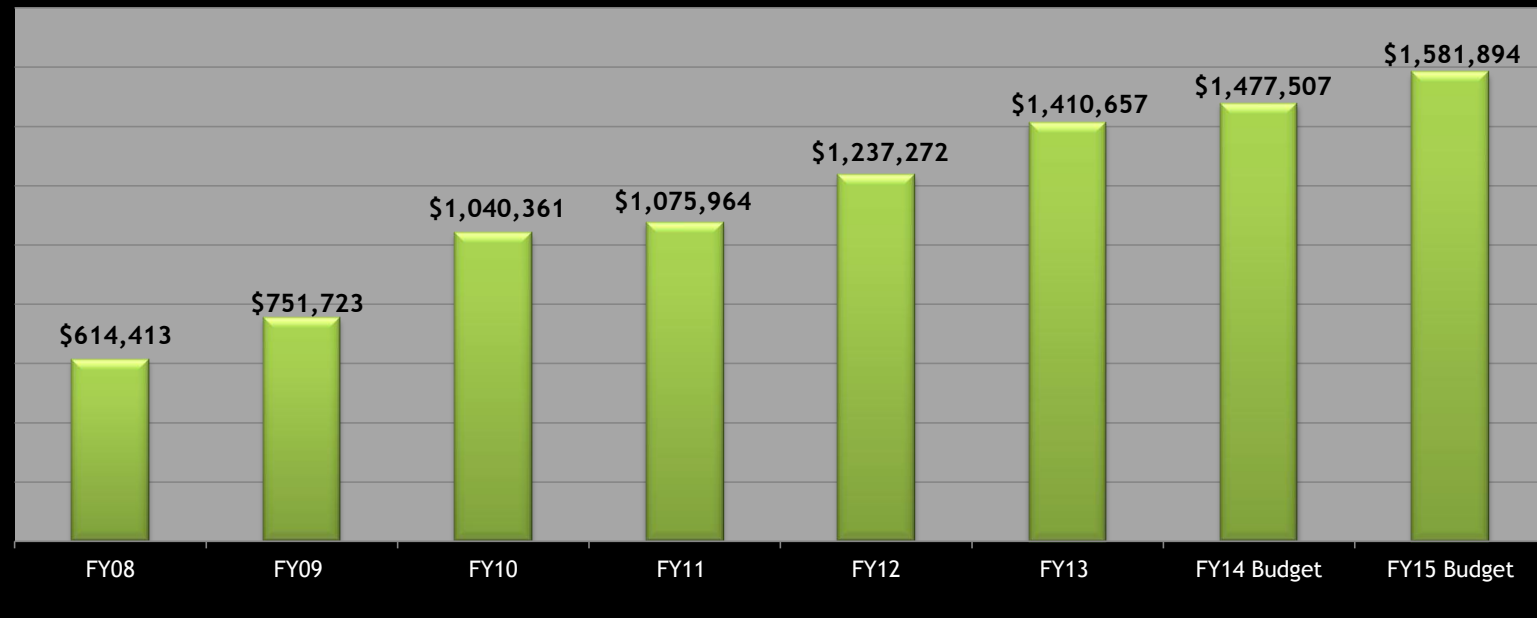




## Triangle Transit Revenue and Expenditure Trends



## Annual Healthcare Costs Paid by Triangle Transit



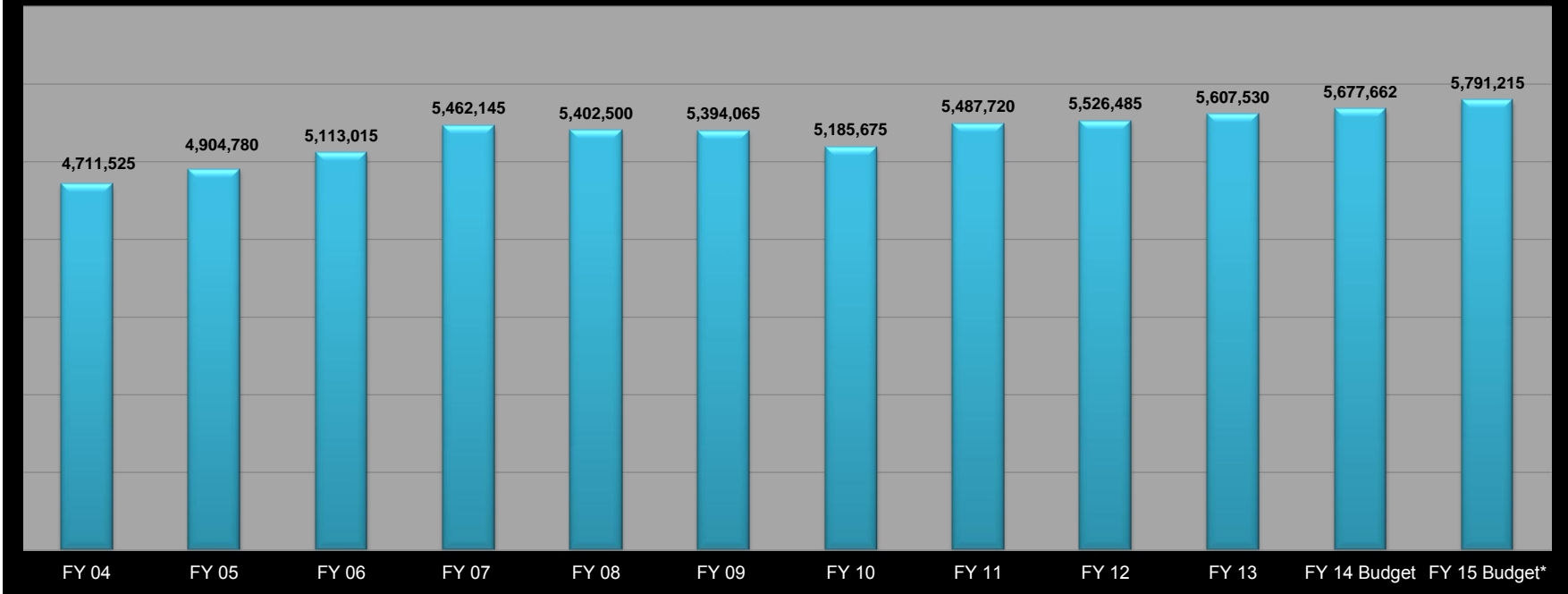
FY15 is based on 10% increase over current run rate

	Expense	# Employees	Cost per employee	% Change
FY08	614,413	131	4,690	22%
FY09	751,723	135	5,568	19%
FY10	1,040,361	169	6,156	11%
FY11	1,075,964	178	6,045	-2%
FY12	1,237,272	184	6,724	11%
FY13	1,410,657	191	7,386	10%
FY14 Budget	1,477,507	197	7,538	2%
FY15 Budget	1,581,894	207	7,642	1%

Assumes coverage for all FTE's

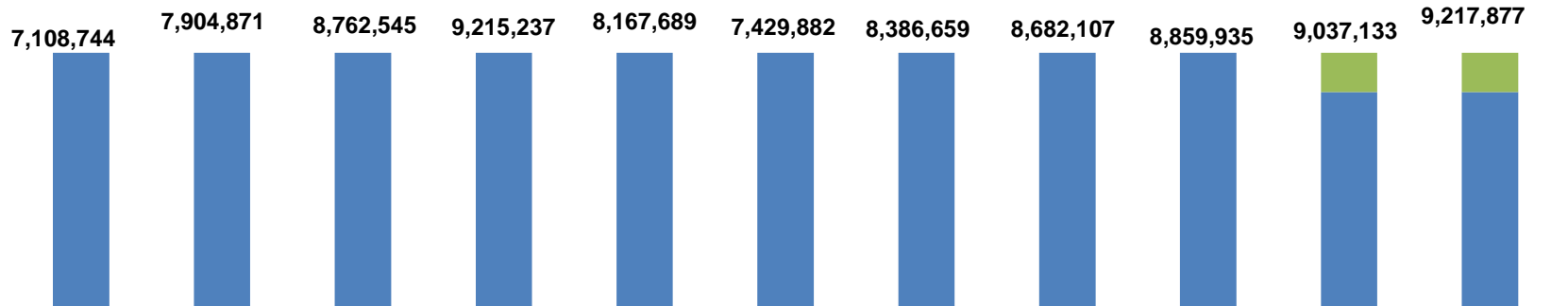
Current annual run rate (as of March 31, 2014) is \$6,948

## Triangle Transit Vehicle Registration Tax



\*Assumes a 1.5% increase over FY14 budget

### Triangle Transit Rental Tax Revenue



	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14 Budget	FY 15 Budget
Total	7,108,744	7,904,871	8,762,545	9,215,237	8,167,689	7,429,882	8,386,659	8,682,107	8,859,935	9,037,133	9,217,877
Durham-Orange	0	0	0	0	0	0	0	0	0	1,391,719	1,419,553
TTA	7,108,744	7,904,871	8,762,545	9,215,237	8,167,689	7,429,882	8,386,659	8,682,107	8,859,935	7,645,415	7,798,324





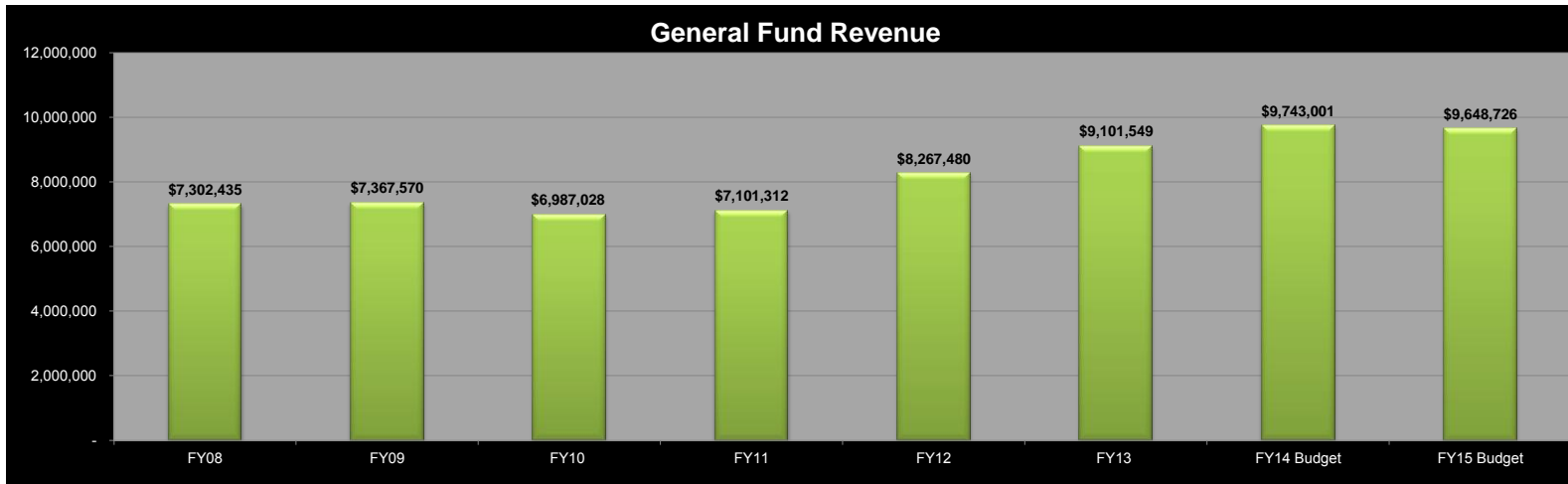
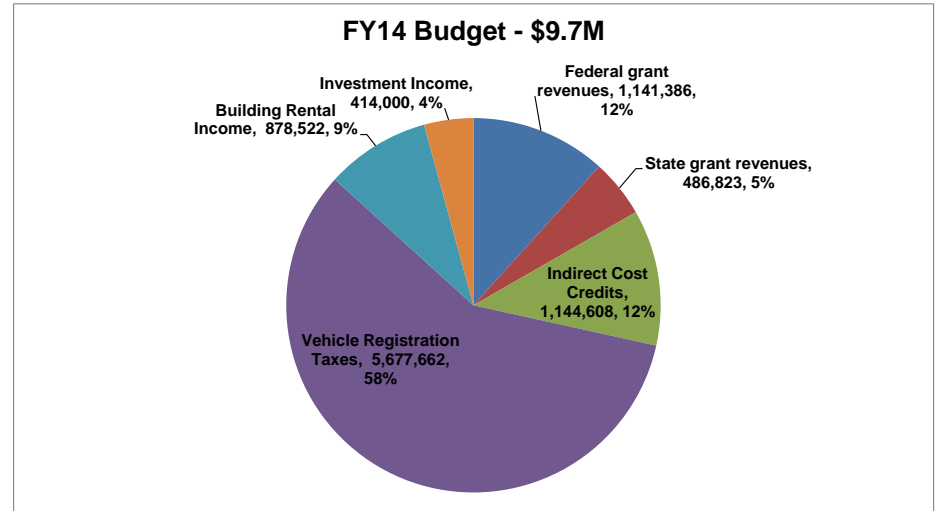
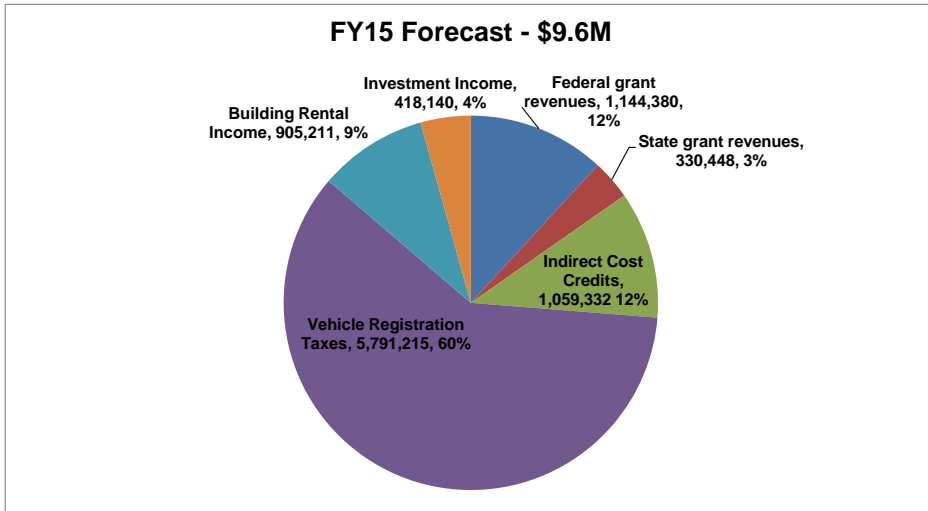
## IV. REVENUE FUNDS

# FY 15 Budget Summary

## General Fund

	FY 2015 Forecast	FY 2014 Budget	Increase/ Decrease
<b>Revenues</b>			
Intergovernmental revenues:			
NC Department of Transportation	\$330,448	\$486,823	(\$156,375)
Federal Transit Administration	1,144,380	1,141,386	2,994
Vehicle registration tax	5,791,215	5,677,662	113,553
Rental Income - building	905,211	878,522	26,689
Indirect cost credits	1,059,332	1,144,608	(85,276)
Investment income	418,140	414,000	4,140
<b>Total revenue</b>	<b>\$9,648,726</b>	<b>\$9,743,001</b>	<b>(\$94,275)</b>
<b>Expenditures</b>			
Governing Board	\$74,425	\$63,805	\$10,620
Administration	250,439	167,079	83,360
Capital Development	18,815	100,672	(81,857)
HR	498,205	424,205	74,000
Legal	286,120	440,432	(154,313)
Finance/IT	1,486,670	1,451,882	34,788
Communications and Public Affairs	957,840	797,302	160,538
Unemployment Claims	80,000	80,000	-
Plaza Building	749,601	923,354	(173,753)
EEO	124,910	114,432	10,478
<b>Total expenditures</b>	<b>\$4,527,025</b>	<b>\$4,563,163</b>	<b>(\$36,138)</b>
<b>Other financing uses</b>			
Operating transfer to Regional Bus Fund	(\$8,660,354)	(\$8,251,418)	\$408,936
Operating transfer to Ridesharing Fund	(540,942)	(561,581)	(\$20,639)
Operating transfer to Technology Project Fund	(145,780)	(34,663)	\$111,117
Operating transfer to Bus Capital Project Fund	(524,818)	(487,187)	\$37,631
<b>Total other financing uses</b>	<b>(\$9,871,893)</b>	<b>(\$9,334,849)</b>	<b>\$537,045</b>
<b>Total expenditures and other financing uses</b>	<b>(\$14,398,918)</b>	<b>(\$13,898,012)</b>	<b>\$500,906</b>
Operating Transfer from MTIF	\$3,310,300	\$2,765,210	\$545,091
<b>Change in balance*</b>	<b>(\$1,439,892)</b>	<b>(\$1,389,801)</b>	<b>\$50,091</b>
<b>Criteria:</b>			
Decrease in balance should not exceed 10% of total expenses and financing uses.	(\$1,439,892)	(\$1,381,801)	\$58,091
% of fund balance used to finance expend.	10%		
% of rental tax used	31%		

## GENERAL FUND REVENUE OVERVIEW



## FY 15 Budget Summary

### Major Transit Investment Fund/Major Capital Project Fund

<b>Revenues</b>	<b>FY 2015 Forecast</b>	<b>FY14 Budget</b>	<b>Increase/ Decrease</b>
Rental Income	\$230,000	\$229,758	\$242
Vehicle Rental Tax	9,217,877	9,037,134	180,743
Less Rental Tax Transfer to D-O*	(1,419,553)	(1,391,719)	(27,834)
Investment Earnings	490,860	486,000	4,860
<b>Total Revenues</b>	<b>\$8,519,184</b>	<b>\$8,361,173</b>	<b>\$158,011</b>
 <b>Expenditures</b>			
Legal MTIF	\$63,582	\$237,156	(\$173,574)
CPA MTIF	106,427	531,535	(425,108)
Capital Development MTIF	122,297	906,046	(783,749)
Board MTIF	74,425	63,805	10,620
Plaza MTIF	-	300,000	(300,000)
Property Management (TTA sites)	18,750	70,000	(51,250)
Demolition	18,750	75,000	(56,250)
Legal Expenses	68,750	250,000	(181,250)
Agency/Consultants	169,000	300,000	(131,000)
Other Capital Expenses	597,500	515,000	82,500
<b>Total Expenditures</b>	<b>\$1,239,480</b>	<b>\$3,248,541</b>	<b>(\$2,009,061)</b>
Change in Balance	\$7,279,704	\$5,112,632	\$2,167,071
Transfer to General Fund	(\$3,310,300)	(\$2,447,393)	\$862,908
Total Change in MTIF Balance	\$3,969,404	\$2,665,240	\$1,304,164

\* A portion of the rental tax is budgeted in the FY15 Durham/Orange Bus and Rail Investment Plan Budget

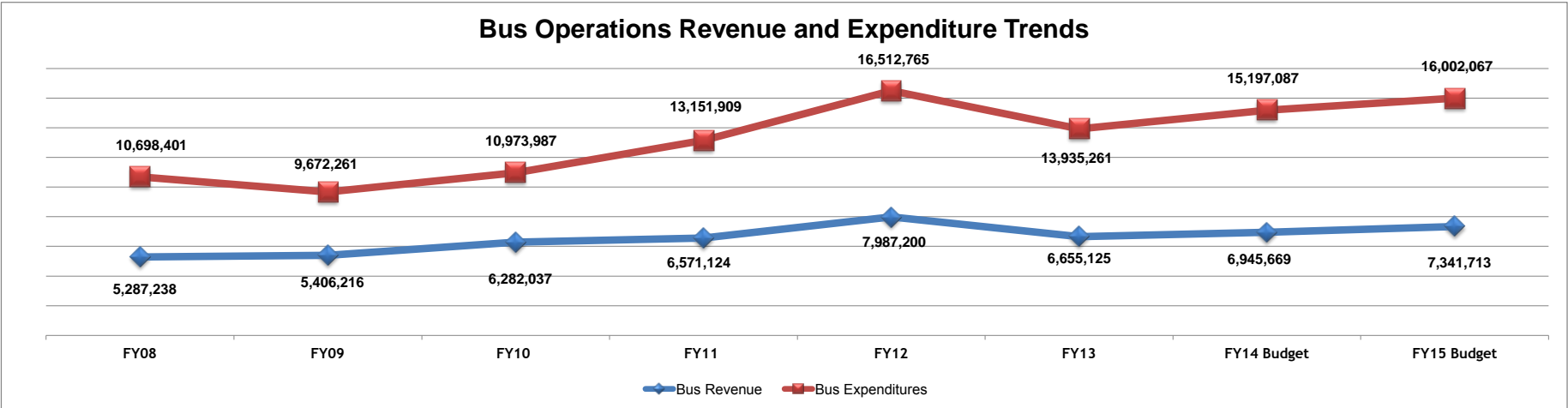
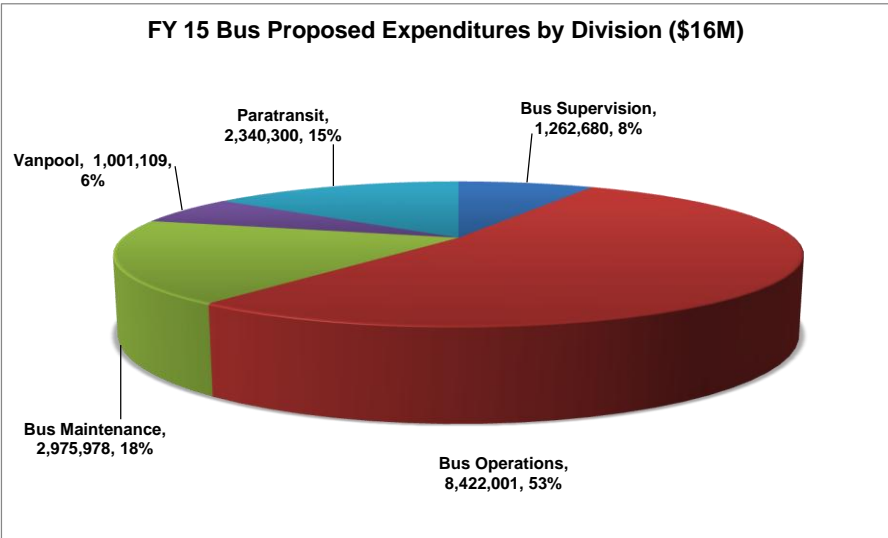
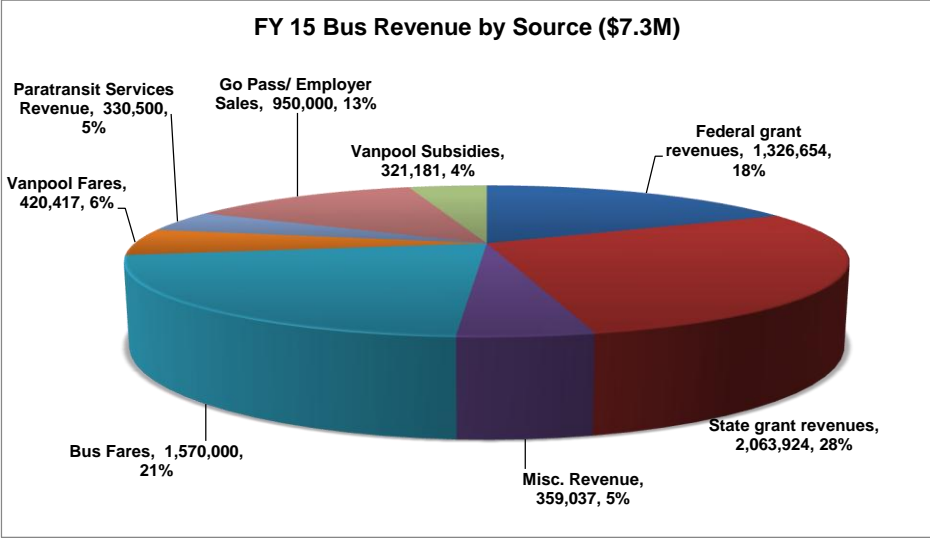
**FY 15 Budget Summary**  
**Regional Bus Service Fund**

<b>Revenues</b>	<b>FY 2015 Forecast</b>	<b>FY 2014 Budget</b>	<b>Increase/ Decrease</b>
Intergovernmental revenues:			
NC Department of Transportation (SMAP)	\$2,063,924	\$2,094,933	(\$31,009)
Federal Transit Administration	1,326,654	1,124,456	202,198
Miscellaneous Revenue	359,037	483,140	(124,103)
Consignment	950,000	900,000	50,000
Bus fares	1,570,000	1,300,000	270,000
Vanpool fares	420,417	425,277	(4,860)
Subsidies	321,181	316,725	4,456
Gain/loss on van disposals	-	20,000	(20,000)
Paratransit	330,500	281,138	49,362
<b>Total revenues</b>	<b>\$7,341,713</b>	<b>\$6,945,669</b>	<b>\$396,044</b>
<b>Expenses**</b>			
Bus supervision	\$1,262,680	\$1,165,104	\$97,576
Bus operations	8,422,001	8,374,786	47,214
Bus maintenance	2,975,978	2,879,136	96,842
Vanpool	1,001,109	954,175	46,934
Paratransit services	2,340,300	1,823,886	516,414
<b>Total expenses</b>	<b>\$16,002,067</b>	<b>\$15,197,087</b>	<b>\$804,980</b>
<b>Other financing source</b>			
Operating transfer from General Fund	\$8,660,354	\$8,251,418	\$408,936
<b>Total other financing source</b>	<b>\$8,660,354</b>	<b>\$8,251,418</b>	<b>\$408,936</b>
<b>Total expenses and other financing source</b>	<b>\$7,341,713</b>	<b>\$6,945,669</b>	<b>\$396,044</b>
<b>(Decrease) in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\*\*Excludes DATA



# BUS FUND OVERVIEW



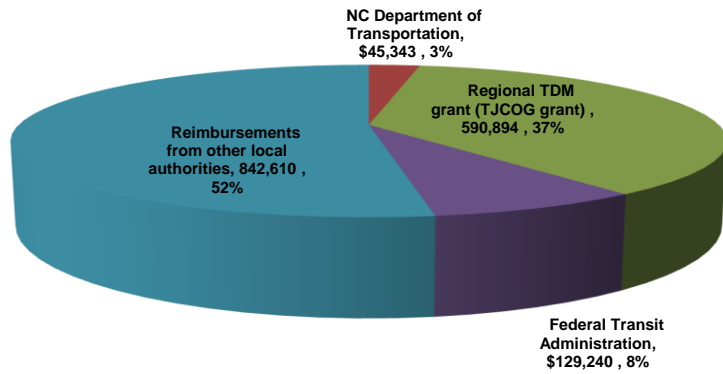
## FY 15 Budget Summary

### Ridesharing Fund

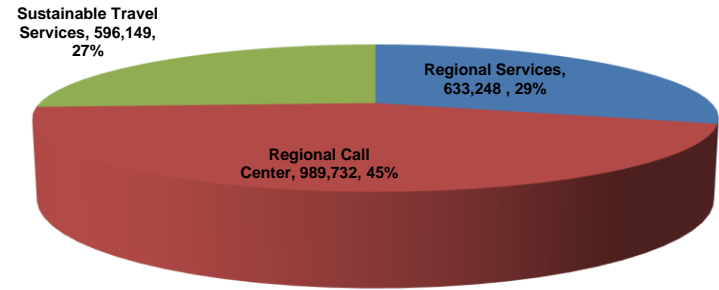
Revenues	FY 2015 Forecast	FY 2014 Budget	Increase/ Decrease
Intergovernmental revenues:			
NC Department of Transportation	\$45,343	\$47,682	(\$2,339)
Regional TDM grant (TJCOG grant)	590,894	421,892	169,002
Federal Transit Administration	129,240	147,952	(18,712)
Reimbursements from other local authorities	842,610	797,718	44,892
TDM employer fees	-	15,000	(15,000)
<b>Total revenues</b>	<b>\$1,608,087</b>	<b>\$1,430,244</b>	<b>\$177,843</b>
<b>Expenses</b>			
Regional Services	\$633,248	\$585,875	\$47,373
Regional Call Center	959,732	934,421	25,310
Sustainable Travel	556,049	471,528	84,521
<b>Total expenses</b>	<b>\$2,149,029</b>	<b>\$1,991,825</b>	<b>\$157,204</b>
<b>Other financing sources</b>			
Operating transfer from General Fund	\$540,942	\$561,581	(\$20,639)
<b>Total other financing sources</b>	<b>\$540,942</b>	<b>\$561,581</b>	<b>(\$20,639)</b>
<b>Total expenses and other financing sources</b>	<b>\$1,608,087</b>	<b>\$1,430,244</b>	<b>\$177,843</b>
<b>(Decrease) in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## RIDESHARE FUND OVERVIEW

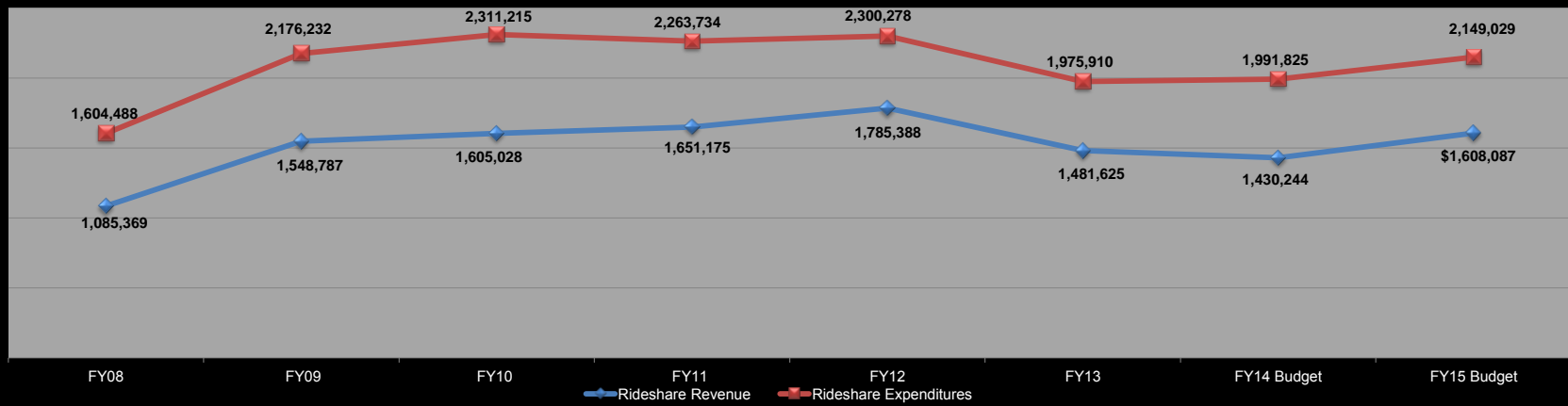
**FY 15 Rideshare Revenue by Source (\$1.6M)**



**FY 15 Rideshare Expenditures by Division (\$2.2M)**



**Rideshare Revenue and Expenditure Trends**



## FY 15 Budget Summary

### DATA

	FY 2015 Forecast	FY 2014 Budget	Increase/ Decrease
<b>Revenues</b>			
DATA Reimbursement	\$770,888	\$743,048	\$27,840
<b>Total revenues</b>	<b>\$770,888</b>	<b>\$743,048</b>	<b>\$27,840</b>
<b>Expenditures</b>			
Bus Supervision	229,131	224,694	4,437
Regional Services	221,767	223,522	(1,755)
Administration	-	96,354	(96,354)
Finance/IT	190,186	84,992	105,195
Communications and Public Affairs	96,062	89,503	6,559
DATA - Other	33,742	23,983	9,759
<b>Total expenditures</b>	<b>\$770,888</b>	<b>\$743,048</b>	<b>\$27,840</b>



## V. CAPITAL PROJECTS

**FY 15 Budget Summary**

**Technology Capital Project Fund**

<b>Revenues</b>	<b>FY 2015 Forecast</b>	<b>FY 2014 Budget</b>	<b>Increase/ Decrease</b>
Intergovernmental revenues:			
NC Department of Transportation	\$401,220	\$311,967	\$89,253
<b>Total revenues</b>	<b>\$401,220</b>	<b>\$311,967</b>	<b>\$89,253</b>
<b>Expenditures</b>			
Capital outlay	\$547,000	\$346,630	\$200,370
<b>Total expenditures</b>	<b>\$547,000</b>	<b>\$346,630</b>	<b>\$200,370</b>
<b>Other financing sources</b>			
Opt from General Fund (TTA 10% match)	\$145,780	\$34,663	\$111,117
<b>Total other financing sources</b>	<b>\$145,780</b>	<b>\$34,663</b>	<b>\$111,117</b>
<b>Total exp and other financing sources</b>	<b>\$401,220</b>	<b>\$311,967</b>	<b>\$89,253</b>
<b>(Decrease) in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FY 15 Advanced Technology Fund expenditures:**

	<u>Cost</u>	<u>FTA/STP- DA</u>	<u>NCDOT</u>	<u>Triangle Transit</u>	<u>Triangle Transit Match %</u>
Network Switches	\$ 105,000		\$ 94,500	\$ 10,500	10%
Network Server Upgrade	130,800		117,720	13,080	10%
Bus Stop Management System	100,000		90,000	10,000	10%
WIFI Router Upgrade	101,200			101,200	100%
Regional Website/Mobile App	110,000		99,000	11,000	10%
	<b>\$ 547,000</b>	<b>\$ -</b>	<b>\$ 401,220</b>	<b>\$ 145,780</b>	<b>10%</b>



**FY 15 Budget Summary**

**Bus Capital Project Fund**

	<b>FY 2015 Forecast</b>	<b>FY 2014 Budget</b>	<b>Increase/ Decrease</b>
<b>Revenues</b>			
Intergovernmental revenues:			
NC Department of Transportation	106,189	\$53,761	\$52,428
Federal Transit Administration	2,032,945	1,755,796	277,149
<b>Total revenues</b>	<b>\$2,139,134</b>	<b>\$1,809,557</b>	<b>\$329,577</b>
<b>Expenditures</b>			
Capital outlay	\$2,663,952	\$2,296,744	\$367,208
<b>Total expenditures</b>	<b>\$2,663,952</b>	<b>\$2,296,744</b>	<b>\$367,208</b>
<b>Other financing sources</b>			
Operating transfer from General Fund (TTA match)	\$524,818	\$487,187	\$37,631
<b>Total other financing sources</b>	<b>\$524,818</b>	<b>\$487,187</b>	<b>\$37,631</b>
<b>Total expenditures/Other financing</b>	<b>\$2,139,134</b>	<b>\$1,809,557</b>	<b>\$329,577</b>
<b>(Decrease) in fund balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>

**FY 15 Bus Capital Fund expenditures:**

	<u>Cost</u>	<u>FEDERAL</u>	<u>NCDOT</u>	<u>Triangle Transit</u>	<u>Triangle Transit Match %</u>
Fuel Management System	242,862	\$ 176,000	\$ 22,000	\$ 44,862	18%
Security Cameras	57,500	46,000		11,500	20%
Brake Lathe & Lift - Paratransit	29,026	23,221		5,805	20%
Aftertreatment Device Cleaning Machine	50,000	40,000		10,000	20%
Asphalt Removal - Phase 2	625,000	500,000		125,000	20%
Security Access Gate	45,000	36,000	4,500	4,500	10%
Transit Amenities	258,131	206,504		51,627	20%
Rehab of 6 PART Vehicles	73,000	58,400	6,800	7,800	11%
Replacement Vans (12)	314,448	178,192		136,256	43%
Lift/Portable Lift	231,899	185,519		46,380	20%
Miscellaneous Vehicle Mix	343,886	275,108	34,389	34,389	10%
Bus Wash System	345,000	276,000	34,500	34,500	10%
Currency/Coin Counter	8,200			8,200	100%
Flooring Renovation	40,000	32,000	4,000	4,000	10%
	<b>\$ 2,663,952</b>	<b>\$ 2,032,944</b>	<b>\$ 106,189</b>	<b>\$ 524,819</b>	<b>20%</b>



## VI. GRANTS

**Expected Grant Revenues for FY 2015**

**Prime: Deirdre Walker**

<b>Federal Transit Administration (FTA) Grants</b>	<b>Grant Number</b>	<b>Purpose of Grant</b>	<b>FTA Contribution</b>	<b>NCDOT Contribution</b>	<b>TTA Contribution</b>	<b>Intergovernmental Contribution</b>	<b>Total Revenues</b>
Section 5307 Formula Program Grant	TBD (FY 2015)						
Planning Expenditures- Capital Development		To fund the expenditures of the Capital Dev. Dept.	\$ 1,144,380	See below	\$ 143,047	\$ -	\$ 1,287,427
Planning Expenditures- Regional Services Development		To fund the expenditures of the Regional Services Dept.	\$ 129,240	See below	\$ 16,155	\$ -	\$ 145,395
Planning Expenditures- Bus Operations		To fund the expenditures of the Bus Operations Dept.	\$ 94,380	See below	\$ 11,797	\$ -	\$ 106,177
Preventive Maintenance- Bus Operations		To fund preventive maintenance at Bus Operations Dept.	\$ 1,232,274	-	\$ 308,069	\$ -	\$ 1,540,343
Capital Purchase - Associated Transit Improvements-1%		To fund required 1% for Transit Enhancements for Bus Operations dept.	\$ 26,730	-	\$ 6,683	\$ -	\$ 33,413
Capital Purchase - Safety and Security-1%		To fund required 1% for Safety & Security for IT Dept Cameras	\$ 46,000	-	\$ 11,500	\$ -	\$ 57,500
Capital Purchase - Associated Transit Improvements-1% (Carryforward from FY 2014)	TBD (FY 2014)	To fund required 1% for Associated Transit Improvements for Bus Operations dept.	\$ 26,730	-	\$ 6,682	\$ -	\$ 33,412
Capital Purchase - Associated Transit Improvements-1% (Carryforward from FY 2013)	NC-90-X542	To fund required 1% for Associated Transit Improvements for Bus Operations dept.	\$ 25,107	-	\$ 6,277	\$ -	\$ 31,384
Capital Purchase - Associated Transit Improvements-1% (Carryforward from FY 2012)	NC-90-X524	To fund required 1% for Associated Transit Improvements for Bus Operations dept.	\$ 24,661	-	\$ 6,165	\$ -	\$ 30,826
Capital Purchase - Associated Transit Improvements-1% (Carryforward from FY 2011)	NC-90-X501	To fund required 1% for Associated Transit Improvements for Bus Operations dept.	\$ 11,474	-	\$ 2,869	\$ -	\$ 14,343
STP-DA FHWA/FTA Funds	TBD (FY 2013 Allocation)						
Asphalt Removal and Replacement at Bus Operations (CAMPO)		To fund removal and replacement of asphalt with concrete at Bus	\$ 500,000	-	\$ 125,000	\$ -	\$ 625,000
STP-DA FHWA/FTA Funds (Carryforward from FY12)	NC-95-X056						
Fuel Management System (CAMPO)		To fund fuel management system at Bus Operations	\$ 176,000	See below	\$ 22,000	\$ -	\$ 198,000
Wake County Amenities (CAMPO)		To fund amenities in Wake County-28 stops, ADA pads, sidewalks, etc.	\$ 91,802	-	\$ 22,951	\$ -	\$ 114,753
New Gate System at Bus Operations (CAMPO)		To fund installation of new electric gate at Bus Operations	\$ 36,000	See below	\$ 4,500	\$ -	\$ 40,500
STP-DA FHWA/FTA Funds (Carryforward from FY11)	NC-95-X027-04						
Shop Equipment (CAMPO)		To fund Brake Lathe and Lift for Paratransit, Aftertreatment Device	\$ 43,461	-	\$ 10,865	\$ -	\$ 54,326
Bus Lifts		To fund Lift and Portable Lift for Bus Operations	\$ 205,279	-	\$ 51,320	\$ -	\$ 256,599
Section 5339 Bus & Bus Facility (MAP-21)	TBD (FY14 Allocation)						
Bus Wash System		To fund balance of bus wash system for Bus Operations	\$ 69,760	See below	\$ 8,720	\$ -	\$ 78,480
Van Replacement-Vanpool		To fund 8 replacement of vans at Vanpool.	\$ 178,192	-	\$ 44,548	\$ -	\$ 222,740
Section 5339 Bus & Bus Facility (MAP-21)	TBD (FY13 Allocation)						
Rehab/Renovate Bus Operations Flooring		To fund flooring renovation at Bus Maintenance	\$ 32,000	See below	\$ 4,000	\$ -	\$ 36,000
Rehab/Renovate Rolling Stock-PART Vehicles		To fund rehabilitation and upfit of PART vehicles t/f to Triangle Transit	\$ 58,400	See below	\$ 7,800	\$ -	\$ 66,200
Bus Wash System		To fund bus wash system for Bus Operations	\$ 206,241	See below	\$ 25,780	\$ -	\$ 232,021
Section 5309 Bus & Bus Facility (Carryforward from FY12)	NC-04-0039						
Bus		To partially fund 1-Bus	\$ 275,108	See below	\$ 34,388	\$ -	\$ 309,496
<b>Total Federal Grants</b>			<b>\$ 4,633,219</b>	<b>\$ -</b>	<b>\$ 881,116</b>	<b>\$ -</b>	<b>\$ 5,514,335</b>
<b>NC Dept. of Transportation (NCDOT) Grants</b>							
State Maintenance Assistance Program Grant	To be awarded	To fund all bus departments' expenses	-	\$ 1,964,126	-		\$ 1,964,126
Section 5307 Formula Program Grant- NC Match	TBD (FY 2015)						
Planning Expenditures- Capital Development		To fund the expenditures of the Capital Development.	See above	\$ 143,048	See above		\$ 143,048
Planning Expenditures- Regional Services Development		To fund the expenditures of the Regional Services Development.	See above	\$ 16,155	See above		\$ 16,155
Planning Expenditures- Bus Operations		To fund the expenditures of the Bus Operations	See above	\$ 11,798	See above		\$ 11,798
STP-DA FHWA/FTA Funds	NC-95-X056						
Fuel Management System (CAMPO)		To fund fuel system at Bus Operations	See above	\$ 22,000	See above		\$ 22,000
New Gate System at Bus Operations (CAMPO)		To fund installation of new electric gate at Bus Operations	See above	\$ 4,500	See above		\$ 4,500

Section 5339 Bus & Bus Facility (MAP-21) Bus Wash System	TBD (FY14 Allocation)	To fund balance of bus wash system for Bus Operations	See above	\$ 8,720	See above		\$ 8,720
Section 5339 Bus & Bus Facility (MAP-21) Rehab/Renovate Bus Operations Flooring Rehab/Renovate Rolling Stock-PART Vehicles Bus Wash System	TBD (FY13 Allocation)	To fund flooring renovation at Bus Maintenance To fund rehabilitation and upfit of PART vehicles t/f to Triangle Transit To fund bus wash system for Bus Operations	See above See above See above	\$ 4,000 \$ 6,800 \$ 25,780	See above See above See above		\$ 4,000 \$ 6,800 \$ 25,780
Section 5309 Bus & Bus Facility (Carryforward from FY12) Bus	NC-04-0039	To partially fund 1-Bus	See above	\$ 34,389	See above		\$ 34,389
Advanced Technology Advanced Technology Grant Application Advanced Technology Grant Application Advanced Technology Grant Application Advanced Technology Grant Application	TBD (FY 2015) TBD (FY 2015) TBD (FY 2015) TBD (FY 2015)	To fund Network Switches To fund Network Server Upgrade To fund Bus Stop Management System To fund Regional Website and Mobile Application	- - - -	\$ 94,500.00 \$ 117,720.00 \$ 90,000.00 \$ 99,000.00	\$ 10,500.00 \$ 13,080.00 \$ 10,000.00 \$ 11,000.00		\$ 105,000 \$ 130,800 \$ 100,000 \$ 110,000
Rideshare Grant Regional Services Development/Sustainable Travel Services Vanpool/Sustainable Travel Services Communications & Public Affairs/Sustainable Travel Services	TBD (FY 2015)	To fund Regional Services/Sustainable Travel Services expenses To fund Vanpool/Sustainable Travel Services expenses To fund C&PA/Sustainable Travel Services expenses	- - -	\$ 590,894 \$ 88,000 \$ 157,400	\$ 208,042 \$ 22,000 \$ 39,350		\$ 798,936 \$ 110,000 \$ 196,750
Apprentice/Internship Grant	TBD (FY 2015)	To fund Apprentice in Regional Services Development	-	\$ 29,188	\$ 3,244		\$ 32,432
Demonstration Grant	TBD (FY 2015)	To fund Phase II of Regional Rebranding Project		\$ 30,000	\$ -		\$ 30,000
<b>Total NCDOT Grants</b>			\$ -	\$ 3,538,018	\$ 317,216	\$ -	\$ 3,855,234
		<b>TOTALS:</b>	\$ 4,633,219	\$ 3,538,018	\$ 1,198,332	\$ -	\$ 9,369,569
		GENERAL FUND (Non-Rail Planning) in GREEN	\$ 1,144,380	\$ 330,448	\$ 182,397	\$ -	\$ 1,657,225
		RIDESHARE FUND in YELLOW	\$ 129,240	\$ 636,237	\$ 227,441	\$ -	\$ 992,918
		REGIONAL BUS SERVICE FUND in BLUE	\$ 1,326,654	\$ 2,063,924	\$ 341,866	\$ -	\$ 3,732,444
		CAPITAL PROJECT FUND in ORANGE	\$ 2,032,945	\$ 106,189	\$ 402,048	\$ -	\$ 2,541,182
		ADVANCED TECHNOLOGY FUND in PURPLE	\$ -	\$ 401,220	\$ 44,580	\$ -	\$ 445,800
			\$ 4,633,219	\$ 3,538,018	\$ 1,198,332	\$ -	\$ 9,369,569



## VII. STAFF

# FY15 Budget Department Summary of Total Spending and Headcount (Excludes Durham-Orange Bus and Rail Investment Plan)

	Total Spending			FTE				PTE			
	FY14 Budget	FY15 Fcst	Increase/ (Decrease) FY14 Budget	FY14 Bud	FY15 Fcst	FY15 + / (-) FY14 Bud	March '14 Actual	FY14 Bud	FY15 Fcst	FY15 + / (-) FY14 Bud	March '14 Actual
Board	\$127,610	\$148,849	\$21,239	0	0	0	0	0	1	1	1
Administration*	263,433	250,439	(12,994)	2	2	0	2	0	0	0	0
EEO/DBE	114,432	124,910	10,478	1	1	0	1	0	0	0	0
Human Resources	424,205	498,205	74,000	4	4	0	4	0	0	0	0
Finance/IT*	1,536,873	1,676,856	139,983	12	13	1	11	2	2	0	2
Comm and Public Affairs*	1,418,339	1,160,328	(258,011)	10	12	2	9	0	0	0	0
Legal	677,588	349,702	(327,886)	3	3	0	3	0	0	0	0
Cap Development	1,006,717	141,112	(865,606)	8	7	(1)	8	0	1	1	0
Van Pool	954,175	1,001,109	46,934	4	4	0	4	0	0	0	0
Bus Maintenance	2,879,136	2,975,978	96,842	25	25	0	23	0	0	0	0
Bus Supervision*	1,389,799	1,491,811	102,012	13	13	0	13	0	0	0	0
Bus Ops.	8,374,786	8,422,001	47,214	72	72	0	72	20	20	0	20
Paratransit	1,823,886	2,340,300	516,414	19	23	4	18	7	7	0	4
Sustainable Travel Services	471,528	556,049	84,521	4	4	0	3	0	1	1	0
Regional Call Center	934,421	959,732	25,310	11	11	0	12	7	8	1	5
Regional Services*	809,398	855,015	45,617	7	7	0	5	0	0	0	0
Plaza	1,223,354	749,601	(473,753)	0	0	0	0	0	0	0	0
<b>Department Expenses</b>	<b>\$ 24,429,680</b>	<b>\$ 23,701,996</b>	<b>(\$727,684)</b>	<b>195</b>	<b>201</b>	<b>6</b>	<b>187</b>	<b>36</b>	<b>40</b>	<b>4</b>	<b>31</b>
DATA direct charges	23,983	33,742	9,759								
Unemployment Claims	80,000	80,000	-								
Capital	2,643,374	3,210,952	567,578								
Major Transit Direct Costs	1,210,000	872,750	(337,250)								
<b>Total Expenditures</b>	<b>\$28,387,037</b>	<b>\$27,899,440</b>	<b>(\$487,597)</b>								
*DATA costs (included above)	\$743,048	\$770,888	\$27,840								

Finance	1 Assistant Director of Finance
Communications & Public Affiars	2 Deputy General Manager/Director of Regional Partnerships
Paratransit	2 Dispatchers
	2 FT Operators
	<u>7</u>

\*8 Total DATA related postions included (6.5 allocated to DATA):

- Financial Administrator
- Procurement Specialist
- Safety and Security Coordinator
- Customer Relations Administrator
- Lead Transit Svc Planner
- Marketing Associate
- Transit Amenities Specialist
- Customer Information Coordinator





## VIII. SUMMARY OF EXPENDITURES

**FY15 Budget Summary by Line Item**  
**(Excludes Durham-Orange Bus and Rail Investment Plan Expenses)**

<u>Operating</u>	<u>FY15 Budget</u> <u>Total</u>	<u>FY14 Budget</u> <u>Total</u>	<u>Inc/(Dec)</u>
Compensation Related	9,917,891	10,522,051	(604,160)
FICA/Pension	1,502,924	1,602,052	(99,128)
Employee Insurance	1,638,641	1,592,891	45,750
Board Compensation	17,000	17,000	0
Insurance	1,823,453	1,708,664	114,789
IT	773,600	715,396	58,204
Office Rent	37,000	37,000	0
Utilities	246,668	204,131	42,537
Accounting & Auditing Fees	50,000	50,000	0
Cost Allocation	1,141,201	1,182,742	(41,541)
Lobbying*	36,000	60,000	(24,000)
Other Professional Services	1,021,340	933,890	87,450
Fuels and Lubricants	2,247,551	2,175,855	71,696
Tires and Tubes	138,000	98,000	40,000
Parts and Maintenance	482,100	471,000	11,100
Maintenance Supplies	58,500	48,500	10,000
Outside Repairs Parts	15,000	7,000	8,000
Outside Repairs Vehicles	110,000	108,000	2,000
Advertising	204,000	171,500	32,500
Printing	137,800	122,710	15,090
Promotions	23,000	42,200	(19,200)
Travel	102,325	105,480	(3,155)
Training	85,585	74,800	10,785
Conferences	22,000	20,600	1,400
Contracted Services	1,445,839	1,325,801	120,038
Legal Svcs/Consultants	85,250	280,000	(194,750)
Dues and Subscriptions	74,675	69,500	5,175
Outside Repairs - Building	90,827	74,955	15,872
Special Events	10,250	10,950	(700)
Maint Fee- Park & Ride	58,540	61,320	(2,780)
Towing	13,200	7,500	5,700
NCRR Payment	-	175,000	(175,000)
Property Management	55,750	107,020	(51,270)
Demolition	18,750	75,000	(56,250)
Financial Consultants	-	50,000	(50,000)
Consultants	114,000	475,000	(361,000)
TJ COG	45,000	40,000	5,000
Other	844,830	906,595	(61,766)
<b>Total Operating</b>	<b>24,688,489</b>	<b>25,730,104</b>	<b>(1,041,615)</b>
<b>Total Capital</b>	<b>3,210,952</b>	<b>2,656,934</b>	<b>554,018</b>
<b>Total Expenditures</b>	<b>27,899,441</b>	<b>28,387,038</b>	<b>(487,597)</b>

\*Total Budget \$60K - \$24K in Lobbying expenses charged to Durham-Orange Plan



## IX. DEPARTMENT EXPENSE SUMMARIES

# **TRIANGLE TRANSIT FY 2015 Budget Goals and Objectives**

## **BOARD OF TRUSTEES**

### **Mission**

Triangle Transit improves our region's quality of life by connecting people and places with reliable, safe, and easy-to-use travel choices that reduce congestion and energy use, save money, and promote sustainability, healthier lifestyles, and a more environmentally responsible community.

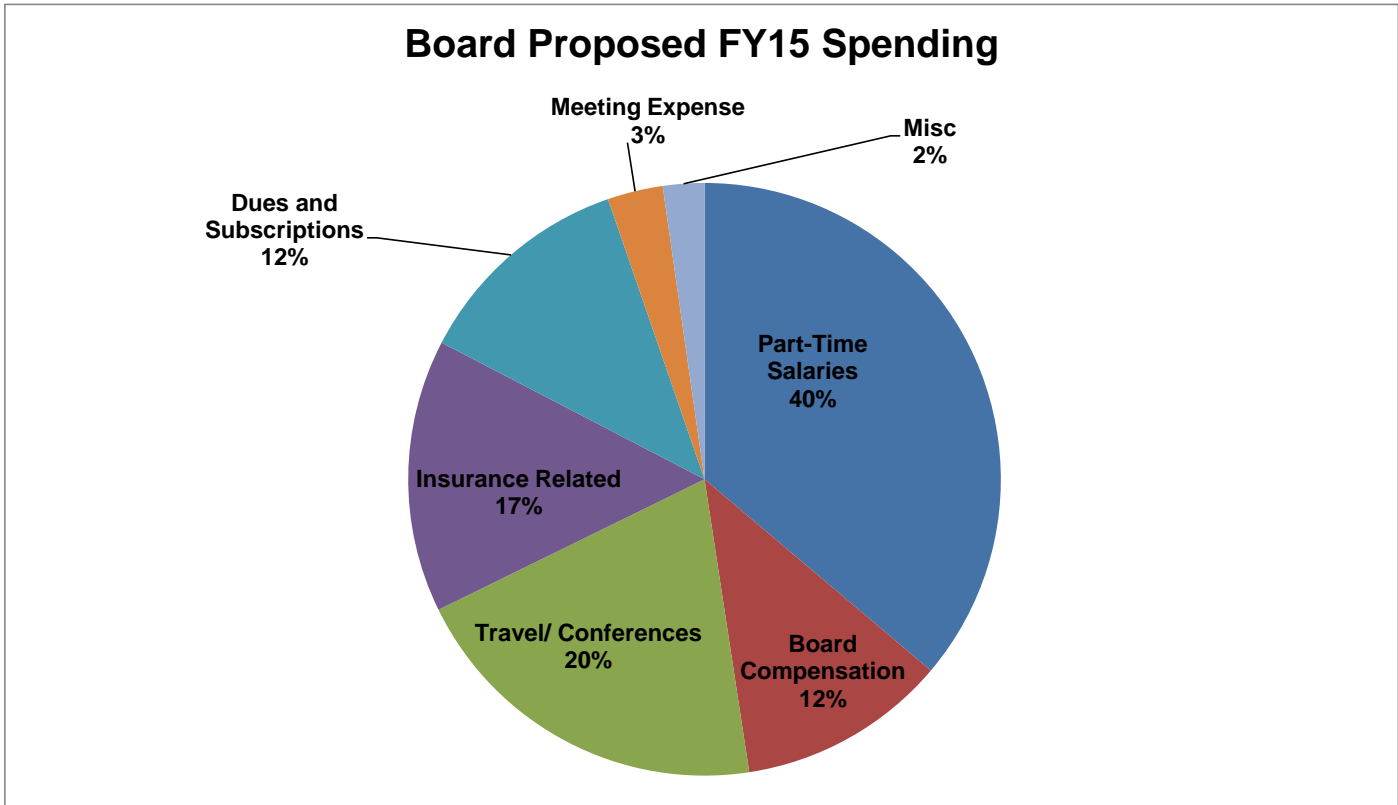
### **Goals for FY 2015**

- Continue to provide high quality transit service while continually striving to improve the customer experience.
- Work with elected and appointed officials in Wake County to achieve approval of its respective Bus and Rail Investment Plan and to schedule a public referendum on the half-cent sales tax which will allow implementation of the Plan.
- Continue to work on implementing, and revising as needed, the Bus and Rail Investment Plans in Durham and Orange counties.
- Continue to work with Triangle area transit providers on coordinating fares, routes, schedules, marketing and information dissemination. This should include exploring options for further collaboration and management opportunities which improve service quality and control costs.
- Strive in every facet of our operations and planning to exemplify responsible, responsive, competent and efficient public service.
- To encourage a healthy and supportive workplace for employees.

# DEPARTMENT OVERVIEW BOARD OF TRUSTEES

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Board are slightly higher than the Fiscal Year 2014 budget. The increase is primarily due to an increase in property and general liability insurance and expected expenses related to the online Board agenda portal. FY15 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v.2014 Budget Difference
127,610	148,849	21,240

\*A portion of Board expenses will be allocated to the MTIF.

**TRIANGLE TRANSIT**  
**01-00 Board of Trustees**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	-	<b>50,008</b>	<b>50,008</b>
5125	Salaries & Wages-Part Time	-	50,008	50,008
<b>5200</b>	<b>BOARD COMPENSATION</b>			
5271	Board Compensation	17,000	17,000	-
<b>5300</b>	<b>FRINGE BENEFIT</b>			
5381	Employer FICA	-	3,826	3,826
5385	Workers' Compensation	-	542	542
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5498	Other Professional Services	50,000		<b>(50,000)</b>
<b>5600</b>	<b>MEETING EXPENSE</b>			
5621	Meeting Expense - Materials	1,000	1,000	-
5622	Meeting Refreshment	3,500	3,500	-
<b>6000</b>	<b>OFFICE SUPPLIES</b>			
6001	Office Supplies	1,000	1,000	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			
6101	Travel	20,000	20,000	-
6103	Conferences	10,000	10,000	-
<b>6200</b>	<b>COMMUNICATIONS</b>			
6201	Telephone/WAN Services	491	491	-
6202	Telephone- Wireless	540	540	-
6203	Postage	500	500	-
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			
6401	Printing	250	250	-
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			
6801	Copier/Printer/Fax Lease	373	212	<b>(161)</b>
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			
6901	Technology Maint. Contracts	393	367	<b>(25)</b>
<b>7300</b>	<b>INSURANCE AND BONDING</b>			
7301	Property & Gen Liab. Ins.	-	1,226	1,226
7304	Public Officials Insurance	19,563	20,387	824
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			
7502	Dues and Subscriptions	3,000	18,000	15,000
	<b>Total Expenditures</b>	<b>127,610</b>	<b>148,849</b>	<b>21,240</b>

# **TRIANGLE TRANSIT FY 2015 Budget Goals and Objectives**

## **COMMUNICATIONS & PUBLIC AFFAIRS**

### **Mission**

- Act as a resource for the General Manager, Board of Trustees and staff on Communications, Government and Public Affairs, Marketing and Community Relations activities related to services provided by Triangle Transit, DATA and GoTriangle;
- Plan, fund and implement effective internal and external communications, marketing and public involvement that increase brand awareness targeting current and potential customers and stakeholders.
- Develop partnerships with local, regional, state and federal stakeholders to build support for transit-related recommendations of the Triangle Transit Board of Trustees, the Capital Area MPO and the Durham-Chapel Hill-Carrboro MPO;
- Develop partnerships with Triangle residents, businesses and other organizations in support of our mission and programs; and
- Establish and maintain effective relationships with local, state and federal elected officials, municipalities and agencies to successfully implement regional transit plans.

### **Goals for FY 2015**

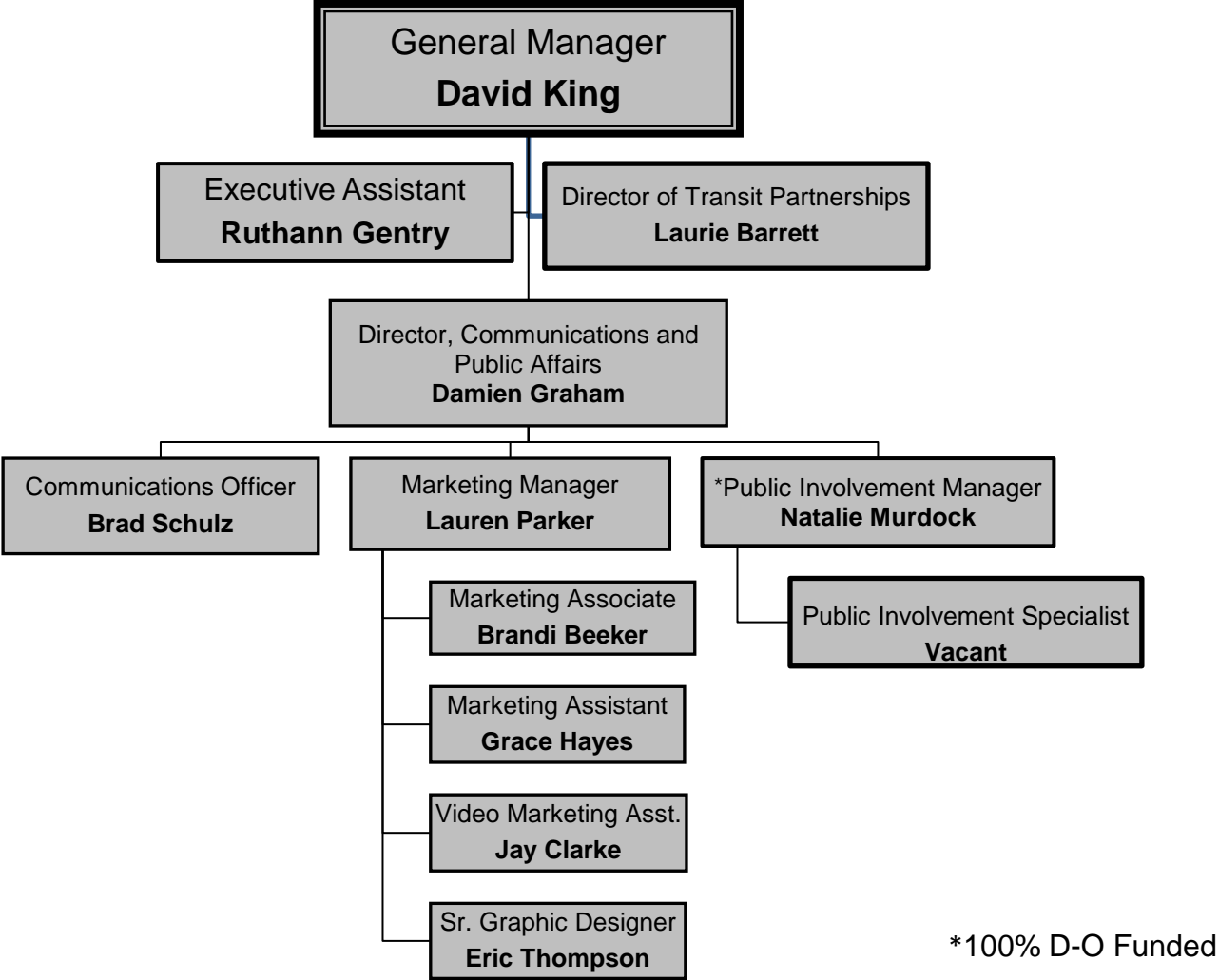
- Continue the agency's public information program, which includes marketing, brochures and other written materials from Triangle Transit, DATA and GoTriangle, use of all Web sites, and social media;
- Improve and expand internal and external communications and marketing efforts for current and future transit programs and services;
- Work with local stakeholders to inform and educate the region on new and expanded bus services and future rail projects;
- Coordinate agency outreach to local, state and federal elected officials, key stakeholders, transit customers and media;
- Monitor local, state and federal legislation affecting Triangle Transit and the region;
- Collaborate with other regional and state-wide groups to develop an effective transportation funding strategy for current and future transit projects and extensions;
- Collaborate with key stakeholders to increase public support of Triangle Transit, DATA, and GoTriangle;
- Plan meetings, provide materials, letters, and testimony as needed in support of state and federal funding for Triangle Transit services and transit in the region;
- Communicate Triangle Transit's role as a regional and industry leader in sustainable commuting;
- Coordinate efforts to support funding authorization; and
- Coordinate lobbying activities to obtain local, state and federal funding for Triangle Transit's current bus capital needs, future transit system development, and to promote other legislation favorable to the agency's mission.



## **Issues and Challenges**

- Increasing community and stakeholder support for the current and future transit plans;
- Competition for local, state and federal funding support;
- Protecting state and federal matching and operating funds;
- Developing support for additional local funding;
- Coordinating agency-wide communications, marketing and outreach ; and
- Balancing negative/inaccurate media coverage with positive/factual press opportunities.

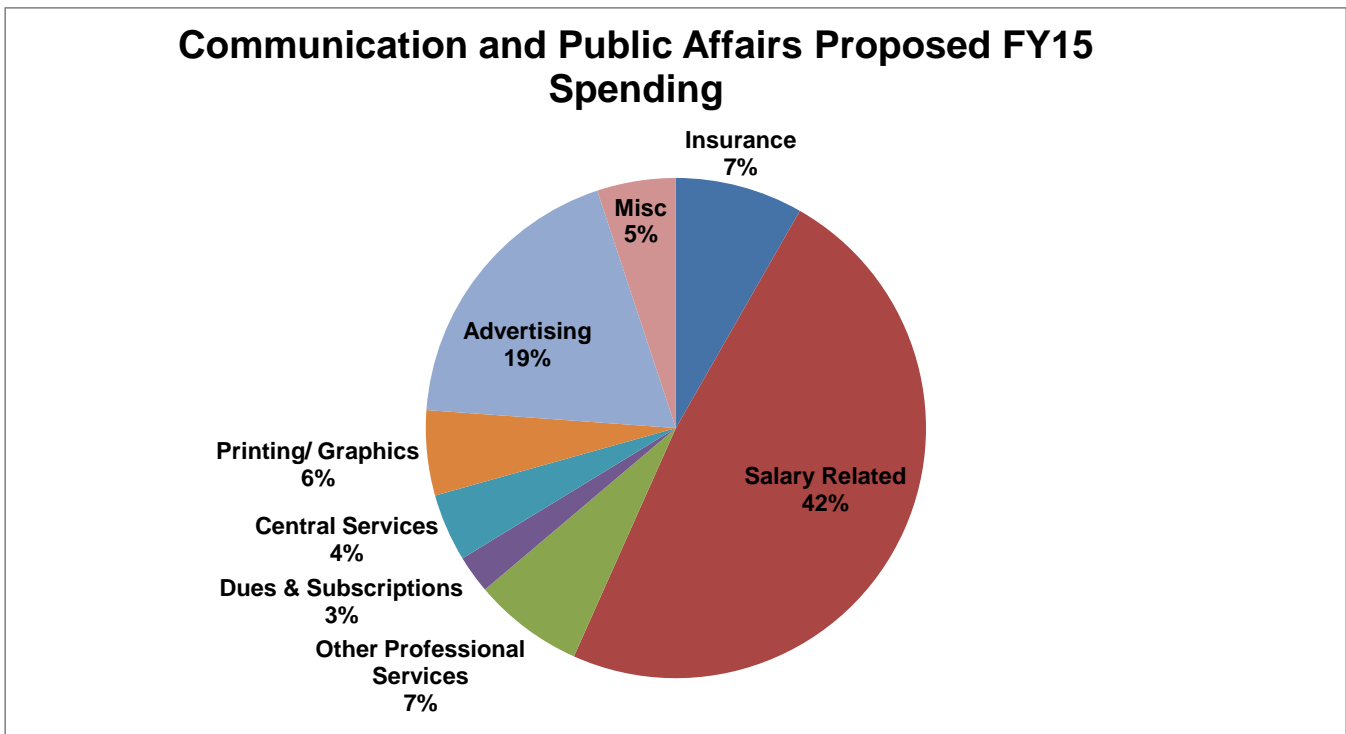
# COMMUNICATIONS AND PUBLIC AFFAIRS



## DEPARTMENT OVERVIEW COMMUNICATION & PUBLIC AFFAIRS

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Communications & Public Affairs department are below the Fiscal Year 2014 budget. The decrease is primarily due to the allocation of activities related to the Durham-Orange Bus and Rail Investment Plan. Fiscal Year 2015 proposed expenses are categorized below.



FY 2014 Budget	FY2015 Forecast*	2015 Proposed v. 2014 Budget Difference
1,328,836	1,064,267	<span style="color: red;">(264,570)</span>

\*\$96,062 (DATA expenses excluded)

**TRIANGLE TRANSIT**  
**Communication and Public Affairs - Total**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>618,913</b>	<b>468,281</b>	<b>(150,633)</b>
5121	Wages - Full-time	618,913	468,281	(150,633)
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	4,829	4,562	(267)
5302	Medical Insurance	66,614	45,377	(21,237)
5303	Vision Insurance	1,024	950	(73)
5305	Employee Relocation	-	-	-
5381	Employer FICA	47,347	35,823	(11,523)
5382	Employer Pension	49,513	37,462	(12,051)
5385	Workers' Compensation	8,282	6,215	(2,068)
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5494	Lobbying	60,000	36,000	(24,000)
5498	Other Professional Services	88,000	76,000	(12,000)
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5621	Meeting Expense - Materials	1,500	600	(900)
5622	Meeting Refreshment	2,500	1,980	(520)
<b>5800</b>	<b>OTHER OFFICE SERV &amp; MATERIALS</b>			-
5803	Clipping Service	3,000	1,500	(1,500)
<b>6000</b>	<b>OFFICE SUPPIES</b>			-
6001	Office Supplies	1,000	600	(400)
6004	Miscellaneous Supplies	500	600	100
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	12,300	7,230	(5,070)
6102	Employee Training	7,500	3,000	(4,500)
6103	Conferences	4,000	1,800	(2,200)
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	4,423	3,238	(1,185)
6202	Telephone- Wireless	1,080	1,519	439
6203	Postage	750	600	(150)
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			-
6401	Printing	54,960	57,600	2,640
6402	Other Services - Graphics	4,500	900	(3,600)
<b>6700</b>	<b>OTHER SERVICES</b>			-
6702	Advertisement Services	166,000	190,000	24,000
6705	Special Events	6,750	9,650	2,900

**TRIANGLE TRANSIT**  
**Communication and Public Affairs - Total**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	753	1,399	646
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	3,533	2,425	(1,108)
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	19,977	13,746	(6,231)
7304	Public Officials Insurance	3,010	1,882	(1,128)
7401	Central Services - Cost Alloca	41,778	27,227	(14,552)
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-
7502	Dues and Subscriptions	44,500	26,100	(18,400)
			-	-
	<b>Total Expenditures</b>	<b>1,328,836</b>	<b>1,064,267</b>	<b>(264,570)</b>

**TRIANGLE TRANSIT**  
**FY 2015 Budget Goals and Objectives**  
**FINANCE AND ADMINISTRATIVE SERVICES**

**Mission**

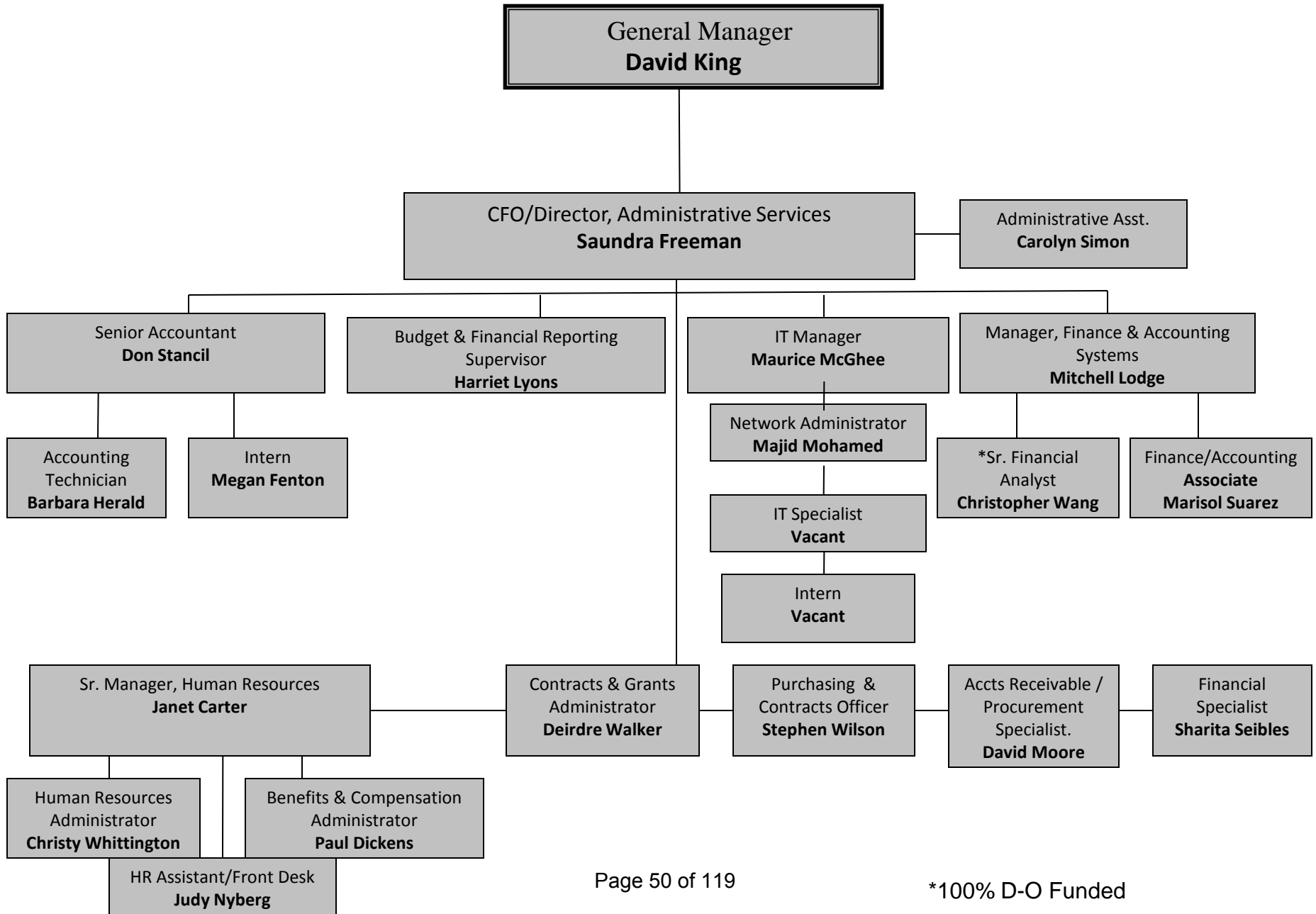
The Finance and Information Technology department will provide the financial and technological support necessary to fulfill the strategic mission of Triangle Transit. We are committed to ensuring the financial integrity of Triangle Transit and will consistently:

- Demonstrate high ethics and professional standards;
- Excel in customer service;
- Use innovative skills and technology to enhance performance;
- Lead through positive change and flexibility;
- Provide opportunities for professional development; and
- Promote the vision and goals of the Triangle Transit

**Goals for FY 2015**

- Submit the Authority's Comprehensive Annual Financial Report to the Govt. Finance Officers Association for the Certificate of Achievement for Excellence in Financial Reporting;
- Continue to automate and enhance the current Financial Systems; including Fundware, Human Resources System (HRS) and HRS Candidate Self Services (CSS) system;
- Continue to support the Durham/Orange Bus and Rail Investment Plan Tax districts;
- Start the process of exploring a new Enterprise Resource Planning (ERP) system, which includes a new Financial System. ERP implementation phases are planned for FY16/17.
- Continue to update all financial procedures;
- Implement several technology upgrades and enhancements to the network infrastructure that will prepare us for a new Financial System.
- Upgrade Maintenance Fuel Management System

# FINANCE & ADMINISTRATIVE SERVICES

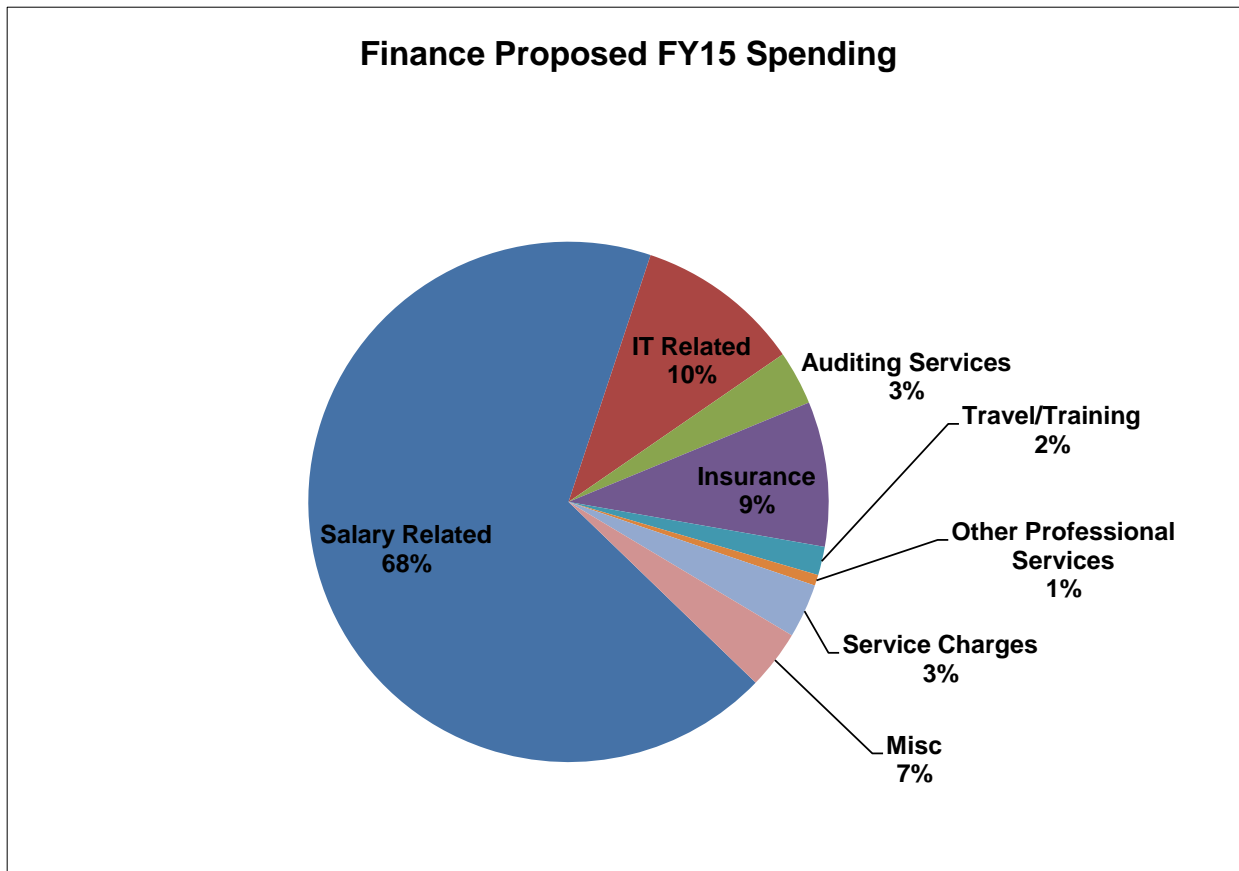


# DEPARTMENT OVERVIEW

## FINANCE

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Finance Department are below the Fiscal Year 2014 budget. Year 2014 budget. The increase is primarily due to salary related expenses, expected increases in service charges and travel. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast*	2015 Proposed v. 2014 Budget Difference
1,451,882	1,486,670	34,788

\*\$190,186 (DATA Expenses excluded)



**TRIANGLE TRANSIT**  
**05-12 Finance and Administrative Services**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>846,728</b>	<b>876,232</b>	<b>29,504</b>
5121	Wages - Full-time	798,505	825,004	26,499
<b>5300</b>	<b>FRINGE BENEFIT</b>	-	-	-
5301	Employer Dental Insurance	5,795	8,237	2,442
5302	Medical Insurance	81,691	82,466	775
5303	Vision Insurance	1,228	1,716	488
5381	Employer FICA	64,775	67,032	2,257
5382	Employer Pension	63,880	66,000	2,120
5384	Tuition Reimbursement	-	3,250	3,250
5385	Workers' Compensation	11,200	12,393	1,192
5388	Other Fringe Benefits	-	-	-
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>	-	-	-
5491	Accounting & Auditing Fees	50,000	50,000	-
5493	Employee Phys/Test	-	450	450
5498	Other Professional Services	10,000	10,000	-
<b>5600</b>	<b>MEETING EXPENSE</b>	-	-	-
5622	Meeting Refreshment	700	3,500	2,800
<b>6000</b>	<b>OFFICE SUPPLIES</b>	-	-	-
6001	Office Supplies	5,000	5,500	500
6002	Copier/Printer/Fax P&S	10,000	4,995	(5,005)
6005	Technology Supplies	10,000	10,000	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>	-	-	-
6101	Travel	2,300	7,500	5,200
6102	Employee Training	15,000	18,803	3,803
<b>6200</b>	<b>COMMUNICATIONS</b>	-	-	-
6201	Telephone/WAN Services	6,388	6,378	(10)
6202	Telephone- Wireless	4,206	3,278	(928)
6203	Postage	2,500	2,500	-
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>	-	-	-
6401	Printing	1,000	1,200	200
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>	-	-	-
6507	Repairs & Maint - Office Equip	5,000	5,000	-
<b>6700</b>	<b>OTHER SERVICES</b>	-	-	-
6701	Legal Advertising	700	700	-
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>	-	-	-
6801	Copier/Printer/Fax Lease	2,244	2,756	512
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>	-	-	-

**TRIANGLE TRANSIT**  
**05-12 Finance and Administrative Services**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
6901	Technology Maint. Contracts	70,506	70,227	(278)
<b>7300</b>	<b>INSURANCE AND BONDING</b>		-	-
7301	Property & Gen Liab. Ins.	27,036	27,489	452
7304	Public Officials Insurance	1,505	1,568	63
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-
7501	Service Charges	36,000	50,000	14,000
7502	Dues and Subscriptions	7,500	7,500	-
<b>7700</b>	<b>TECHNOLOGY</b>		-	-
7702	PC Replacements	29,000	10,000	(19,000)
7703	Tech Systems Equipmnt/Software	80,000	70,000	(10,000)
	<b>Total Expenditures</b>	<b>1,451,882</b>	<b>1,486,670</b>	<b>34,788</b>

**TRIANGLE TRANSIT  
FY 2015 Budget Goals and Objectives**

**ADMINISTRATION**

**Mission**

To operate a fiscally sound, well run public enterprise with the goal to achieve organizational efficiencies and cost savings and carry out policies established by the Board of Trustees.

**Goals for FY 2015**

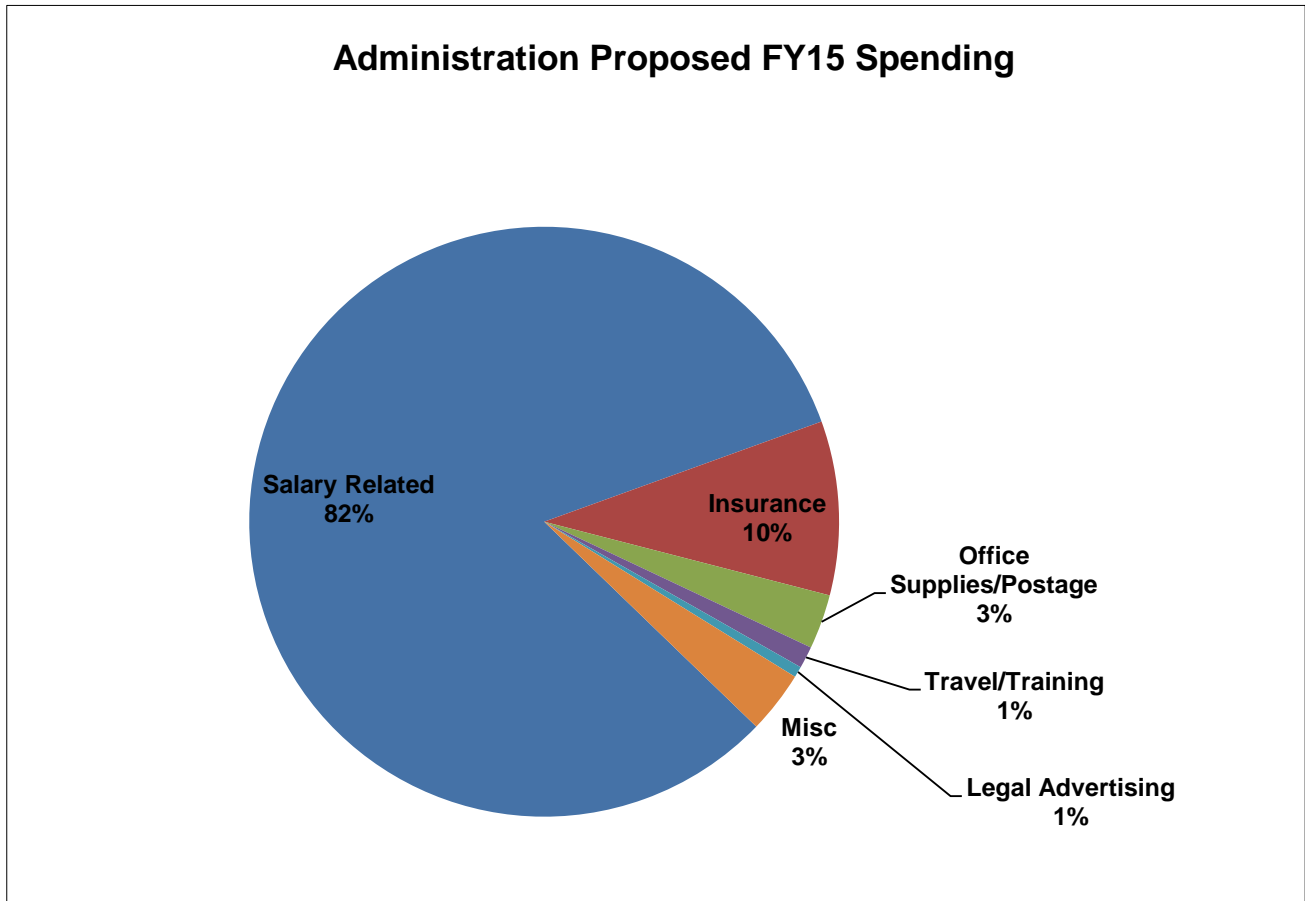
- To ensure that Triangle Transit's intranet is updated with current Federal, State, and Local funding guidelines
- To ensure that Certifications & Assurances are pinned within 90 days of publication
- Implement procurement of FY15 Property Casualty Insurance Broker and FY15 insurance program
- To attend at least one (1) training or seminar per year
- Provide contracting and procurement support for the potential Durham-Orange Rail Startup

# DEPARTMENT OVERVIEW ADMINISTRATION

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Administration department are below Fiscal Year the 2014 budget. The decrease is due primarily to a reduction in travel and indirect costs.

Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast*	2015 Proposed v. 2014 Budget Difference
263,433	250,439	(12,994)

**TRIANGLE TRANSIT**  
**05-02 Administration**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>172,535</b>	<b>178,134</b>	<b>5,599</b>
5121	Wages - Full-time	172,535	178,134	5,599
<b>5300</b>	<b>FRINGE BENEFIT</b>			
5301	Employer Dental Insurance	966	1,267	301
5302	Medical Insurance	15,077	15,284	207
5303	Vision Insurance	205	264	59
5381	Employer FICA	13,199	13,627	428
5382	Employer Pension	13,803	14,251	448
5384	Tuition Reimbursement	750		(750)
5385	Workers' Compensation	1,945	2,168	222
5388	Other Fringe Benefits	225		(225)
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			
5498	Other Professional Services	-	3,000	3,000
<b>5800</b>	<b>OTHER OFFICE SERV &amp; MATERIALS</b>			
5801	Bottled Water	-	2,100	2,100
5802	Recycling	-	100	100
<b>6000</b>	<b>OFFICE SUPPLIES</b>			
6001	Office Supplies	6,500	7,500	1,000
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			
6101	Travel	5,000	3,000	(2,000)
<b>6200</b>	<b>COMMUNICATIONS</b>			
6201	Telephone/WAN Services	1,474	981	(493)
6203	Postage	1,000	600	(400)
<b>6700</b>	<b>OTHER SERVICES</b>			
6701	Legal Advertising	1,500	1,500	-
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			
6801	Copier/Printer/Fax Lease	1,950	424	(1,526)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			
6901	Technology Maint. Contracts	1,178	735	(443)
<b>7300</b>	<b>INSURANCE AND BONDING</b>			
7301	Property & Gen Liab. Ins.	4,706	4,904	198
<b>7400</b>	<b>INDIRECT COST</b>			
7401	Central Services - Cost Alloca	21,221		(21,221)
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			
7502	Dues and Subscriptions	200	600	400
	<b>Total Expenditures</b>	<b>263,433</b>	<b>250,439</b>	<b>(12,994)</b>

**TRIANGLE TRANSIT**  
**FY 2015 Budget Goals and Objectives**

**HUMAN RESOURCES**

**Mission**

The Human Resources Department exists to enrich employees work lives by offering them quality customer services in employment, benefits, career development & training, compensation, retention, and employee relations. We work in collaboration with Management to develop activities in a supportive work environment that promotes and values the full complement of diversity.

**Goals for FY 2015**

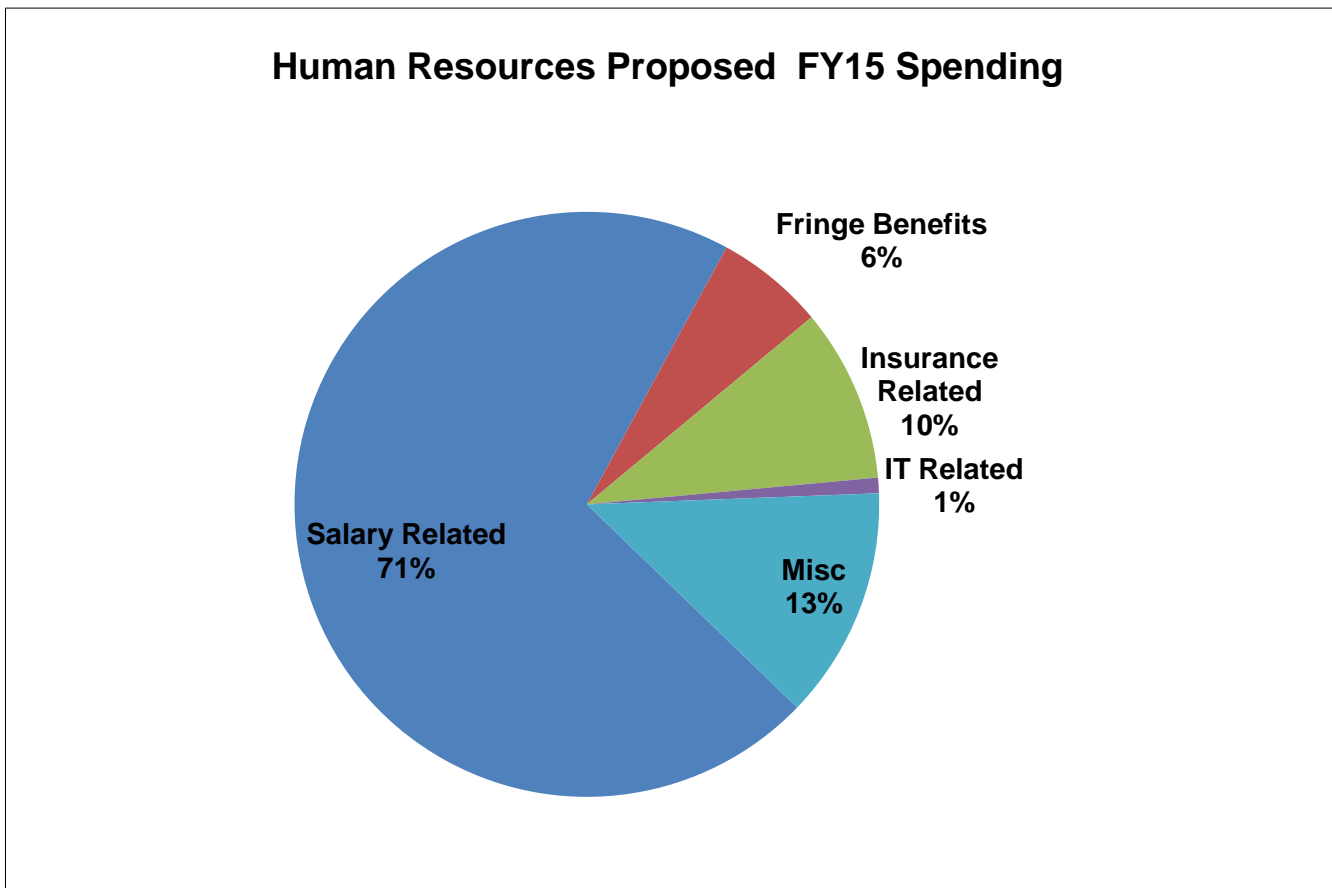
- To complete the ongoing review of performance management by revising the current appraisal form per input from the user
- To focus on the reduction of turnover, maintaining the successful 5% rate established last year
- To reinforce the wellness culture by sponsoring at least one new program
- To meet hiring goals for all departments and to focus on keeping Triangle Transit fully staffed in key areas

# DEPARTMENT OVERVIEW

## HUMAN RESOURCES

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Human Resources Department are above the Fiscal Year 2014 budget. The increase is due primarily to increases in salary related items, temporary services, advertising and dues and subscriptions. FY 2015 expenditures are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
424,205	498,205	74,000

**TRIANGLE TRANSIT**  
**05-03 Human Resources**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>262,154</b>	<b>304,583</b>	<b>42,429</b>
5121	Wages - Full-time	262,154	304,583	42,429
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	1,932	2,534	603
5302	Medical Insurance	30,153	30,568	415
5303	Vision Insurance	409	528	119
5381	Employer FICA	20,055	23,301	3,246
5382	Employer Pension	20,972	24,367	3,394
5385	Workers' Compensation	3,891	4,335	445
5386	Employee Assistance	5,000	7,000	2,000
5387	Flexible Benefits Plan	5,000	5,000	-
5388	Other Fringe Benefits	25,000	30,000	5,000
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			
5497	Temporary Staffing	10,000	15,000	5,000
<b>5600</b>	<b>MEETING EXPENSE</b>			
5622	Meeting Refreshment	700	700	-
<b>6000</b>	<b>OFFICE SUPPLIES</b>			
6001	Office Supplies	1,500	1,500	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			
6102	Employee Training	1,500	1,500	-
<b>6200</b>	<b>COMMUNICATIONS</b>			
6201	Telephone/WAN Services	1,966	1,962	(3)
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			
6401	Printing	-	600	600
<b>6700</b>	<b>OTHER SERVICES</b>			
6702	Advertisement Services	1,000	7,000	6,000
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			
6801	Copier/Printer/Fax Lease	1,490	848	(642)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			
6901	Technology Maint. Contracts	1,570	1,470	(100)
<b>7300</b>	<b>INSURANCE AND BONDING</b>			
7301	Property & Gen Liab. Ins.	9,413	9,809	396
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			
7502	Dues and Subscriptions	500	5,600	5,100
<b>7700</b>	<b>TECHNOLOGY</b>			
7703	Tech Systems Equipmnt/Software	20,000	20,000	-
	<b>Total Expenditures</b>	<b>424,205</b>	<b>498,205</b>	<b>74,000</b>



**TRIANGLE TRANSIT  
FY 2015 Budget Goals and Objectives**

**EQUAL EMPLOYMENT OPPORTUNITY (EEO)  
DISADVANTAGED BUSINESS ENTERPRISE (DBE)**

**Mission**

To promote and help ensure Equal Opportunity in all areas of Triangle Transit for applicants and employees. To champion and ensure an inclusive organization that seeks to make use of the full contributions of all employees. To ensure Triangle Transit is compliant with all federal, state, and local EEO, DBE, and civil rights regulations.

**Goals for FY 2015**

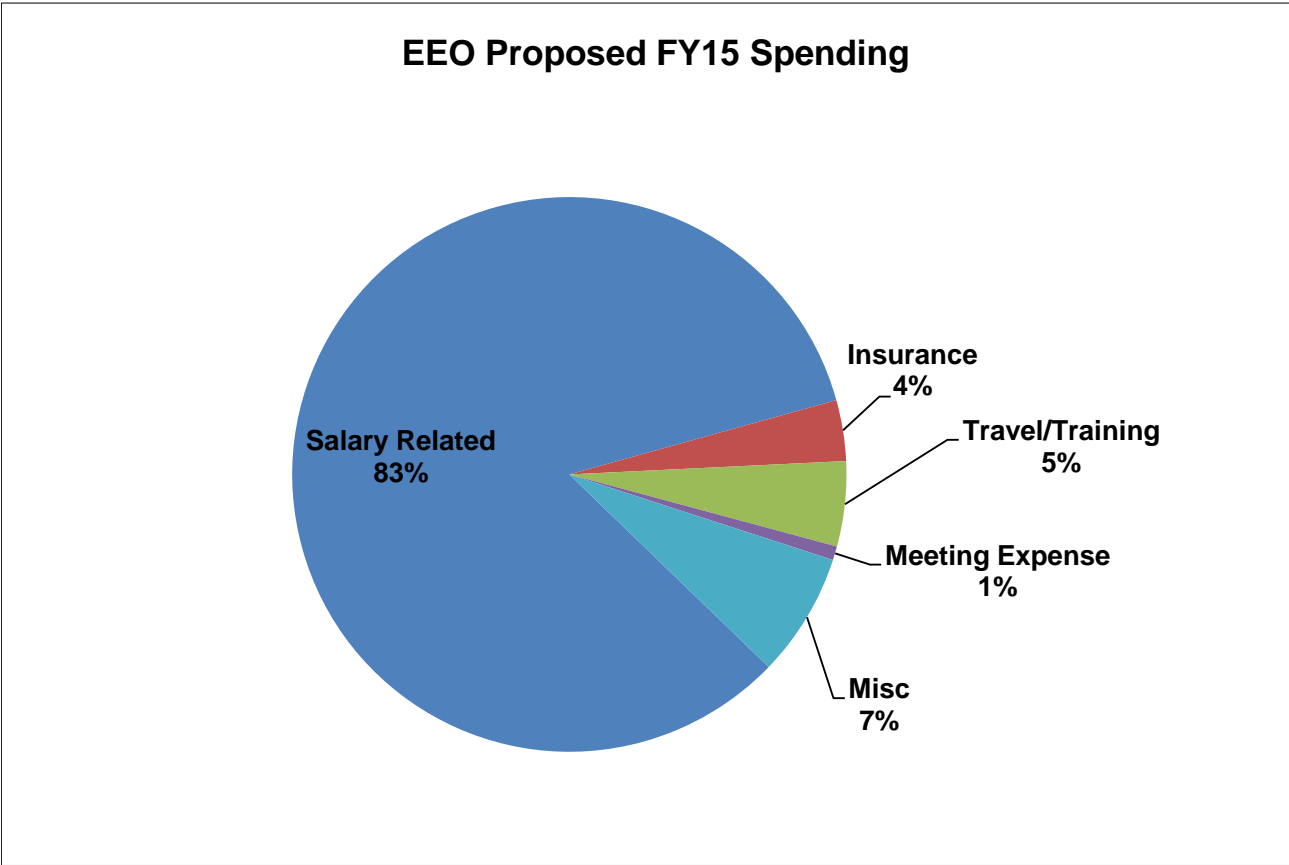
- Submit Triennial Update of Title VI Program on or before November 30, 2014. Ensure that new Title VI requirements are included and update LEP Plan as well.
- Participate in outreach/networking events, workshops and training opportunities to facilitate opportunities for DBEs within agency and keep them apprised of currently available business opportunities.
- Influence the organization's culture and infrastructure to ensure that all people are given the opportunity to contribute to the mission, vision, and strategies of the organization.
- Promote a workplace that is free from unlawful discrimination, including sexual harassment and retaliation.
- Identify barriers to the success of diversity and inclusion initiatives and develop strategies and steps to address these barriers in EEO and DBE programs.
- Identify additional economic opportunities to increase DBE participation.
- Assist as needed in the recruitment of underutilized groups and establish or recommend outreach sources.

# DEPARTMENT OVERVIEW

## EEO

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the EEO Department are slightly above the Fiscal Year 2014 budget. The increase is due primarily to an increase in training expenses. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
114,432	124,910	10,478

**TRIANGLE TRANSIT  
06-00 EEO/DBE**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>84,631</b>	<b>90,140</b>	<b>5,509</b>
5121	Wages - Full-time	84,631	90,140	5,509
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	483	634	151
5302	Medical Insurance	7,538	7,642	104
5303	Vision Insurance	102	132	30
5305	Employee Relocation	-		-
5381	Employer FICA	6,474	6,896	422
5382	Employer Pension	6,771	7,211	440
5385	Workers' Compensation	973	1,084	111
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5621	Meeting Expense - Materials	500	500	-
5622	Meeting Refreshment	500	500	-
<b>6000</b>	<b>OFFICE SUPPIES</b>			-
6001	Office Supplies	200	200	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	1,200	1,200	-
6102	Employee Training	700	5,000	4,300
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	491	491	-
<b>6700</b>	<b>OTHER SERVICES</b>			-
6702	Advertisement Services	500		(500)
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	373	212	(161)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	393	367	(26)
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	2,353	2,452	99
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-
7502	Dues and Subscriptions	250	250	-
	<b>Total Expenditures</b>	<b>114,432</b>	<b>124,910</b>	<b>10,479</b>

# TRIANGLE TRANSIT FY 2015 BUDGET GOALS AND OBJECTIVES

## GENERAL COUNSEL

### Mission

- Provide high quality legal services and advice to Triangle Transit's Board of Trustees, General Manager and staff on the goals, strategic plans, policies, management and operations of the Authority;
- Provide interpretations of local, state and federal laws, regulations, and guidelines to ensure that Triangle Transit's policies, procedures and activities are in compliance with those standards;
- Review, draft and develop the contracts and agreements necessary to Triangle Transit's work and mission, and to provide real estate legal services as needed by the regional rail project and other Triangle Transit activities; and
- Assist Triangle Transit in fulfilling its mission through sound legal advice and counsel, effective advocacy, creative problem solving and teamwork.

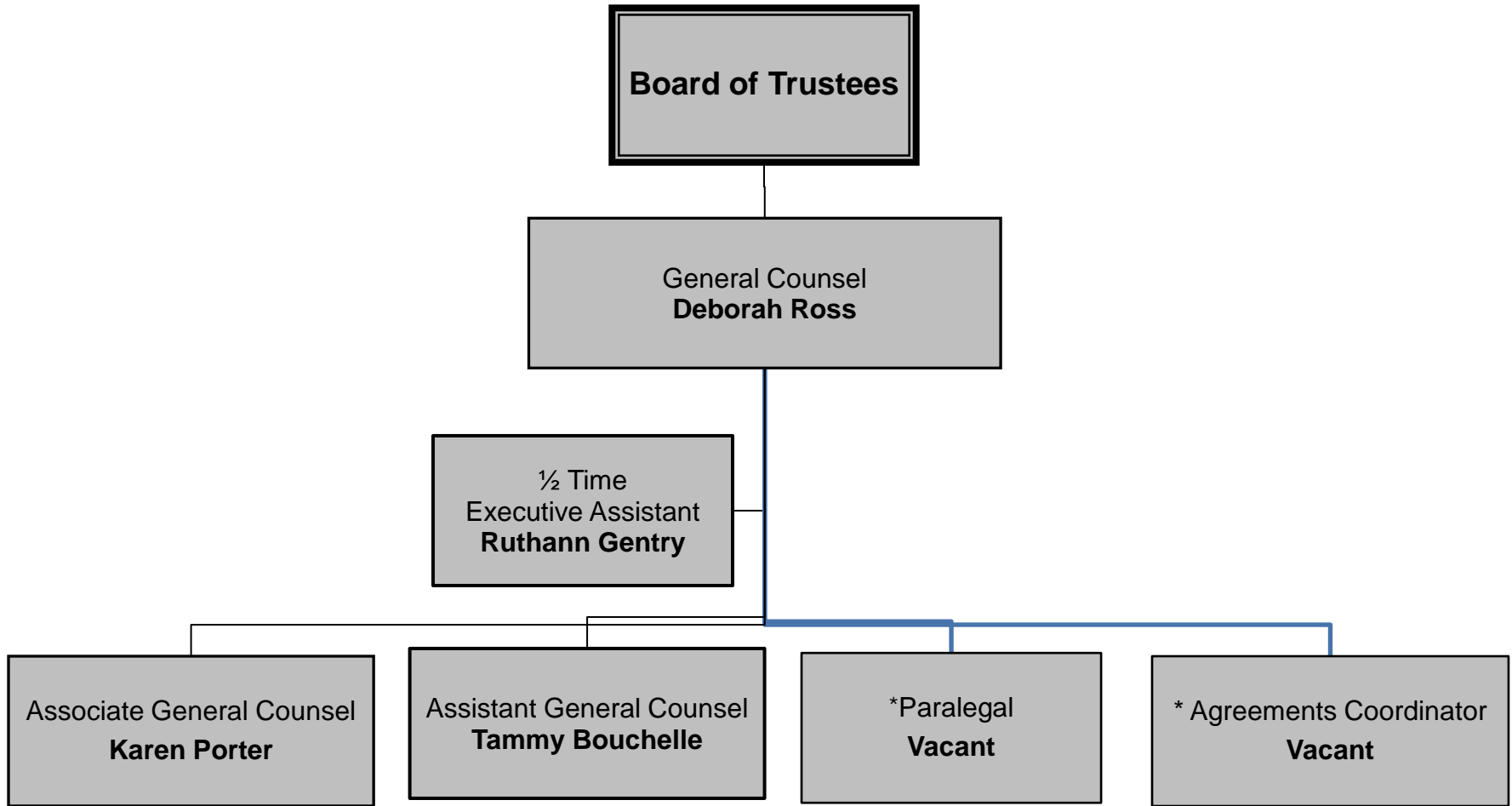
### Goals for FY 2015

- *On Site Counsel:* Provide day-to-day legal and strategic policy advice and counsel to the Triangle Transit Board, the General Manager and the departments on an as needed or as requested basis with reasonable promptness. *Major activities anticipated: assist in exploring alternative funding, financing and project delivery strategies; assist in relationship with the Local Government Commission for prospective borrowing; assist in assessing master developer options; assist with staffing of special tax board; support the transit referendum initiative in Wake County.*
- *Contracts:* Draft, develop, review, negotiate and reach agreement on the major contracts for this fiscal year, including bus technology agreements, procurements, the local, state, federal and consultant contracts relevant to regional rail planning and project initiation, and the range of transit program agreements that come up for renewal during each year. *Major activities anticipated: assist in the New Starts Project Development environmental impact statement and community involvement work for the Durham-Orange LRT; draft, negotiate and update as needed new GoPass agreements, TDM and real time amendments, park and ride agreements, vanpool agreements, and interlocal and implementation agreements for regional transit projects and plan, including the I-*

*40/440 rebuild; draft and negotiate lease and reimbursement agreements with NCRR and other parties.*

- *Compliance:* Ensure that the legal and program affairs of TTA are attended to in an effective and efficient manner, and that all legal records are compiled and securely maintained. *Major activities anticipated: develop ethics training and resources for employees and implement on an organization-wide basis; assist with records retention policy and public records requests; assist with Triennial review.*
- *Real Estate:* Provide negotiation and ownership legal advice, property and tenant management, including prospective tenant negotiations, and environmental legal counsel as needed for the real property parcels currently owned by TTA and sold or acquired during this fiscal year. *Major activities anticipated: be point of contact for management of the Plaza building; handle disposition of surplus NW Cary property to the Town of Cary and downtown Raleigh property to NCDOT for Raleigh Union Station; address property maintenance, use and tenant issues for Raleigh and Durham properties.*
- *Outside Resources:* Manage the use of outside legal counsel and other agency resources to ensure that legal work necessary for TTA is performed in a timely and cost-effective manner and within budget. *Major activities anticipated: management of outside counsel for property, contract, personnel, litigation and other issues on an as-needed basis; coordinate with insurance company representatives.*

# OFFICE OF GENERAL COUNSEL

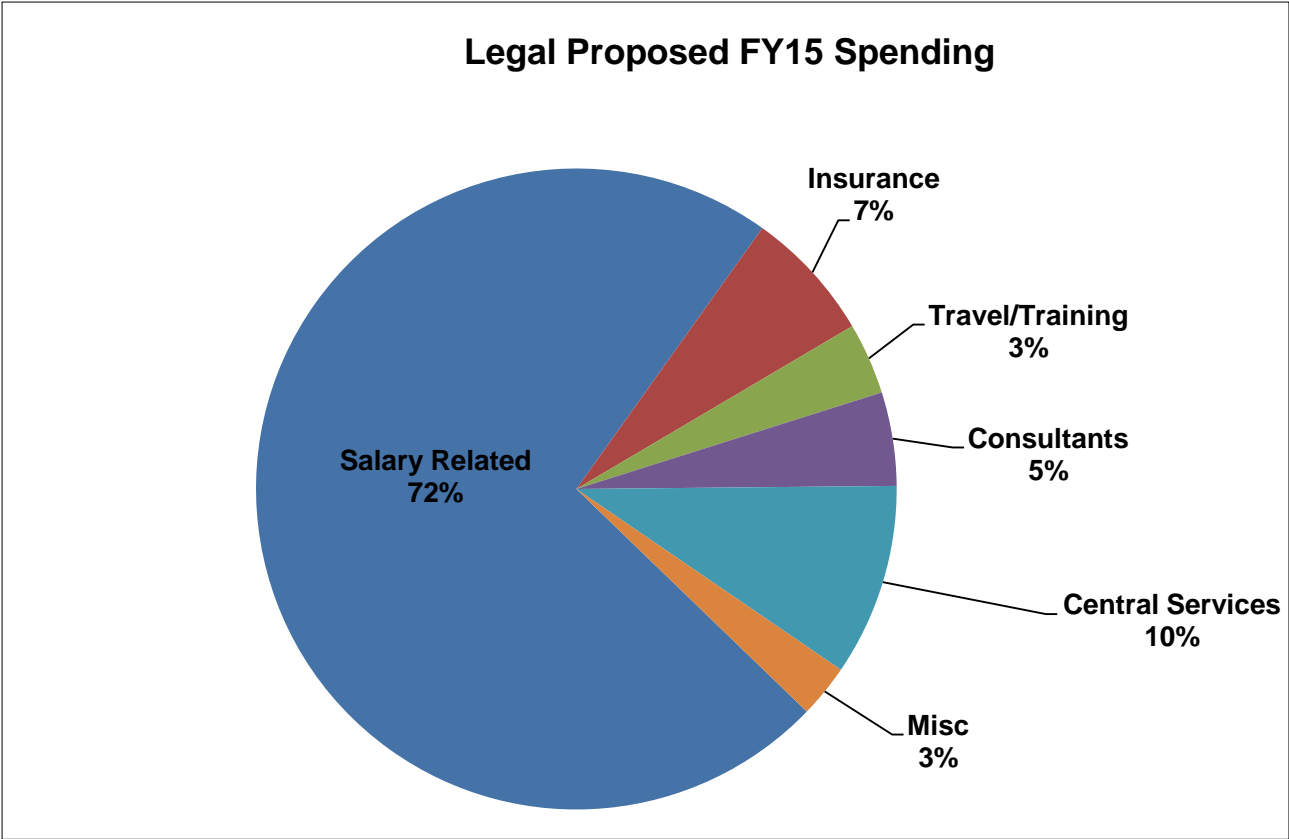


# DEPARTMENT OVERVIEW

## GENERAL COUNSEL

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Legal Department are significantly below the Fiscal Year 2014 budget. The decrease is due primarily to the fact that a portion of the annual expenses are now allocated to activities related the Durham-Orange Bus and Rail Investment Plan. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
677,588	349,702	(327,886)

**TRIANGLE TRANSIT**  
**General Counsel - Total**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>450,309</b>	<b>220,015</b>	<b>(230,294)</b>
5121	Wages - Full-time	399,965	214,515	(185,450)
5125	Salaries & Wages-Part Time	-	5,500	5,500
5126	Sick pay	23,749	-	(23,749)
5128	Vacation pay	26,595	-	(26,595)
<b>5300</b>	<b>FRINGE BENEFIT</b>		-	-
5301	Employer Dental Insurance	1,489	1,045	(443)
5302	Medical Insurance	23,243	12,609	(10,634)
5303	Vision Insurance	316	218	(98)
5381	Employer FICA	34,449	16,831	(17,617)
5382	Employer Pension	31,997	17,161	(14,836)
5385	Workers' Compensation	2,999	2,086	(912)
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>		-	-
5492	Consultants - Legal Expense	30,000	16,500	(13,500)
<b>5600</b>	<b>MEETING EXPENSE</b>		-	-
5622	Meeting Refreshment	300	275	(25)
<b>6000</b>	<b>OFFICE SUPPIES</b>		-	-
6001	Office Supplies	250	550	300
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>		-	-
6101	Travel	9,000	7,425	(1,575)
6102	Employee Training	6,000	4,400	(1,600)
<b>6200</b>	<b>COMMUNICATIONS</b>		-	-
6201	Telephone/WAN Services	1,474	944	(530)
6202	Telephone- Wireless	810	446	(364)
6203	Postage	-	275	275
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>		-	-
6801	Copier/Printer/Fax Lease	1,118	408	(710)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>		-	-
6901	Technology Maint. Contracts	1,178	975	(203)
<b>7300</b>	<b>INSURANCE AND BONDING</b>		-	-
7301	Property & Gen Liab. Ins.	7,255	4,721	(2,534)
7304	Public Officials Insurance	3,010	2,588	(422)
<b>7400</b>	<b>INDIRECT COST</b>		-	-
7401	Central Services - Cost Alloca	69,393	33,904	(35,488)
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>		-	-
7502	Dues and Subscriptions	3,000	5,500	2,500
	<b>Total Expenditures</b>	<b>677,588</b>	<b>349,702</b>	<b>(327,886)</b>



# TRIANGLE TRANSIT

## FY 2015 Budget Goals and Objectives

### CAPITAL DEVELOPMENT

#### **Mission:**

The Capital Development staff is dedicated to developing and implementing a sustainable and cost effective transportation network for the Triangle region by:

- Advancing the long range regional transportation planning initiatives;
- Developing capital projects that support the long range goals of the region;
- Supporting outreach programs and stakeholder and public involvement;
- Facilitating transit-oriented land use policies and development; and
- Providing an infrastructure that will assure safe, comfortable, and reliable service to our customers.

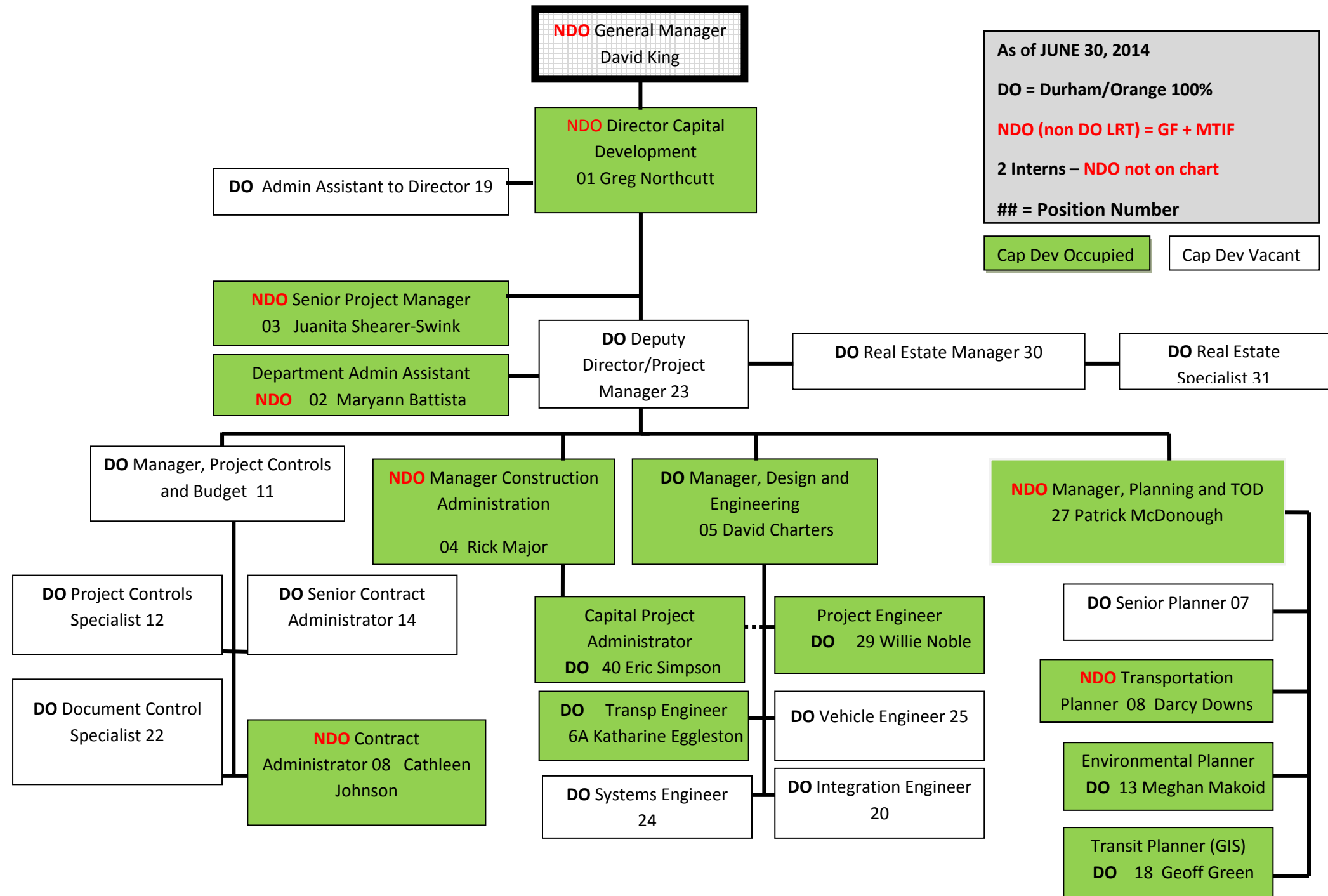
#### **Goals for FY 2015:**

- Manage the Program Management Consultant (PMC) team through the Project Development phase of the Durham-Orange Light Rail Transit (LRT) Project.
- Develop the Durham-Orange LRT Draft Environmental Impact Statement (DEIS) and the Final Environmental Impact Statement in anticipation of a Record of Decision (ROD).
- Research value-capture opportunities and alternative financing strategies to meet any shortfalls in federal and state funding.
- Develop the D-O LRT procurement strategy before entering the D-O LRT Engineering phase.
- Negotiate a consultant services contract to accomplish the Engineering phase of the D-O LRT project.
  - Provide ongoing support on the implementation of the Durham County and Orange County Bus and Rail Investment Plan.
  - Hire new employees to manage the rail projects and small capital projects.
  - Subject to Wake County authorization, advance the Durham-Wake Commuter Rail (CRT) and the Wake County Light Rail Transit (LRT) projects towards gaining entry into the FTA's Project Development phase.

- Work proactively with the Capital Area and Durham-Chapel Hill-Carrboro MPOs (CAMPO/DCHC MPO) in support of the Metropolitan Transportation Plans (MTPs).
- Facilitate partnerships with federal, state, and local governments and other stakeholders including universities, institutions and major employers by maintaining regular contact with all stakeholders to ensure timely and accurate communications.
- Coordinate jurisdictional policies for rail and bus projects including oversight by the Federal Railroad Administration (FRA) and the Federal Transit Administration (FTA).
- Coordinate the implementation of railroad related segments of the LRT and CRT project with the North Carolina Railroad (NCRR), freight railroads, and the Southeast High Speed Rail (SEHSR) program to include grade crossing analyses and Traffic Separation Studies (TSS), corridor and track sharing criteria, operational restrictions, potential cost sharing agreements and other interrelated tasks.
- Work directly with the Town of Chapel Hill and Durham City/County Planning staff to encourage, support, and facilitate the development and implementation of transit supportive land use tools and policies for the Durham-Orange Light Rail Corridor, including affordable housing strategies, market pricing for parking initiatives, and the coordination of transit and bicycle/pedestrian infrastructure.
- Participate in regional land use planning and transportation coordination meetings, including those with individual municipalities and multi-jurisdictional efforts, such as the Land Use Community Infrastructure and Development (LUCID) initiative, the Center of the Region Enterprise (CORE) effort and related work.
- Provide ongoing technical support in resolving issues associated with property management and real estate transactions.
- Provide technical support to other Triangle Transit departments to include assistance with procurement, public outreach, budgeting, and contract administration.
- Facilitate the development and implementation of small capital improvement projects in support of Triangle Transit initiatives.
- Analyze development projects that may impact the bus and rail projects and provide recommendations for resolution.
- Provide support for the ongoing updates to the travel demand model and coordinate all model development initiatives with the Program Management Consultant (PMC) team.

- Maintain and update the Triangle Transit financial model based on county plans for fixed guideway and fixed route transit services.
- Support corridor planning and the rail station area plan development and approval process in conjunction with local governments and opportunities associated with development agreements.
- In conjunction with other Triangle Transit Departments and local governments, provide technical inputs to private and public property owners in support of securing strategic agreements to facilitate the implementation of bus and rail projects.
- Support state and local projects which affect the Durham-Orange and Wake LRT Projects and the Durham-Wake CRT Projects such as the Raleigh Union Station concept, the Downtown Raleigh Bus Master Plan and other projects in Durham, Orange and Wake Counties.

# Capital Development



As of JUNE 30, 2014

DO = Durham/Orange 100%

NDO (non DO LRT) = GF + MTIF

2 Interns – NDO not on chart

## = Position Number

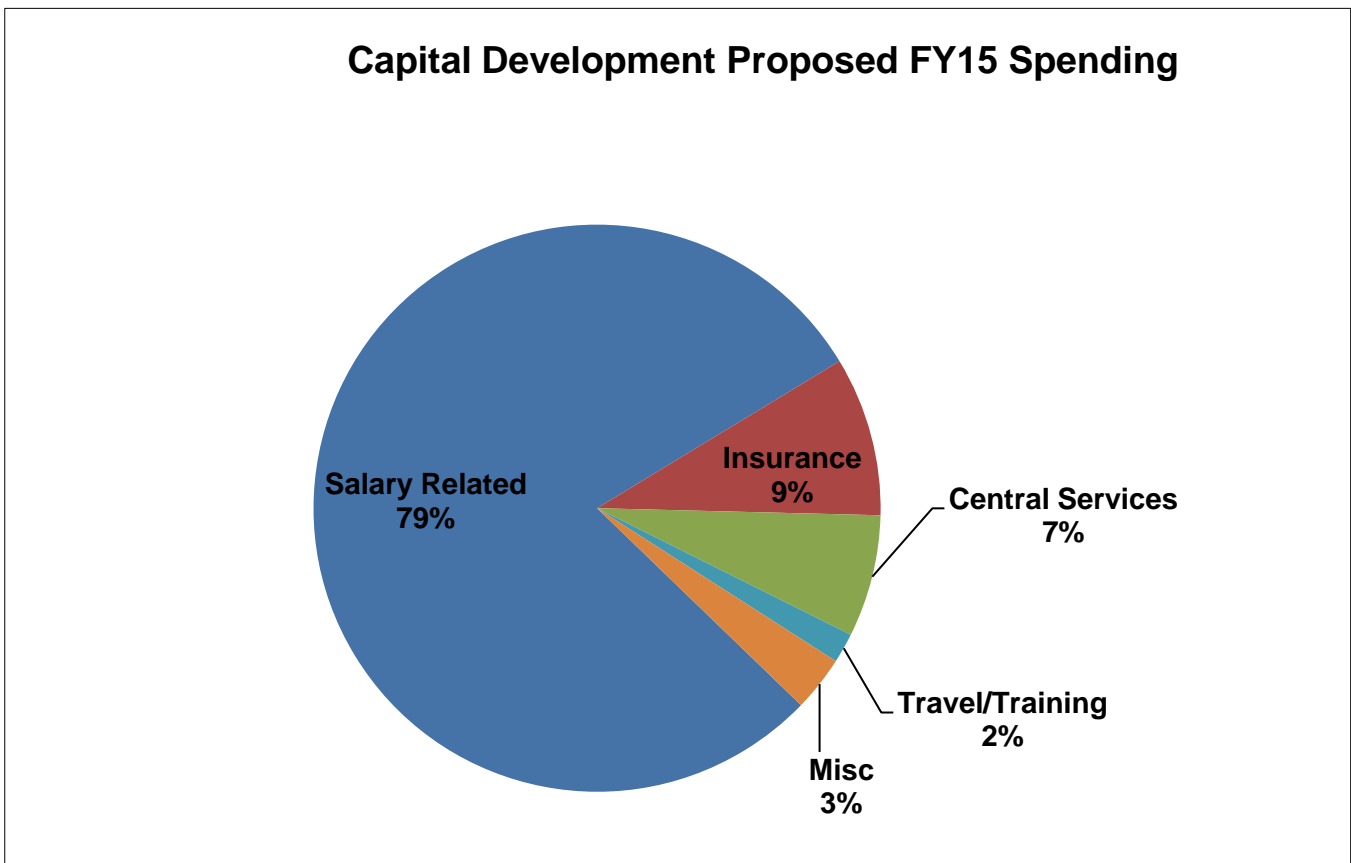
Cap Dev Occupied    Cap Dev Vacant

# DEPARTMENT OVERVIEW

## CAPITAL DEVELOPMENT

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Capital Development Department are below the Fiscal Year 2014 budget. The decrease is primarily due to the fact that the majority of the expenses are now being charged to activities related to the Durham-Orange Bus and Rail Investment Plan. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
1,006,717	141,112	(865,606)

**TRIANGLE TRANSIT**  
**Capital Development Total**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>691,223</b>	<b>96,717</b>	<b>(594,506)</b>
5121	Wages - Full-time	669,783	93,792	(575,991)
5125	Salaries & Wages-Part Time	21,440	2,925	(18,515)
<b>5300</b>	<b>FRINGE BENEFIT</b>		-	-
5301	Employer Dental Insurance	3,863	665	(3,198)
5302	Medical Insurance	60,306	8,024	(52,282)
5303	Vision Insurance	819	139	(680)
5381	Employer FICA	52,879	7,399	(45,480)
5382	Employer Pension	53,583	7,503	(46,079)
5385	Workers' Compensation	9,240	1,219	(8,021)
<b>5600</b>	<b>MEETING EXPENSE</b>		-	-
5621	Meeting Expense - Materials	800	240	(560)
5622	Meeting Refreshment	500	150	(350)
<b>6000</b>	<b>OFFICE SUPPLIES</b>		-	-
6001	Office Supplies	800	240	(560)
6004	Miscellaneous Supplies	500	75	(425)
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>		-	-
6101	Travel	6,000	1,800	(4,200)
6102	Employee Training	2,000	600	(1,400)
<b>6200</b>	<b>COMMUNICATIONS</b>		-	-
6201	Telephone/WAN Services	5,160	552	(4,608)
6202	Telephone- Wireless	988	146	(842)
6203	Postage	600	90	(510)
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>		-	-
6401	Printing	500	150	(350)
6402	Other Services - Graphics	250	75	(175)
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>		-	-
6601	Office Equipment (NonCap)	200	60	(140)
<b>6700</b>	<b>OTHER SERVICES</b>		-	-
6706	Licensing & Certification	500	150	(350)
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>		-	-
6801	Copier/Printer/Fax Lease	3,912	239	(3,674)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>		-	-
6901	Technology Maint. Contracts	15,622	1,084	(14,538)
<b>7200</b>	<b>RENTAL OF EQUIPMENT</b>		-	-
7202	Miscellaneous Rentals	5,000	900	(4,100)
<b>7300</b>	<b>INSURANCE AND BONDING</b>		-	-

**TRIANGLE TRANSIT**  
**Capital Development Total**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
7301	Property & Gen Liab. Ins.	22,355	2,759	(19,596)
<b>7400</b>	<b>INDIRECT COST</b>		-	-
7401	Central Services - Cost Alloca	68,117	9,836	(58,281)
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>		-	-
7502	Dues and Subscriptions	1,000	300	(700)
	<b>Total Expenditures</b>	<b>1,006,717</b>	<b>141,112</b>	<b>(865,606)</b>

# DEPARTMENT OVERVIEW

## FORTIFY

### **Budget Highlights:**

Phase 2 of the FORTIFY services will begin in fiscal year 2015. Included in Phase 2 is additional bus service to Clayton, Cary, Garner and Fuquay Varina. We will also begin increased marketing and outreach for bus and vanpool services.



**TRIANGLE TRANSIT  
24-00 FORTIFY**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>64,000</b>	<b>92,792</b>	<b>28,792</b>
5121	Wages - Full-time	25,333	35,122	9,788
5130	Salary - Full-time	38,667	57,670	19,004
<b>5300</b>	<b>FRINGE BENEFIT</b>			
5301	Employer Dental Insurance	319	951	632
5302	Medical Insurance	4,746	11,463	6,717
5303	Vision Insurance	69	198	129
5381	Employer FICA	-	7,099	7,099
5382	Employer Pension	-	2,810	2,810
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			
5493	Employee Phys/Test	1,000	1,000	-
5496	Credit Reports	500	500	-
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>			
5512	Janitorial Supplies	300	3,000	2,700
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>	-		-
5901	Fuels and Lubricants	11,000	12,500	1,500
5902	Tires and Tubes	4,250	1,250	(3,000)
5903	Parts/Maintenance Expense	2,000	2,500	500
5904	Licenses, Tags and Fees	2,290		(2,290)
5906	Maintenance Supplies	200	200	-
5907	Motor Vehicles Records	1,600	1,600	-
5910	Bus Inspection Service	1,750	1,750	-
<b>6000</b>	<b>OFFICE SUPPLIES</b>			
6001	Office Supplies	300	500	200
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			
6101	Travel	1,600	2,500	900
<b>6200</b>	<b>COMMUNICATIONS</b>			
6203	Postage	15,000	15,000	-
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			
6401	Printing	10,000	10,000	-
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>			
6505	Outside Services	2,500	2,500	-
6508	Towing	500	2,000	1,500
6510	Maint Fee- Park & Ride	3,150	210,000	206,850
<b>6700</b>	<b>OTHER SERVICES</b>			
6702	Advertisement Services	47,770	75,000	27,230
6706	Licensing & Certification	800	18,500	17,700
6711	Contracted Services- Transit	337,280	937,094	599,814
<b>7300</b>	<b>INSURANCE AND BONDING</b>			
7302	Vehicle Insurance	17,666	49,921	32,255

**TRIANGLE TRANSIT  
24-00 FORTIFY**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>7900</b>	<b>ACQUISITIONS AND IMPROVEMENTS</b>			
7921	30- To 40-Ft Transit Bus	470,000	864,000	394,000
<b>8000</b>	<b>PROMOTION &amp; MARKETING SERVICES</b>			
8001	Promotions -Marketing	71,000	71,000	-
8003	Emerg. Ride Home Reimb.	4,000	4,000	-
<b>8100</b>	<b>OTHER IMPROVE &amp; CAPITAL OUTLAY</b>			
8102	Leasehold Improvements	-	1,260,000	1,260,000
8105	Contract Service (Van Leasing)	25	60	35
<b>8500</b>	<b>Transit Services</b>			
8507	Transit Svc - NCDOT		530,145	530,145
	<b>Total Expenditures</b>	<b>1,075,615</b>	<b>3,661,687</b>	<b>2,586,072</b>

# DEPARTMENT OVERVIEW

## PLAZA

### **Budget Highlights:**

We are entering into our 3rd year of ownership of the property at 4600 Emperor Blvd. We now have a better understanding of the requirements necessary to properly maintain the facility as the owners. We are estimating the expenses to be approximately \$700K which is a significant decrease from FY14. This is due primarily to the fact that we have completed the upfit of Suite 101. The payments that will be made to our property management company, Cassidy Turley are also included.

Anticipated tenant income of \$905K is budgeted in the General Fund.

**TRIANGLE TRANSIT**  
**Plaza Total**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>	-	-	-
5498	Other Professional Services	538,100	288,100	(250,000)
<b>6000</b>	<b>OFFICE SUPPIES</b>	-	-	-
6004	Miscellaneous Supplies	-	6,000	6,000
<b>6200</b>	<b>COMMUNICATIONS</b>	-	-	-
6201	Telephone/WAN Services	3,145	1,778	(1,368)
6301	Electrical utilities	112,900	144,025	31,125
6303	Water and Sewer	8,231	8,643	412
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>	-	-	-
6501	Outside Repairs - Building	17,455	25,827	8,372
6502	Building Repairs	353,861	30,062	(323,799)
6507	Repairs & Maint - Office Equip	13,479	-	(13,479)
<b>7000</b>	<b>JANITORIAL AND OTHER SERVICES</b>	-	-	-
7001	Janitorial Services	-	-	-
7002	Lawn Maintenance	100,000	169,141	69,141
7003	Waste Removal	2,163	2,027	(136)
<b>7100</b>	<b>RENTAL OF REAL PROPERTY</b>	-	-	-
7101	Rental of Office Space	37,000	37,000	-
<b>7900</b>	<b>ACQUISITIONS AND IMPROVEMENTS</b>	-	-	-
7917	Property Management	37,020	37,000	(20)
	<b>Total Expenditures</b>	<b>1,223,354</b>	<b>749,601</b>	<b>(473,753)</b>

**Triangle Transit  
FY 2015 Budget Goals and Objectives**

**REGIONAL BUS OPERATIONS  
(Bus Supervision, Bus Operations and Bus Maintenance)**

**Mission**

- Develop a comprehensive regional bus service consistent with the Short Range Transit Plan;
- Provide regional bus service connecting the local bus systems, the region's major cities, outlying communities universities and technical colleges, and employment centered near RDU and RTP;
- Provide exemplary customer service for bus customers and telephone inquiries;
- Provide clean, safe and reliable transit vehicles;
- Provide cost effective service of delivery;
- Provide ADA service in concert with other area transit agencies; and
- Procurement and maintenance of vehicles and equipment.

**Goals for FY 2015**

- Increase regional bus ridership by 10% percent;
- Reduce vehicle accident ratio through remedial training;
- Continue to exceed FTA's required 80% on-time preventive maintenance schedule;
- Continue to determine mechanics abilities/training requirements for proper completion of all maintenance repairs and services;
- Continue to improve quality care and detail services in passenger compartment to provide a clean riding experience;
- Continue to focus on the facility's equipment lifecycle planned replacements and sustainability improvement;
- Continue to improve on time performance of scheduled trips by using real time information to adjust time schedules as needed;
- Maintain over 12,000 miles between service interruptions;

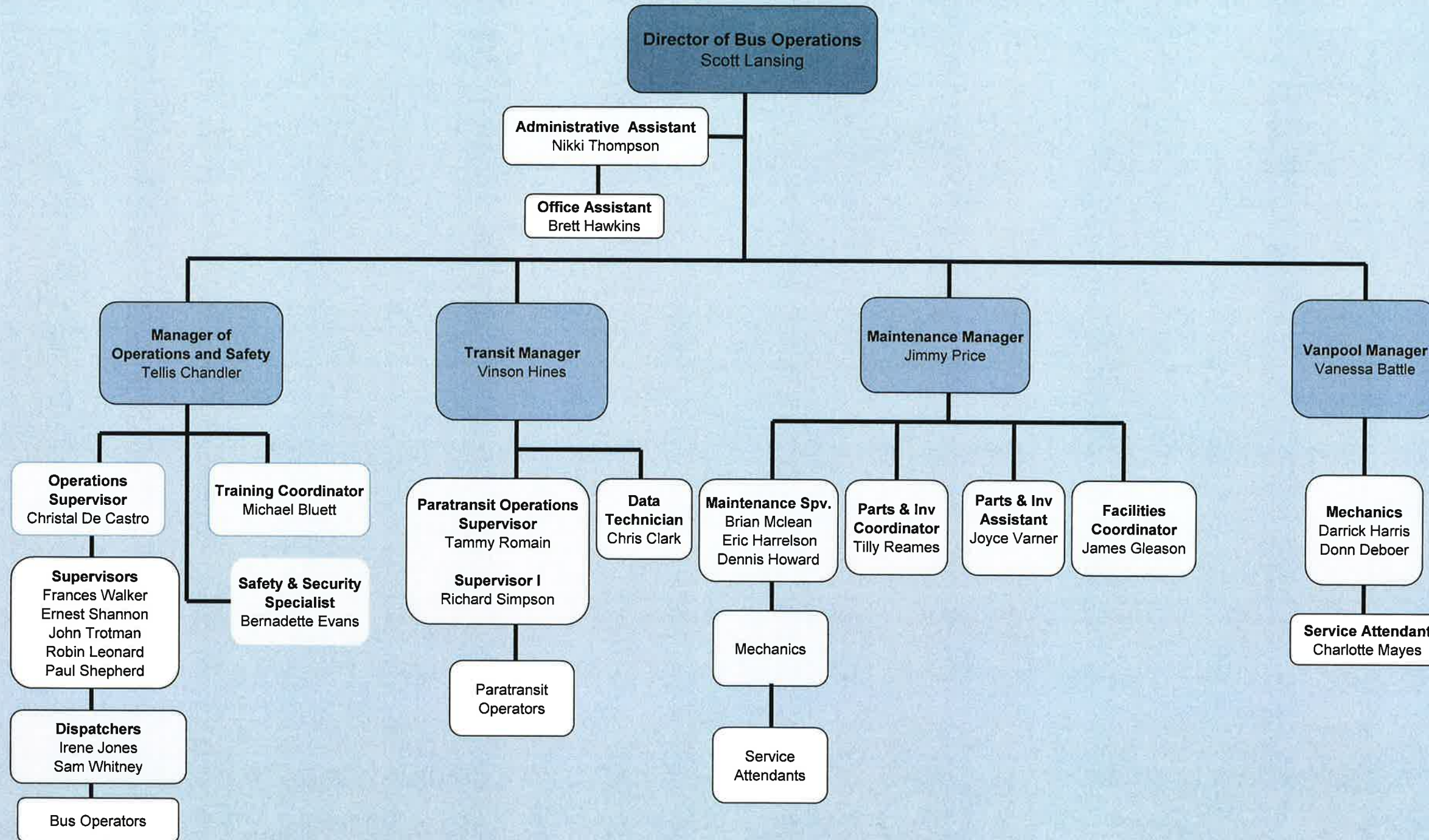
- Maintain a 100% service pull out rate;
- Respond and resolve customer complaints within two business days;
- Reduce customer complaints by 15%;
- Deliver accessible transportation services that are coordinated throughout the Triangle Region;
- Maintain on-time performance standards for accessible service;
- Exceed a farebox ratio recovery of 17%;
- Utilize the AVL and real time arrival system on the bus fleet to assist operators and customers with route information;
- Explore and pursue practical energy efficient practices, alternatives and transit equipment;
- Work with local transit agencies to purchase shared bus stop sign and install transit amenities;
- Continue to improve dispatch communications between local transit agencies;
- Continue to work on common bus stop and safety and security procedures for all local transit agencies;
- Continue to promote security and safety awareness throughout the organization;
- Continue to strive to extend the service life of our vehicles and be in the position to provide high productivity;
- Continue to maximize utilization of vehicle parts to produce the best long-term value of our equipment;
- Continue to improve the Preventive Maintenance Program to maximize equipment availability.
- Complete capital improvement projects for the installation of two vehicle lifts, bus wash system, and additional bus parking lights;

### **Issues and Challenges**

- On-time performance for regional bus service routes;
- Maintaining high customer service;
- Meeting the transit needs of increasing bilingual population;
- Increasing fuel and parts costs;

- Keeping updated and trained on current transit technology;
- Increasing insurance costs;
- Inclement weather;
- Service coordination with Chapel Hill Transit, DATA, CAT; C-Tran, Wolfline, Duke University Transit, and community transportation systems;
- Continued regional coordination of ADA services;
- Identify new financial resources for operating expenses of technology/capital purchases; and
- Recruitment of qualified bus and maintenance staff
- Enhancing retention/morale of current operations staff.
- Repairing vehicle accident damage.

# Bus Operations Department



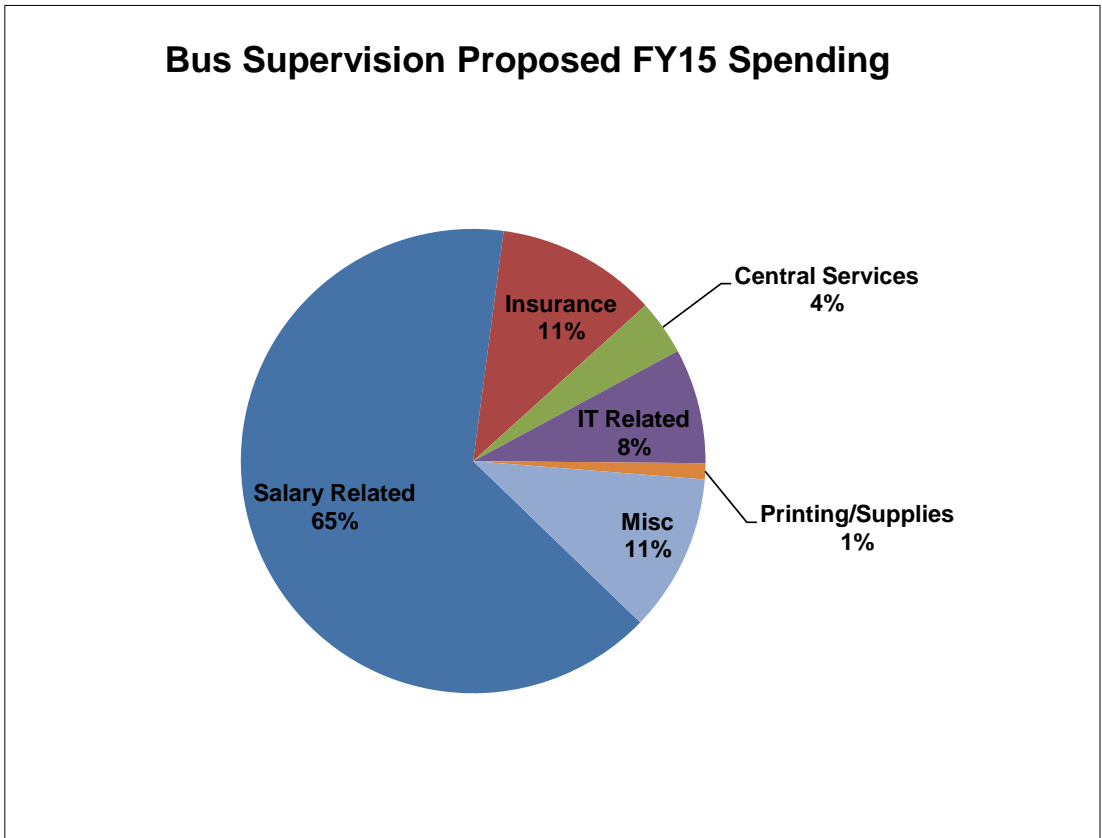


# DEPARTMENT OVERVIEW

## BUS SUPERVISION

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Bus Supervision department are above the Fiscal Year 2014 budget. This increase is primarily due to an increase in salary related expenses, technology maintenance contracts and wireless service. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast*	2015 Proposed v. 2014 Budget Difference
1,165,104	1,262,680	97,576

\*\$229,131 (DATA Expenses excluded)

**TRIANGLE TRANSIT**  
**02-04 Bus Supervision**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>652,159</b>	<b>704,806</b>	<b>52,647</b>
5121	Wages - Full-time	629,649	680,045	50,396
5122	Salaries & Wages - OT	22,510	24,761	2,251
<b>5300</b>	<b>FRINGE BENEFIT</b>		-	-
5301	Employer Dental Insurance	6,277	8,870	2,593
5302	Medical Insurance	82,653	90,108	7,456
5303	Vision Insurance	1,331	1,848	517
5381	Employer FICA	49,890	53,918	4,027
5382	Employer Pension	52,173	56,384	4,212
5384	Tuition Reimbursement	1,250	3,000	1,750
5385	Workers' Compensation	10,117	12,393	2,276
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>		-	-
5493	Employee Phys/Test	5,000	-	(5,000)
5498	Other Professional Services	750	750	-
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>		-	-
5511	Uniforms	2,200	2,600	400
<b>5600</b>	<b>MEETING EXPENSE</b>		-	-
5622	Meeting Refreshment	1,200	2,750	1,550
<b>5700</b>	<b>EDUCATIONAL &amp; FIRST AID SUPPLY</b>		-	-
5731	Other Educ. and First Aid Serv	200	200	-
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>		-	-
5907	Motor Vehicles Records	1,200	-	(1,200)
<b>6000</b>	<b>OFFICE SUPPLIES</b>		-	-
6001	Office Supplies	7,250	7,520	270
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>		-	-
6101	Travel	775	2,000	1,225
6102	Employee Training	5,500	2,803	(2,698)
6103	Conferences	1,500	1,500	-
<b>6200</b>	<b>COMMUNICATIONS</b>		-	-
6201	Telephone/WAN Services	10,388	10,869	480
6202	Telephone- Wireless	73,140	81,147	8,007
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>		-	-
6401	Printing	14,000	14,000	-
<b>6700</b>	<b>OTHER SERVICES</b>		-	-
6704	Data Processing Services	400	400	-
6707	Armored Car Service	6,000	6,000	-
6721	Dues and Subscriptions	-	-	-

**TRIANGLE TRANSIT**  
**02-04 Bus Supervision**

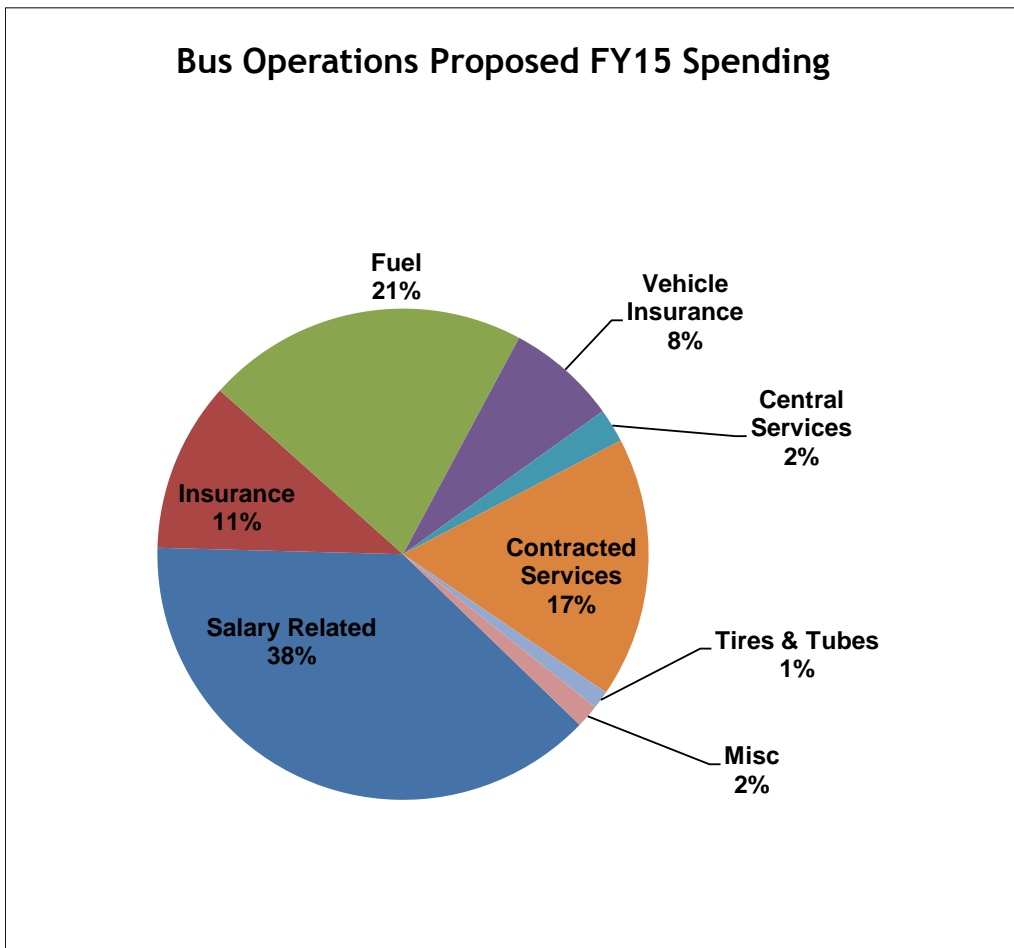
<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>		-	-
6801	Copier/Printer/Fax Lease	294	2,968	2,674
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>		-	-
6901	Technology Maint. Contracts	92,656	97,526	4,870
7000	JANITORIAL AND OTHER SERVICES	-	-	-
7001	Janitorial Services	17,640	17,640	-
<b>7300</b>	<b>INSURANCE AND BONDING</b>		-	-
7301	Property & Gen Liab. Ins.	24,370	27,489	3,118
<b>7400</b>	<b>INDIRECT COST</b>		-	-
7401	Central Services - Cost Alloca	36,692	48,292	11,600
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>		-	-
7502	Dues and Subscriptions	3,600	3,600	-
<b>7600</b>	<b>OFFICE FURNITURE AND EQUIPMENT</b>		-	-
7602	Office Furniture (Cap)	4,500	1,300	(3,200)
	<b>Total Expenditures</b>	<b>1,165,104</b>	<b>1,262,680</b>	<b>97,576</b>

# DEPARTMENT OVERVIEW

## BUS OPERATIONS

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Bus Operations Department are significantly higher than the Fiscal Year 2014 budget. This increase is primarily driven by increases in salary related expenses, insurance and contracted services. Fiscal Year 2015 expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
8,374,786	8,422,001	47,214

**TRIANGLE TRANSIT**  
**02-05 Bus Operations**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>2,996,695</b>	<b>2,800,374</b>	<b>(196,321)</b>
5121	Wages - Full-time	2,483,380	2,195,549	(287,831)
5122	Salaries & Wages - OT	211,087	232,196	21,108
5124	Special Payments- Employee	70,800	103,200	32,400
5125	Salaries & Wages-Part Time	231,428	269,429	38,001
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	34,767	48,154	13,386
5302	Medical Insurance	542,758	580,792	38,034
5303	Vision Insurance	7,370	10,032	2,662
5381	Employer FICA	229,247	214,229	(15,019)
5382	Employer Pension	221,221	202,476	(18,746)
5384	Tuition Reimbursement	2,000	5,500	3,500
5385	Workers' Compensation	79,759	93,207	13,448
5388	Other Fringe Benefits	-	1,050	1,050
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5493	Employee Phys/Test	-	6,000	6,000
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>			-
5511	Uniforms	21,000	25,800	4,800
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5621	Meeting Expense - Materials	1,750	1,750	-
5622	Meeting Refreshment	4,000	5,000	1,000
<b>5700</b>	<b>EDUCATIONAL &amp; FIRST AID SUPPLY</b>			-
5731	Other Educ. and First Aid Serv	3,500	3,500	-
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>			-
5901	Fuels and Lubricants	1,787,293	1,787,293	-
5902	Tires and Tubes	87,000	100,000	13,000
5903	Parts/Maintenance Expense	-	-	-
5904	Licenses, Tags and Fees	5,000	5,000	-
5907	Motor Vehicles Records	-	2,900	2,900
6004	Miscellaneous Supplies	500	500	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	4,000	5,000	1,000
6102	Employee Training	3,500	5,000	1,500
6103	Conferences	800	1,200	400
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>			-
6501	Outside Repairs - Building	2,500	-	(2,500)

**TRIANGLE TRANSIT**  
**02-05 Bus Operations**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
6510	Maint Fee- Park & Ride	61,320	58,540	(2,780)
6711	Contracted Services- Transit	1,325,801	1,445,839	120,038
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	192,959	210,892	17,934
7302	Vehicle Insurance	557,517	612,133	54,616
<b>7400</b>	<b>INDIRECT COST</b>			-
7401	Central Services - Cost Alloca	200,779	188,091	(12,688)
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-
7502	Dues and Subscriptions	550	550	-
<b>7600</b>	<b>OFFICE FURNITURE AND EQUIPMENT</b>			-
7602	Office Furniture (Cap)	1,200	1,200	-
	<b>Total Expenditures</b>	<b>8,374,786</b>	<b>8,422,001</b>	<b>47,214</b>

### FY15 Contracted Services Overview

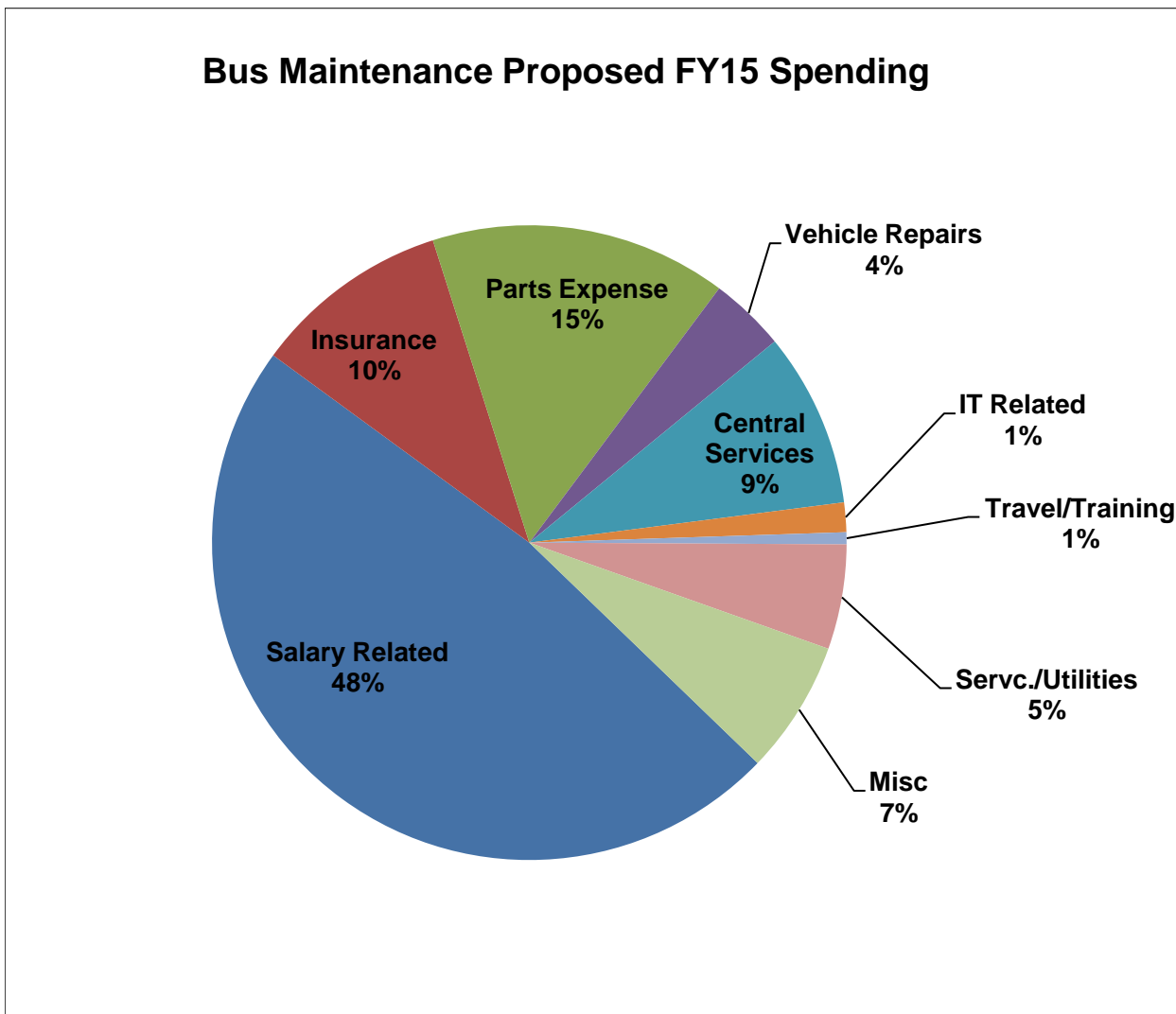
	Daily Revenue Hours	Daily Total Hours	Annual Revenue Hours	Annual Total Hours	Annual Cost	Cost per Revenue Hour	Park and Ride Expense	Farebox Revenue	FY15 Budget	Other Revenue*	FY14 Budget
<b><u>Raleigh</u></b>											
102	6	7.67	1,308	1,925	\$ 154,014	\$ 118	\$ -	\$ 10,000	\$ 144,014	\$ -	\$ -
KRX	5.62	7	1,411	1,757	\$ 140,560	\$ 100	\$ -	\$ 12,000	\$ 128,560	\$ 42,425	\$ 144,777
WRX	9.83	12	2,467	3,012	\$ 240,960	\$ 98	\$ 4,800	\$ 15,600	\$ 225,360	\$ -	\$ 250,799
ZWX	7.17	9	1,800	2,259	\$ 180,720	\$ 100	\$ -	\$ 25,200	\$ 155,520	\$ 51,322	\$ 185,138
*charge of \$80 per total hours					<b>\$ 716,254</b>	<b>\$ 103</b>					
<b><u>Chapel Hill</u></b>											
420	13.83	20.75	3,471	5,208	<b>\$ 394,108</b>	\$ 114	\$ -	\$ -	\$ 394,108	\$ -	\$ 382,702
<b><u>Cary</u></b>											
303	11.92	12	620	624	<b>\$ 40,560</b>	\$ 65	\$ -	\$ 6,120	\$ 34,440	\$ -	\$ 42,250
<b><u>Durham</u></b>											
RSX	28.5	29.75	4,865	5,071	<b>\$ 398,930</b>	\$ 82	\$ -	\$ 39,893	\$ 359,037	\$ 359,037	\$ 483,140
<b>Total</b>			<b>15,942</b>	<b>19,857</b>							
							<b>Sub Total</b>		<b>\$ 1,441,039</b>		<b>\$ 1,488,806</b>
							<b>Park &amp; Ride</b>		<b>\$ 4,800</b>		<b>\$ 9,600</b>
							<b>TOTAL</b>		<b>\$ 1,445,839</b>		<b>\$ 1,498,406</b>

# DEPARTMENT OVERVIEW

## BUS MAINTENANCE

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Bus Maintenance Department are above the Fiscal year 2014 budget. The primary contributing factors for this increase is the repairs necessary for buildings at operations facility, parts and maintenance expenses and expected vehicle repairs. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
2,879,136	2,975,978	96,842



**TRIANGLE TRANSIT**  
**02-06 Bus Maintenance**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>1,209,122</b>	<b>1,230,787</b>	<b>21,665</b>
5121	Wages - Full-time	1,153,181	1,170,290	17,109
5122	Salaries & Wages - OT	40,361	44,397	4,036
5124	Special Payments- Employee	15,580	16,100	520
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	12,555	15,840	3,285
5302	Medical Insurance	195,996	191,050	(4,946)
5303	Vision Insurance	2,661	3,300	639
5381	Employer FICA	92,498	94,155	1,657
5382	Employer Pension	96,730	98,463	1,733
5384	Tuition Reimbursement	4,000	4,000	-
5385	Workers' Compensation	25,289	27,095	1,806
5388	Other Fringe Benefits	15,270	19,020	3,750
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5493	Employee Phys/Test	2,000	2,000	-
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>			-
5511	Uniforms	18,102	18,102	-
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5621	Meeting Expense - Materials	50	50	-
5622	Meeting Refreshment	500	700	200
<b>5800</b>	<b>OTHER OFFICE SERV &amp; MATERIALS</b>			-
5802	Recycling	500	500	-
5804	Mat/Scrapper Rental	9,000	15,100	6,100
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>			-
5903	Parts/Maintenance Expense	450,000	450,000	-
5904	Licenses, Tags and Fees	600	1,450	850
5905	Vehicle Cleaning Supplies	3,000	3,000	-
5906	Maintenance Supplies	45,000	55,000	10,000
5907	Motor Vehicles Records	350	350	-
5909	Hand Tools	5,000	7,000	2,000
<b>6000</b>	<b>OFFICE SUPPLIES</b>			-
6004	Miscellaneous Supplies	1,500	1,500	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	5,000	5,000	-
6102	Employee Training	10,000	13,160	3,160
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	12,777	12,265	(511)
6202	Telephone- Wireless	2,093	2,326	233
6203	Postage	3,000	2,500	(500)
6301	Electrical utilities	50,000	55,000	5,000
6302	Natural gas	29,000	35,000	6,000
6303	Water and Sewer	4,000	4,000	-

**TRIANGLE TRANSIT**  
**02-06 Bus Maintenance**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>			-
6501	Outside Repairs - Building	55,000	65,000	10,000
6503	Outside Repairs-Parts	7,000	15,000	8,000
6504	Outside Repairs - Vehicles	100,000	100,000	-
6506	Vehicle Washing	1,800	3,000	1,200
6508	Towing	7,000	12,000	5,000
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	9,687	5,300	(4,387)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	40,492	39,472	(1,020)
<b>7000</b>	<b>JANITORIAL AND OTHER SERVICES</b>			-
7001	Janitorial Services	15,120	15,103	(17)
7002	Lawn Maintenance	15,000	18,000	3,000
7003	Waste Removal	4,200	5,500	1,300
<b>7200</b>	<b>RENTAL OF EQUIPMENT</b>			-
7202	Miscellaneous Rentals	2,000	1,500	(500)
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	61,182	61,306	124
<b>7400</b>	<b>INDIRECT COST</b>			-
7401	Central Services - Cost Alloca	253,311	264,883	11,572
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-
7502	Dues and Subscriptions	1,750	2,200	450
	<b>Total Expenditures</b>	<b>2,879,136</b>	<b>2,975,978</b>	<b>96,842</b>

# **Triangle Transit FY 2015 Budget Goals and Objectives**

## **VANPOOL PROGRAM**

### **Mission**

- Maintain the program as a cost recovery program by adjusting vanpool fares as needed to ensure a revenue neutral status;
- Explore van purchase options that will benefit the vanpool rider while still being financially responsible;
- Provide convenient vanpool routes for commuters in the Triangle area;
- Provide exemplary customer service for telephone and general public inquiries;
- Provide clean, safe and reliable vanpool vehicles;
- Provide a cost recovery service; and
- Provide proper maintenance and leasing of vehicles.

### **Goals for FY 2015**

- Maintain the program as a cost recovery program by adjusting vanpool fares as needed;
- Maintain 6,000 miles on-time preventative maintenance;
- Provide defensive driver training to all current and new vanpool drivers;
- Respond and resolve customer complaints within 2 business days;
- Conduct 6 month vanpool financial analysis reports;
- Work towards expanding the vanpool program by purchasing and marketing 7 and 12 passenger vans; and
- Continue to replace and eliminate 15 passenger vans from the fleet.
- Work with DOT on marketing and providing alternative transportation for customers throughout the I440-40 Fortify project for next five years.

### **Issues and Challenges**

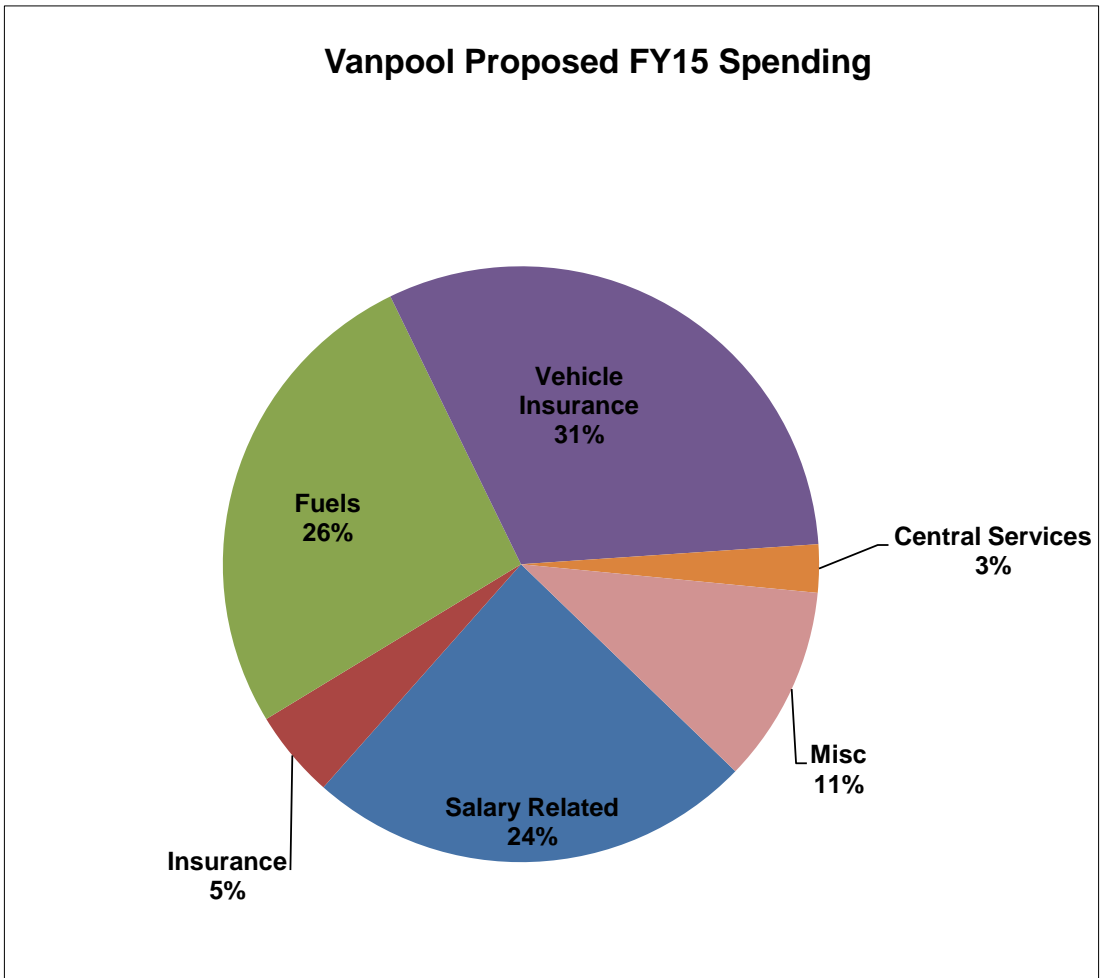
- Identifying financial resources to maintain/expand the vanpool program;
- Maintaining a high level of customer service with limited staff;
- Offering affordable vanpool fares while maintaining a cost recovery status;
- Attracting qualified vanpool drivers to the program;
- Identifying alternatives for reducing vanpool costs; and
- High insurance costs and vehicle repairs.

# DEPARTMENT OVERVIEW

## VANPOOL

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Vanpool Department are above the Fiscal Year 2014 budget. This increase is primarily related to projected increases in license tags, tires and tubes and vehicle insurance. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v.2014 Budget Difference
954,175	1,001,109	46,934

**TRIANGLE TRANSIT**  
**02-07 Vanpool**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>205,928</b>	<b>210,467</b>	<b>4,539</b>
5121	Wages - Full-time	196,596	204,041	7,445
5122	Salaries & Wages - OT	3,932	4,325	393
5124	Special Payments- Employee	5,400	2,100	(3,300)
<b>5300</b>	<b>FRINGE BENEFIT</b>			
5301	Employer Dental Insurance	1,932	2,534	603
5302	Medical Insurance	30,153	30,568	415
5303	Vision Insurance	409	528	119
5381	Employer FICA	15,753	16,101	347
5382	Employer Pension	16,474	16,837	363
5384	Tuition Reimbursement	2,000	2,000	-
5385	Workers' Compensation	3,891	4,335	445
5388	Other Fringe Benefits	3,100	3,100	-
5493	Employee Phys/Test	2,250	2,250	-
5496	Credit Reports	3,500	2,500	(1,000)
5497	Temporary Staffing	1,600		(1,600)
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>			
5511	Uniforms	4,300	3,225	(1,075)
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5622	Meeting Refreshment	200	400	200
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>			
5901	Fuels and Lubricants	265,000	265,000	-
5902	Tires and Tubes	4,000	22,000	18,000
5903	Parts/Maintenance Expense	11,000	12,100	1,100
5904	Licenses, Tags and Fees	13,300	23,630	10,330
5906	Maintenance Supplies	2,000	2,000	-
5907	Motor Vehicles Records	3,400	3,400	-
5909	Hand Tools	-	1,000	1,000
<b>6000</b>	<b>OFFICE SUPPLIES</b>			-
6001	Office Supplies	400	400	-
6004	Miscellaneous Supplies	500	500	-
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	2,000	2,000	-
6102	Employee Training	2,500	5,100	2,600
<b>6200</b>	<b>COMMUNICATIONS</b>			
6201	Telephone/WAN Services	1,966	1,962	(3)
6202	Telephone- Wireless	1,771	1,531	(240)

**TRIANGLE TRANSIT**  
**02-07 Vanpool**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
6203	Postage	150		(150)
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			
6401	Printing	500	500	-
6402	Other Services - Graphics	3,800	3,800	-
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>			
6504	Outside Repairs - Vehicles	5,000	5,000	-
6508	Towing	500	500	-
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			
6801	Copier/Printer/Fax Lease	1,490	848	(642)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>	-		-
6901	Technology Maint. Contracts	1,570	1,470	(100)
<b>7000</b>	<b>JANITORIAL AND OTHER SERVICES</b>	-		-
7001	Janitorial Services	1,260	3,500	2,240
<b>7300</b>	<b>INSURANCE AND BONDING</b>	-		-
7301	Property & Gen Liab. Ins.	9,413	9,809	396
7302	Vehicle Insurance	303,651	311,837	8,186
7401	Central Services - Cost Alloca	25,514	26,077	562
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>	-		-
7502	Dues and Subscriptions	2,000	2,300	300
<b>7600</b>	<b>OFFICE FURNITURE AND EQUIPMENT</b>	-		
	<b>Total Expenditures</b>	<b>954,175</b>	<b>1,001,109</b>	<b>46,934</b>

# **TRIANGLE TRANSIT FY 2015 Budget Goals and Objectives**

## **REGIONAL PARATRANSIT SERVICE**

### **Mission**

- Provide exemplary customer service for paratransit customers and disability community;
- Provide clean and well maintained transit vehicles;
- Provide safe, efficient, and cost effective service;
- Provide ADA service in concert with other area transit agencies; and
- Be a good steward of Triangle Transit's assets and financial resources.

### **Goals for FY 2015**

- Add FT office positions to meet operational requirements and provide quality customer service;
- Reduce OT by 5%;
- Increase paratransit ridership by 5%;
- Continue to provide staff with employee development opportunities;
- Maintain a 91% on time performance of scheduled appointments;
- Respond and resolve customer complaints within two business days;
- Continue to deliver coordinated, accessible transportation services throughout the Triangle region;
- Continue to increase T-Linx presence and participation in public outreach events in each of the three counties; and
- Continue to improve mobility options and network opportunities between local transit agencies.

### **Issues and Challenges**

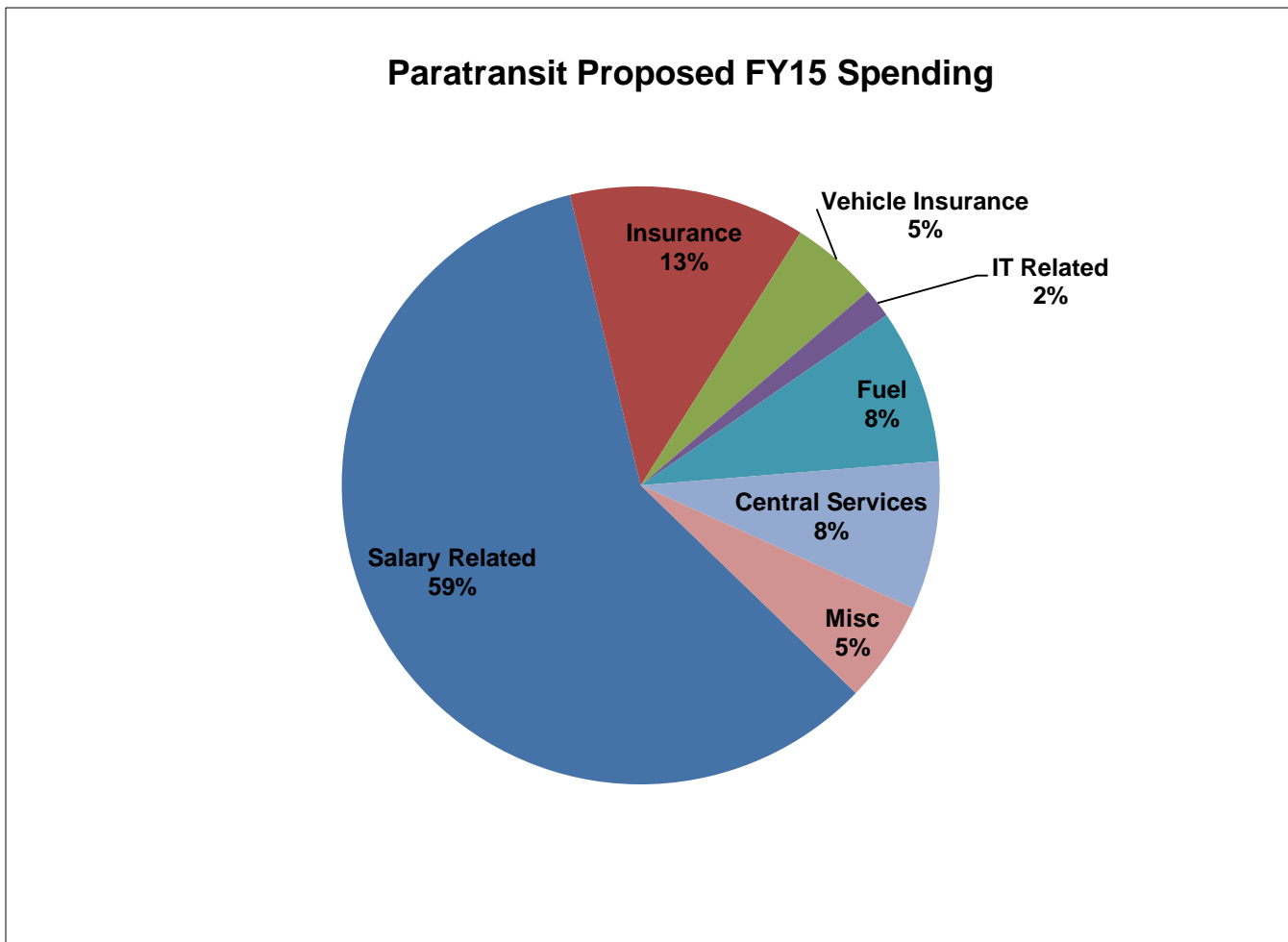
- Acquiring appropriate FT office staff levels to address quality control duties related to operations, training, and safety;
- Providing a safe and reliable service for regional paratransit service while maintaining adequate office and operator staffing levels;
- Acquiring dedicated space for growing paratransit/vanpool divisions as we move to become more independent from bus operations division;
- Maintaining vehicles longer due to funding uncertainty;
- Enhancing morale of current paratransit operators and staff.

# DEPARTMENT OVERVIEW

## PARATRANSIT

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Paratransit Department are significantly above the Fiscal year 2014 budget. This increase is due primarily to the addition of several new staff, vehicle insurance, parts and fuel expense. Fiscal Year 2015 expenses are categorized below.



<b>FY2014 Budget</b>	<b>FY2015 Forecast</b>	<b>2015 Proposed v. 2014 Budget Difference</b>
1,823,886	2,340,300	516,414



**TRIANGLE TRANSIT**  
**02-08 Paratransit**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>946,679</b>	<b>1,199,827</b>	<b>253,148</b>
5121	Wages - Full-time	769,870	1,018,942	249,073
5122	Salaries & Wages - OT	53,891	59,280	5,389
5124	Special Payments- Employee	21,000	27,400	6,400
5125	Salaries & Wages-Part Time	101,919	94,205	(7,714)
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	9,175	15,206	6,032
5302	Medical Insurance	143,228	183,408	40,180
5303	Vision Insurance	1,945	3,168	1,223
5381	Employer FICA	72,421	91,787	19,366
5382	Employer Pension	67,581	88,450	20,869
5385	Workers' Compensation	21,885	29,805	7,920
5388	Other Fringe Benefits	970	970	-
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5493	Employee Phys/Test	3,000	3,000	-
5498	Other Professional Services	1,440	2,250	810
<b>5500</b>	<b>JANITORIAL &amp; CLEANING SUPPLIES</b>			-
5511	Uniforms	6,000	6,000	-
5621	Meeting Expense - Materials	100	100	-
5622	Meeting Refreshment	750	1,200	450
5731	Other Educ. and First Aid Serv	3,000		(3,000)
<b>5900</b>	<b>VEHICLE SUPPLIES AND MATERIALS</b>			-
5901	Fuels and Lubricants	123,562	195,258	71,696
5902	Tires and Tubes	7,000	16,000	9,000
5903	Parts/Maintenance Expense	10,000	20,000	10,000
5904	Licenses, Tags and Fees	1,700	2,500	800
5906	Maintenance Supplies	1,500	1,500	-
5907	Motor Vehicles Records	2,000	2,000	-
5909	Hand Tools	1,000	1,000	-
6004	Miscellaneous Supplies	200	200	-
6101	Travel	3,500	4,500	1,000
6102	Employee Training	9,000	3,500	(5,500)
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	10,565	13,983	3,417
6202	Telephone- Wireless	6,080	6,080	-
6203	Postage	1,000	1,000	-
6401	Printing	1,500	1,500	-
6504	Outside Repairs - Vehicles	3,000	5,000	2,000

**TRIANGLE TRANSIT**  
**02-08 Paratransit**

OBJ	DESCRIPTION	FY14 Budget	FY 15 Budget	Variance FY15 to FY14
6505	Outside Services	-		-
6506	Vehicle Washing	23,000	27,000	4,000
6508	Towing	-	700	700
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	8,011	6,042	(1,968)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	28,767	31,773	3,007
<b>7000</b>	<b>JANITORIAL AND OTHER SERVICES</b>			-
7001	Janitorial Services	6,300	8,140	1,840
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	52,946	67,437	14,490
7302	Vehicle Insurance	101,754	111,926	10,172
<b>7400</b>	<b>INDIRECT COST</b>			-
7401	Central Services - Cost Alloca	143,327	188,091	44,763
	<b>Total Expenditures</b>	<b>1,823,886</b>	<b>2,340,300</b>	<b>516,414</b>

# Triangle Transit FY 2015 Budget Goals and Objectives

## REGIONAL SERVICES DEVELOPMENT (Regional Services, Regional Call Center, Sustainable Travel Services)

### Mission

- Provide excellent customer service
- Provide high quality, personalized information about public transportation and ridesharing services (including bus, vanpool, carpool, bicycling, walking, and telecommuting)
- Manage a single portal of information for public transportation and ridesharing services in the Triangle
- Plan productive, efficient public transportation services supported by market research and public input
- Plan and execute promotions of regional public transportation and ridesharing services to the public and through employers and community partners
- Assist partner governments and employers in implementing trip reduction programs
- Integrate Triangle Transit regional services with local services to provide a seamless public transportation experience to the customer

### Goals for FY 2015

Answer 95% of all calls to the GoTriangle Transit Information Center while serving up to 500,000 customer calls

- Revisit Information Center performance standards and reporting systems and propose revisions to all Partners
- Update Inclement Weather Procedures to improve timeliness of information and ability to meet surge in customer information demands

Provide timely, accurate information to customers through multiple channels

- Implement integration of the GoLive real-time information system with NC511 to provide phone access to the information even when the Information Center is closed.
- Maintain Regional Data Maintenance Standards and practices for maintaining route, schedule, and stop data for all customer information technologies at all agencies in the region.
- Restock brochures at all rack locations throughout the Triangle, such that 100% of rack locations are re-stocked monthly.
- Provide individualized travel plans for 5,000 individuals seeking additional information about travel options during Fortify.

Plan and implement second year of Durham and Orange County Bus and Rail Investment Plans

- Refine bus service programs for Triangle Transit and Durham services
- Coordinate with Chapel Hill, City of Durham, Durham County and Orange County in developing plans and programs for services and facilities in northern Orange County

- Implement and refine the annual transit programming process for the Bus and Rail Investment Plans
- Establish project specifications for bus stop and facility improvements to deliver to Capital Development and staff from partner governments for implementation.

Support seven employers to initiate or improve their commuter benefits programs.

- Coordinate workplace outreach strategies (e.g., Bike-to-Work Month, Try Transit Week, employer workshops) and university student outreach strategies with partners across the region.
- Provide outreach focused on employment centers in central Durham (including Duke and Durham Tech) and Wake County.
- Administer Durham's Voluntary Commute Trip Reduction program.

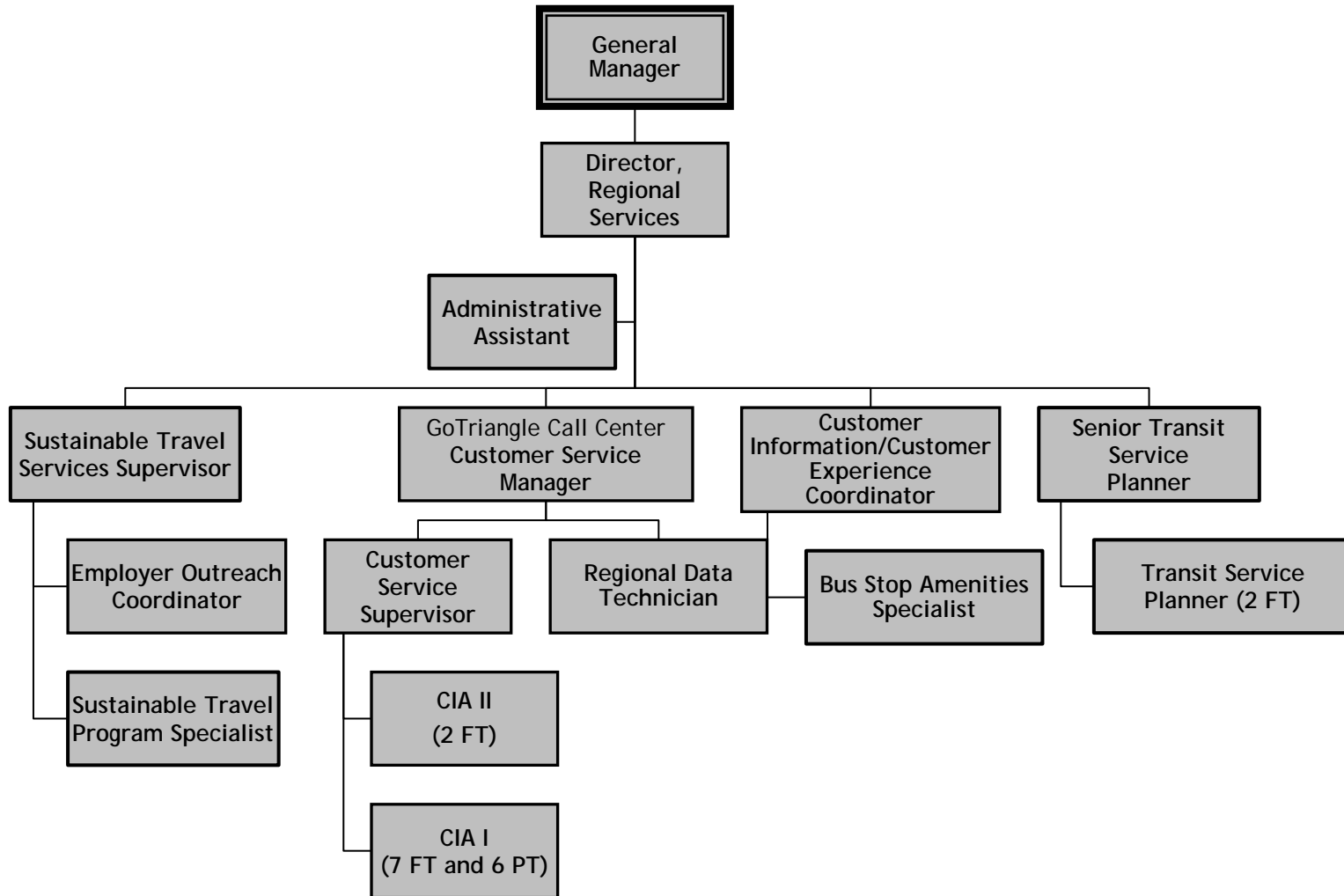
Increase GoTriangle commuter loyalty and retain current commuters

- Continue new commuter incentive program and customer loyalty program.
- Establish benchmark for measuring commuter loyalty and retention.
- Provide follow up outreach to 5,000 customers that have requested assistance.

Continue to pursue GoTriangle Seamless Transit improvements

- Begin selling all transit agency fare media online.
- Establish new employer GoPass programs that put 1,000 GoPasses in riders' hands by the end of FY15.

# REGIONAL SERVICES

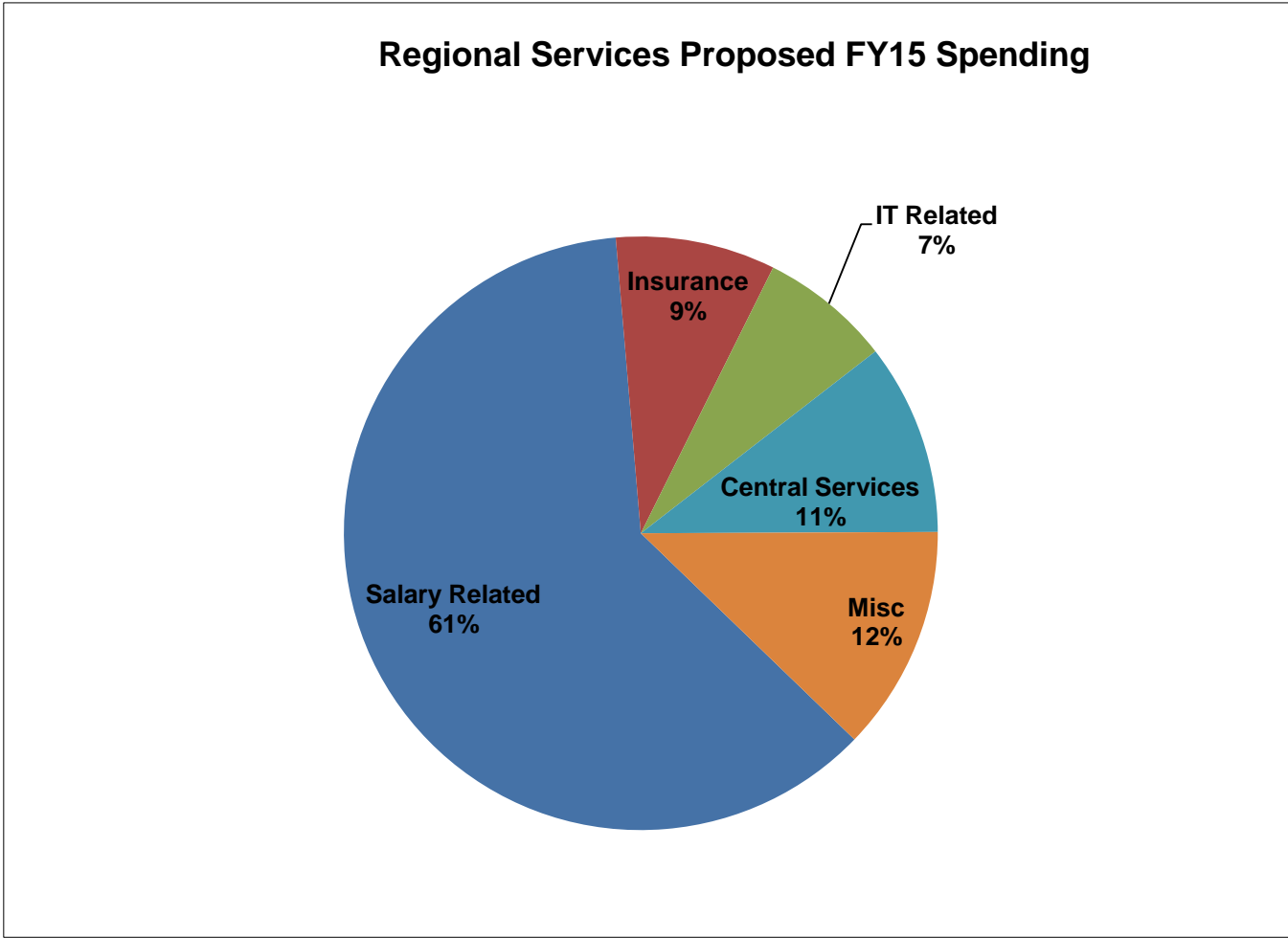


# DEPARTMENT OVERVIEW

## REGIONAL SERVICES

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Regional Services Department are above the Fiscal Year 2014. The primary reason for this increase is due to an increase in Technology Maintenance contracts. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast*	2015 Proposed v. 2014 Budget Difference
585,875	633,248	47,373

\*\$221,767 (DATA Expenses excluded)

**TRIANGLE TRANSIT**  
**03-00 Regional Services**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>332,073</b>	<b>336,478</b>	<b>4,405</b>
5121	Wages - Full-time	332,073	336,478	4,405
<b>5300</b>	<b>FRINGE BENEFIT</b>		-	-
5301	Employer Dental Insurance	3,380	4,435	1,055
5302	Medical Insurance	35,231	34,203	(1,028)
5303	Vision Insurance	717	924	207
5381	Employer FICA	25,404	25,606	203
5382	Employer Pension	26,566	26,918	352
5385	Workers' Compensation	4,406	4,951	545
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>		-	-
5493	Employee Phys/Test	-	200	200
<b>5600</b>	<b>MEETING EXPENSE</b>		-	-
5621	Meeting Expense - Materials	1,000	1,000	-
5622	Meeting Refreshment	500	500	-
<b>6000</b>	<b>OFFICE SUPPIES</b>		-	-
6001	Office Supplies	500	1,000	500
6004	Miscellaneous Supplies	-	1,000	1,000
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>		-	-
6101	Travel	600	3,500	2,900
6102	Employee Training	1,500	2,000	500
6103	Conferences	3,000	3,000	-
<b>6200</b>	<b>COMMUNICATIONS</b>		-	-
6201	Telephone/WAN Services	3,686	3,680	(6)
6202	Telephone- Wireless	1,092	2,905	1,813
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>		-	-
6401	Printing	50,000	50,000	-
6402	Other Services - Graphics	2,000	2,000	-
<b>6700</b>	<b>OTHER SERVICES</b>		-	-
6702	Advertisement Services	1,000	1,000	-
6708	Distribution Services	5,000	5,000	-
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>		-	-
6801	Copier/Printer/Fax Lease	2,794	1,590	(1,204)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>		-	-
6901	Technology Maint. Contracts	9,744	43,672	33,928
<b>7300</b>	<b>INSURANCE AND BONDING</b>		-	-
7301	Property & Gen Liab. Ins.	10,539	10,571	32

**TRIANGLE TRANSIT**  
**03-00 Regional Services**

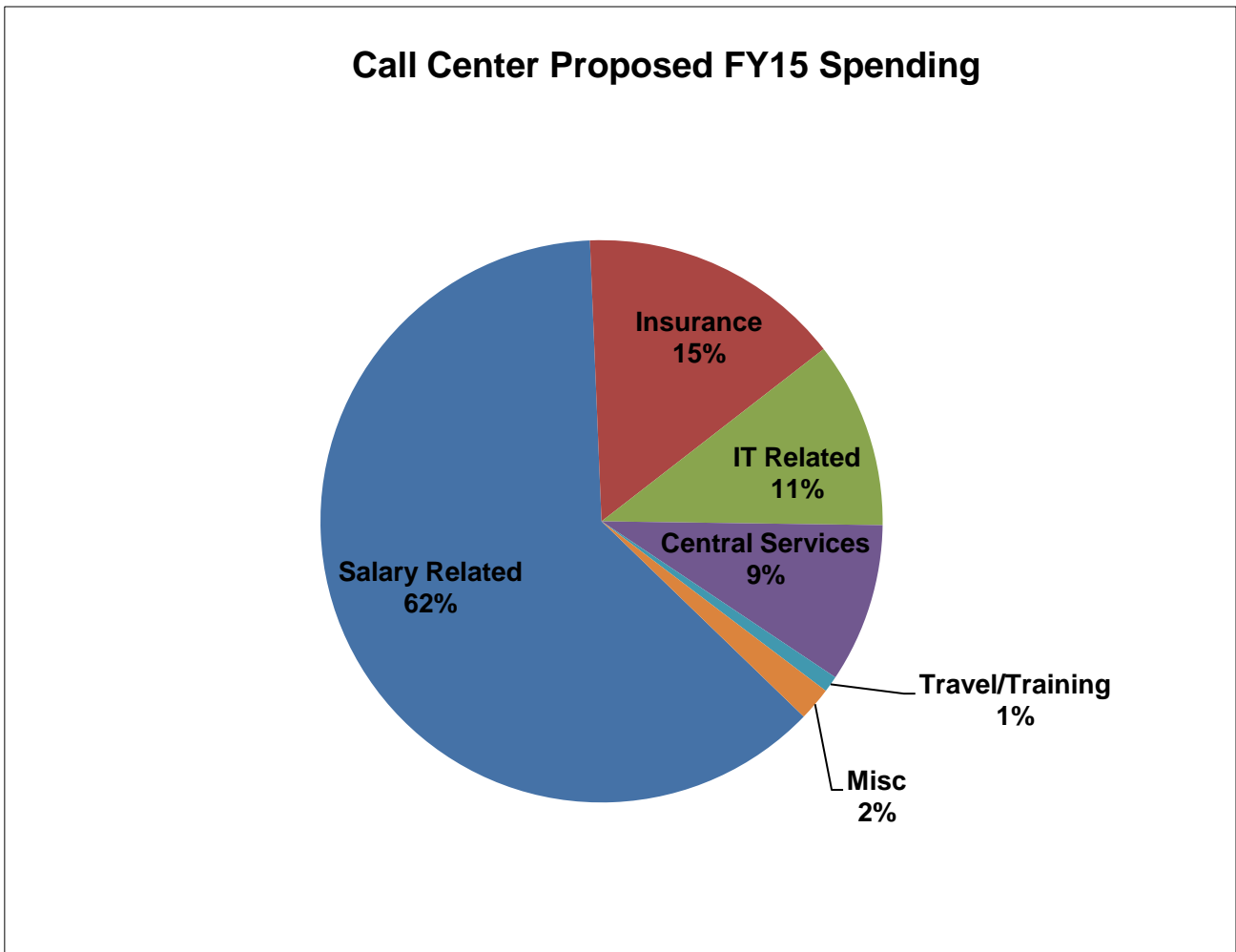
<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>7400</b>	<b>INDIRECT COST</b>		-	-
7401	Central Services - Cost Alloca	64,394	66,064	1,670
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>		-	-
7502	Dues and Subscriptions	750	1,000	250
	<b>Total Expenditures</b>	<b>585,875</b>	<b>633,248</b>	<b>47,373</b>



# DEPARTMENT OVERVIEW REGIONAL CALL CENTER

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Call Center are above the Fiscal year 2014 budget. The primary reason for the increase is due to the need for additional phones and an increase in technology maintenance contracts. Fiscal Year 2015 expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v.2014 Budget Difference
934,421	959,732	25,310

**TRIANGLE TRANSIT**  
**03-13 Regional Call Center**

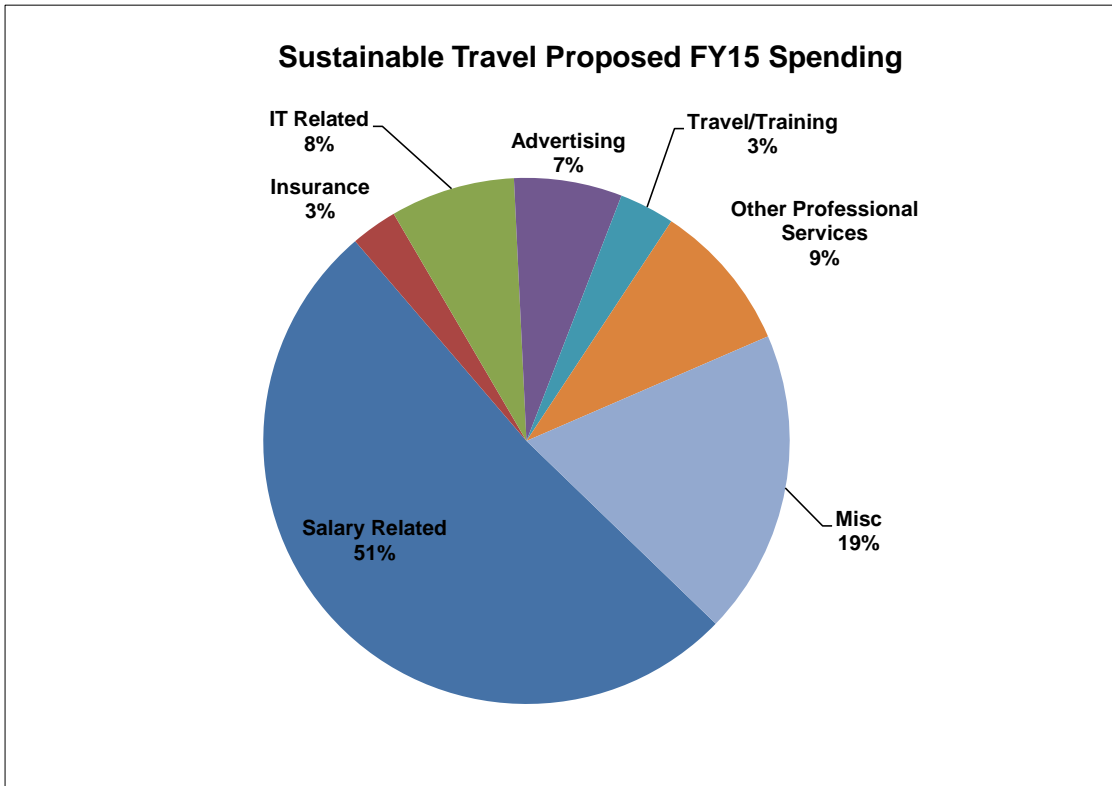
<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>519,671</b>	<b>523,794</b>	<b>4,123</b>
5121	Wages - Full-time	405,920	394,773	(11,147)
5122	Salaries & Wages - OT	9,000	9,000	-
5125	Salaries & Wages-Part Time	104,751	120,021	15,270
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	5,312	6,970	1,658
5302	Medical Insurance	82,921	84,062	1,141
5303	Vision Insurance	1,126	1,452	326
5381	Employer FICA	39,755	40,070	315
5382	Employer Pension	33,194	32,302	(892)
5385	Workers' Compensation	14,104	16,257	2,153
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5493	Employee Phys/Test	750		(750)
<b>6000</b>	<b>OFFICE SUPPIES</b>			-
6001	Office Supplies	3,000	3,000	-
6004	Miscellaneous Supplies	-	4,000	4,000
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6102	Employee Training	9,000	9,000	-
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	7,125	7,359	234
6202	Telephone- Wireless	657	1,080	423
6203	Postage	3,000	3,000	-
<b>6500</b>	<b>REPAIRS AND MAINTENANCE</b>			-
6502	Building Repairs	5,000		(5,000)
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	5,403	3,180	(2,222)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	83,187	99,634	16,448
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	34,121	36,784	2,663
<b>7400</b>	<b>INDIRECT COST</b>			-
7401	Central Services - Cost Alloca	87,097	87,788	691
	<b>Total Expenditures</b>	<b>934,421</b>	<b>959,732</b>	<b>25,310</b>

# DEPARTMENT OVERVIEW

## SUSTAINABLE TRAVEL SERVICES

**Budget Highlights:**

Fiscal Year 2015 projected expenditures for the Sustainable Travel Department are above the Fiscal Year 2014 budget. This increase is due to increased costs in printing advertising expenses and technology maintenance contracts. Fiscal Year 2015 proposed expenses are categorized below.



FY2014 Budget	FY2015 Forecast	2015 Proposed v. 2014 Budget Difference
471,528	556,049	84,521

**TRIANGLE TRANSIT**  
**03-09 Sustainable Travel Services**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
<b>5100</b>	<b>TOTAL SALARIES AND WAGES</b>	<b>210,474</b>	<b>249,107</b>	<b>38,632</b>
5121	Wages - Full-time	210,474	227,101	16,627
5125	Salaries & Wages-Part Time	-	22,006	22,006
<b>5300</b>	<b>FRINGE BENEFIT</b>			-
5301	Employer Dental Insurance	1,932	2,534	603
5302	Medical Insurance	30,153	30,568	415
5303	Vision Insurance	409	528	119
5381	Employer FICA	16,101	19,057	2,955
5382	Employer Pension	16,838	18,168	1,330
5384	Tuition Reimbursement	-	2,000	2,000
5385	Workers' Compensation	3,891	4,877	986
<b>5400</b>	<b>PROFESSIONAL SERVICES</b>			-
5493	Employee Phys/Test	-	50	50
5497	Temporary Staffing	1,500	1,500	-
5498	Other Professional Services	60,600	51,240	(9,360)
<b>5600</b>	<b>MEETING EXPENSE</b>			-
5621	Meeting Expense - Materials	-	1,000	1,000
5622	Meeting Refreshment	-	300	300
<b>6000</b>	<b>OFFICE SUPPLIES</b>			-
6001	Office Supplies	-	350	350
<b>6100</b>	<b>TRAVEL AND TRANSPORTATION</b>			-
6101	Travel	9,260	13,894	4,634
6102	Employee Training	1,100	1,325	225
6103	Conferences	1,300	3,675	2,375
<b>6200</b>	<b>COMMUNICATIONS</b>			-
6201	Telephone/WAN Services	1,966	2,208	242
6203	Postage	1,540	4,000	2,460
<b>6400</b>	<b>PRINTING AND REPRODUCTION</b>			-
6401	Printing	-	12,000	12,000
<b>6700</b>	<b>OTHER SERVICES</b>			-
6702	Advertisement Services	3,000	6,000	3,000
6705	Special Events	4,200	600	(3,600)
<b>6800</b>	<b>OTHER LEASE EQUIPMENT</b>			-
6801	Copier/Printer/Fax Lease	1,490	954	(536)
<b>6900</b>	<b>SERVICES &amp; MAINT. CONTRACTS</b>			-
6901	Technology Maint. Contracts	7,970	41,654	33,683
<b>7300</b>	<b>INSURANCE AND BONDING</b>			-
7301	Property & Gen Liab. Ins.	9,413	11,035	1,622
7401	Central Services - Cost Alloca	38,790	45,910	7,120
<b>7500</b>	<b>OTHER FIXED CHARGES/CURRENT EX</b>			-

**TRIANGLE TRANSIT**  
**03-09 Sustainable Travel Services**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
7502	Dues and Subscriptions	900	1,175	275
<b>8000</b>	<b>PROMOTION &amp; MARKETING SERVICES</b>			-
8001	Promotions -Marketing	42,200	23,000	(19,200)
8002	Surveys - Marketing	-	840	840
8003	Emerg. Ride Home Reimb.	6,500	6,500	-
	<b>Total Expenditures</b>	<b>471,528</b>	<b>556,049</b>	<b>84,521</b>



## X. MAJOR TRANSIT INVESTMENT FUND

# DEPARTMENT OVERVIEW

## Major Transit Investment Fund (MTIF)

### **Budget Highlights:**

The expenses in this department has decreased from the prior year due to the activities associated with the Durham-Orange Light Rail Plan. The expenses budgeted for FY15 are related to non Durham-Orange activities such as the work that remains from the legacy plan.

**TRIANGLE TRANSIT  
94-RCP - MTIF**

<b>OBJ</b>	<b>DESCRIPTION</b>	<b>FY14 Budget</b>	<b>FY 15 Budget</b>	<b>Variance FY15 to FY14</b>
5407	Consultants- Financial	50,000	-	(50,000)
5410	Consultants-TJCOG	40,000	45,000	5,000
5411	Consultants- URS	100,000	100,000	-
5424	Consultants-NCRR	175,000	-	(175,000)
5492	Consultants - Legal Expense	250,000	68,750	(181,250)
5495	Consultants	200,000	14,000	(186,000)
5498	Other Professional Services	185,000	590,000	405,000
5499	Consultants - CSX	50,000	10,000	(40,000)
7912	Appraisals	15,000	7,500	(7,500)
7917	Property Management	70,000	18,750	(51,250)
7926	Demolition	75,000	18,750	(56,250)
	<b>Total Expenditures</b>	<b>1,210,000</b>	<b>872,750</b>	<b>(337,250)</b>





## XI. DURHAM-ORANGE BUS AND RAIL INVESTMENT PLAN



## FY15 Durham/Orange Bus and Rail Investment Plan Overview

Total Collections FY15: \$ 33,531,562 (*Orange* \$ 8,180,141 & *Durham* \$ 25,351,421 )  
Total Collections FY14: \$ 31,122,813 (*Orange* \$ 7,317,066 & *Durham* \$ 23,805,747 )

Total Expenditures FY15: \$ 30,937,302 (*\*Orange* \$ 7,116,628 & *Durham* \$ 23,820,674 )  
\* *Orange County* \$ 116,000 included for Hillsborough Train Station using reserves.  
Total Expenditures FY14: \$ 16,455,370 (*\*Orange* \$ 4,327,631 & *Durham* \$ 12,127,739 )  
\* *Orange County* \$ 116,000 included for Hillsborough Train Station using reserves.

### Revenue Available for Bus Services (per County Plans):

FY15 *Orange* \$ 1,758,000 & *Durham* \$ 2,557,000  
FY14 *Orange* \$ 736,250 & *Durham* \$ 673,180

Revenue includes 1/2 Cent Sales Tax, Vehicle Rental Tax and Vehicle Registration Tax, Grants

Expenditures include Administration, Personnel, Consultants, Capital and Transit Services

Reserve Funds are maintained to fund an operating reserve and support future capital needs

*FY15 Proposed Budget meets criteria in County Plans and Implementation Agreements*

### FY15 Durham/Orange Plan Budget Change Impact

	Revenue Orange County	Revenue Durham County	Total Revenue	Expenditures Orange County	Expenditures Durham County	Total Expenditures	Total Balance/Reserve Impact	Comments
<b>FY15 Proposed on 5/21/14 O&amp;F</b>	<b>\$8,118,277</b>	<b>\$25,258,230</b>	<b>\$33,376,507</b>	<b>\$7,177,628</b>	<b>\$23,953,807</b>	<b>\$31,131,435</b>	<b>\$2,245,072</b>	
<b>Amount of Change by Line:</b>								
Grants/Other	61,864	93,191	155,055				155,055	Triangle Transit portion of JARC Grant for FY15.
Transit Services				(61,000)	(133,133)	(194,133)	\$194,133	Chapel Hill Transit and DATA expenditures are reduced by portion of JARC Grant sent directly to the agency for FY15.
<b>New Total Proposed for 6/3/14 O&amp;F</b>	<b>\$8,180,141</b>	<b>\$25,351,421</b>	<b>\$33,531,562</b>	<b>\$7,116,628</b>	<b>\$23,820,674</b>	<b>\$30,937,302</b>	<b>\$2,594,260</b>	
<b>Net Changes</b>	<b>\$61,864</b>	<b>\$93,191</b>	<b>\$155,055</b>	<b>(\$61,000)</b>	<b>(\$133,133)</b>	<b>(\$194,133)</b>	<b>\$349,188</b>	

## FY15 Budget Forecast: Durham/Orange Bus and Rail Investment Plan

	FY14 Budget Orange Co.	FY14 Budget Durham Co.	Total FY14 Budget D-O	FY15 Budget Forecast- Orange Co.	FY15 Budget Forecast-Durham Co.	Total FY15 Budget-Forecast D-O plan
<b>Revenue:</b>						
1/2 Cent Sales Tax	6,283,620	21,730,640	28,014,259	6,472,129	22,491,211	28,963,340
Rental Tax	456,375	935,343	1,391,719	465,503	954,050	1,419,553
\$7 County Registration Tax **	577,071	1,139,764	1,716,835	784,488	1,139,764	1,924,252
\$3 Regional Registration Tax Increase			-	252,157	498,205	750,362
Grants/Other	-	-	-	205,864	268,191	474,055
<b>Total Collections</b>	<b>7,317,066</b>	<b>23,805,747</b>	<b>31,122,813</b>	<b>8,180,141</b>	<b>25,351,421</b>	<b>33,531,562</b>
<b>Revenue Available for Bus Svcs</b>	<b>736,250</b>	<b>673,180</b>	<b>1,409,430</b>	<b>1,758,000</b>	<b>2,557,000</b>	<b>4,315,000</b>
<b>Expenses:</b>						
<b>Personnel *</b>						
Finance /Admin	75,000	75,000	150,000	52,626	176,680	229,306
Capital Development	114,870	385,651	500,521	540,039	1,813,073	2,353,112
C&PA	16,008	53,742	69,750	194,535	653,112	847,647
Legal	54,454	182,817	237,271	148,961	500,107	649,068
<b>Consultants *</b>						
URS	3,190,050	10,709,950	13,900,000	3,442,500	11,557,500	15,000,000
Legal			-	78,317	262,933	341,250
Other			-	122,850	318,151	441,001
Communications Outreach (Bus)	-	20,000	20,000	-	20,000	20,000
<b>Capital Projects</b>						
Park and Rides/Bus Projects	10,000	82,000	92,000	310,800	1,337,550	1,648,350
Park and Rides/Bus Projects (TTA)	15,000	15,000	30,000	227,200	250,000	477,200
Hillsborough Train Station	116,000		116,000	116,000		116,000
<b>Bus Purchases</b>						
Orange Public Transit (OPT)				97,800		97,800
Durham Area Transit Authority (DATA)					4,584,500	4,584,500
Triangle Transit Authority (TTA)				149,000	149,000	298,000
<b>Transit Services</b>						
Orange Public Transit (OPT)	88,350		88,350	177,500		177,500
Chapel Hill Transit (CHT)	471,200		471,200	1,064,300		1,064,300
Durham County		33,658	33,658		88,100	88,100
Durham Area Transit Authority (DATA)		451,300	451,300		1,643,367	1,643,367
Bus Operations/ Triangle Transit (TTA)	176,700	118,620	295,320	394,200	466,600	860,800
<b>Total Bus Svc Expenses:</b>	<b>736,250</b>	<b>603,578</b>	<b>1,339,828</b>	<b>1,636,000</b>	<b>2,198,067</b>	<b>3,834,067</b>
<b>Bus Revenue Available</b>	<b>736,250</b>	<b>673,180</b>	<b>1,409,430</b>	<b>1,758,000</b>	<b>2,557,000</b>	<b>4,315,000</b>
Remaining/ Carryover Bus Svcx	-	69,602	69,602	122,000	358,933	480,933
Revenue Carry-over Bus Services						
<b>Total Expenses</b>	<b>4,327,631</b>	<b>12,127,739</b>	<b>16,455,370</b>	<b>7,116,628</b>	<b>23,820,674</b>	<b>30,937,302</b>
<b>Total Revenue</b>	<b>7,317,066</b>	<b>23,805,747</b>	<b>31,122,813</b>	<b>8,180,141</b>	<b>25,351,421</b>	<b>33,531,562</b>
<b>Balance/Reserve Remaining</b>	<b>2,989,435</b>	<b>11,678,008</b>	<b>14,667,443</b>	<b>1,063,513</b>	<b>1,530,747</b>	<b>2,594,260</b>

	FY13 Orange			FY14 Orange			FY13 Durham			FY14 Durham		
	Co.	Co. YTD	Orange Total	Co.	Co. YTD	Durham Total	Co.	Co. YTD	Durham Total	Co.	Co. YTD	Durham Total
<b>Collections YTD (February, 2014):</b>												
1/2 Cent Sales Tax	989,103	4,719,924.68	5,709,027	3,711,256	15,498,867	19,210,122						
Rental Tax	123,125	382,555	505,680	252,347	784,044	1,036,391						
\$7 County Registration Tax	-	255,810	255,810	***	***	***						
<b>Total Collections</b>	<b>1,112,228</b>	<b>5,358,290</b>	<b>6,470,517</b>	<b>3,963,603</b>	<b>16,282,911</b>	<b>20,246,514</b>						

\*\* Durham County registration tax currently collected by the County

\* Light Rail expenses split by county:

Durham - 77.05%

Orange- 22.95%

## FY15 Budget Summary of Total Spending - Durham/Orange Investment Plan

	<i>Total Revenue Orange Co.</i>		<i>Total Revenue Durham Co.</i>		<i>Total Revenues</i>	
	FY14 Budget	FY15 Fcst Orange Co.	FY15 Fcst Durham Co.	FY15 Fcst	Increase/ (Decrease) FY14 Budget	
1/2 Cent Sales Tax	28,014,259	6,472,129	22,491,211	28,963,340	949,081	
Rental Tax	1,391,719	465,503	954,050	1,419,553	27,834	
\$7 County Registration Tax **	1,716,835	784,488	1,139,764	1,924,252	207,417	
\$3 Regional Registration Tax Increase	-	252,157	498,205	750,362	750,362	
Grants/Other	-	205,864	268,191	474,055	474,055	
<b>Total Revenues</b>	<b>\$ 31,122,813</b>	<b>\$ 8,180,141</b>	<b>\$ 25,351,421</b>	<b>\$ 33,531,562</b>	<b>\$ 2,408,748</b>	

	<i>Total Spending Orange Co.</i>		<i>Total Spending Durham Co.</i>		<i>Total Spending</i>	
	FY14 Budget	FY15 Fcst	FY15 Fcst	FY15 Fcst	Increase/ (Decrease) FY14 Budget	
D-O Finance/Admin	150,000	52,626	176,680	229,306	79,306	
D-O Capital Development	500,521	540,039	1,813,073	2,353,112	1,852,591	
D-O Legal	237,271	148,961	500,107	649,068	411,797	
D-O Communication & Public Affairs	69,750	194,535	653,112	847,647	777,897	
<b>Department Expenses</b>	<b>\$ 957,542</b>	<b>936,161</b>	<b>3,142,973</b>	<b>4,079,134</b>	<b>\$ 3,121,592</b>	
Consultants	13,920,000	3,643,667	12,158,584	15,802,251	1,882,251	
Capital Projects	238,000	654,000	1,587,550	2,241,550	2,003,550	
Capital - Bus Purchases	-	246,800	4,733,500	4,980,300	4,980,300	
Transit Services/Bus (TTA operated)	295,320	394,200	466,600	860,800	565,480	
Transit Services (Other)	1,339,828	1,241,800	1,731,467	2,973,267	1,633,439	
<b>Total Expenditures</b>	<b>\$ 16,750,690</b>	<b>\$ 7,116,628</b>	<b>\$ 23,820,674</b>	<b>\$ 30,937,302</b>	<b>\$ 14,186,612</b>	

Net	<b>\$ 14,372,123</b>	<b>\$ 1,063,513</b>	<b>\$ 1,530,747</b>	<b>\$ 2,594,260</b>	<b>( \$ 11,777,863 )</b>
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## FY15 Budget Summary of Headcount - Durham/Orange Bus and Rail Investment Plan

### FTE

	FY14 Bud	FY15 Fcst	FY14 +/- FY14 Bud	April '14 Actual
D-O Finance/Admin	1	1	-	1
D-O Capital Development	9	13	4	4
D-O Legal	-	2	2	-
D-O Communication & Public Affairs	-	1	1	-
	<b>10</b>	<b>17</b>	<b>7</b>	<b>5</b>

<u>Position Title</u>	<u>Status</u>	<u>Hire Date</u>
<b><u>D-O Finance/Admin</u></b>		
Sr. Financial Analyst	Filled	7/1/2013
<b><u>D-O Capital Development</u></b>		
Environmental Planner	Filled	7/1/2013
Transit Planner (GIS)	Filled	7/1/2013
Manager - Design & Engineering	Filled	4/28/2014
Project Controls & Budget Manager	Filled	4/1/2014
Transportation Staff Engineer	Vacant	6/2/2014
Project Control Specialist	Vacant	7/1/2014
Senior Contract Administrator	Vacant	12/31/2014
Integration Engineer	Vacant	10/1/2014
Document Control Specialist	Vacant	7/1/2014
Systems Engineer	Vacant	12/31/2014
Real Estate (RE) Specialist	Vacant	7/1/2014
Project Engineer	Vacant	5/2/2014
Capital Project Administrator (New)	Vacant	5/28/2014
<b><u>D-O Legal</u></b>		
Agreement Coordinator	Vacant	1/1/2015
Para Legal	Vacant	7/1/2014
<b><u>D-O Communication &amp; Public Affairs</u></b>		
Project Outreach Manager	Vacant	5/12/2014

\* *Bus Operations headcount captured in Transit Services*